

# Cloughton Parish Council

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## Parish Council Meeting

Monday 3rd December 2018

7.30pm, St. Mary's Church Hall

Parishioners welcome

### AGENDA

**All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure - DO NOT WAIT TILL THE MEETING - please contact the Clerk on receipt of the agenda.**

**NOTE:** filming, photographing or audio recording of proceedings is allowed – People wishing to do this are asked to notify the Clerk of their intention prior to the start of the meeting. In the interests of encouraging public participation, it is requested people remain seated & do not include members of the public “in shot”.

1. Apologies to receive & accept.
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of Council meeting of 5th November 2018 [*enclosed*] to approve and sign.

**Standing Orders to be suspended by Chairman to allow for next item.**

4. Public Open Forum.

**Standing Orders to be resumed to continue with business on the agenda.**

5. To consider & agree action as appropriate on matters raised in the Public Open Forum.
6. Reports/updates to receive (as available) & agree action as appropriate – Police, County, Borough, Parish, Clerk - not to exceed 30 minutes in total.
7. Correspondence:-
  - a) Refurbishment of war memorial - 1] to note a grant of £770 has been awarded by the War Memorial Trust; 2] to instruct preferred contractor J Rotherham Ltd to proceed with work;
  - b) Correspondence received after 25/11/18 & requiring a response before next meeting.
8. Planning Matters:-
  - a) Applications Received – none @ preparation of agenda
  - b) Decisions received to note:- 1] NYM/2018/0553/FL and 554/LB Vary condition 2 of NYM/2017/0890/FL to allow additional rooflight to rear elevation at Providence Heath, Whitby Road - granted;
  - c) To agree comments/note any planning matters/decisions received after 25/11/18.
9. Playground – 1] to agree installation of a pin kerb & resurfacing of top part be carried out separate to the playground refurbishment & instruct the Clerk to attempt to obtain 3 estimates; 2] to receive update by Clerk following meeting with SBC playground staff & agree action as appropriate.
10. Finance Matters:-
  - a) Precept 2019/20 – to receive budget & recommendation & set precept;
  - b) Accounts to Certify – J Marley (cash for Xmas light competition prizes) £50.
11. Circulation – Clerks and Councils Direct [Nov 2018].

*J. Marley*

J. Marley (Mrs)  
Clerk to the Parish Council  
26th November 2018

**MINUTES OF ORDINARY MEETING OF CLOUGHTON PARISH COUNCIL HELD IN ST. MARY'S CHURCH HALL ON MONDAY 5th NOVEMBER 2018 AT 7.30PM**

**Present:** Councillor P Couch (Chairman)  
Councillor D Baker  
Councillor J Brace  
Councillor D Ford  
Councillor K Loy

County Cllr. D. Bastiman [left 7.59pm], 1 member of public, Mrs J. Marley (Clerk).

**Absent:** Borough Cllr. A Backhouse, Parish Councillors G Hill and D Readman

The Chairman reminded the meeting that filming, photographing or audio recording of the meeting's proceedings was allowed and asked that people wishing to do this notified the Clerk of their intention prior to the start of the meeting. In the interests of encouraging public participation it was requested that people remained seated and did not include members of the public "in shot".

**94/18** **APOLOGIES FOR ABSENCE:** **Accepted** from Cllrs. Hill (unwell) and Readman (prior commitment).

**95/18** **DECLARATIONS OF INTEREST:** None.

**96/18** **MINUTES** Having been previously circulated, the minutes of the meeting of 1st October 2018 were **approved** as an accurate record and signed by the Chairman.

**97/18** **PROCEDURAL MATTER** Standing Orders were suspended at 7.34pm.

**98/18** **PUBLIC OPEN FORUM** Matters raised included 1] the beck had still not been cleared out [*Minute 85/18 refers*]; 2] traffic mirror on wall of Blacksmith's needed cleaning; 3] damage being done by horses to steps on link footpath from football field onto quarry road; 4] uncertainty about the precise line of the boundary between the playground and 6 Beck Lane.

**99/18** **PROCEDURAL MATTER** Standing Orders were resumed at 7.46pm.

**100/18** **MATTERS RAISED IN PUBLIC OPEN FORUM** 1] Clerk to again attempt to get a response from Environment Agency; 2] Cllr. Couch would ask landlord if mirror could be included in the window cleaning regime; 3] Cllr. Couch to arrange for fence and stile/kissing gate to be replaced. Clerk to ask NYCC Paths Officer for signs (which County Cllr. Bastiman had kindly offered to bring back from County Hall; 4] Clerk to ask Duchy if they have any information on the definitive boundary.

**101/18** **REPORTS**

a) **Police:** Written report **received & noted.**

b) **County & Borough:** Cllr. Bastiman reported he had attended several meetings regarding the review of A&E and service provision at Scarborough Hospital – he was very clear that he would fight to save an A&E Department and prevent further erosion of services. The York Teaching Hospital NHS Foundation Trust seemed to be trying to ensure York had a full complement of staff and services, to the detriment of Scarborough. The nearest Major Trauma Centres were in Hull, Leeds and Middlesbrough and the nearest A&E unit was 40 miles away in York so it was essential that Scarborough had an A&E department which was staffed 24/7 365 days/year. Cllr. Bastiman's offer of a contribution from his locality budget towards the costs of the playground refurbishment from his locality budget was accepted with thanks by Council - the Clerk is to submit a formal request as soon as possible.

*At this point, Cllr. Bastiman left the meeting*

c) **Parish:** Cllr. Baker mentioned it was worrying that in the most recent Duchy newsletter, Cloughton had been described as being east of Scarborough. He also reported on the Coastal Forum meeting he and Cllr. Readman had attended – details of a Dark Sky Festival had been announced and an update of the potash mining project had been given (work had now started on the tunnel to Teesside and the geologists were working with Leeds University to improved knowledge of the strata being drilled through). He also reported an issue with parking for the bonfire at the village hall – all roads had suffered badly with parking. Cllr. Brace asked if would be possible for the temporary traffic lights on the High Street to be removed

when building work which involved closing the pavement wasn't taking place (Clerk to see site agent and contact Highways). He also reported a parishioner had contacted him with concerns about rubbish timber restricting the flow of the beck as it ran through the village hall's grounds. Cllr. Loy reported the bonfire was very well attended and the firework display had been excellent. Cllr. Couch reported 1] he had seen the gully sucker at work in the village and 2] the ivy had been removed from the noticeboard at Court Green.

- d) **Clerk:** Reported 1] Mulgrave Properties would not do the re-surfacing work at the top end of the playground, but they had given £1,000 towards the costs thereof & the Clerk had sent a letter of thanks; 2] ROCA was not to be disbanded – it would meet once a year unless something occurred in the village which required it to meet more frequently.

#### **102/18 CORRESPONDENCE**

- a) Playground safety report **received & noted** note that while there were no high risk items, the swings had a very limited lifespan & the adventure trail was at the end of its useful working life;
- b) Correspondence received after 30/10/18 & requiring a response before next meeting – letter from Council's bankers with form to update account information was **received** and the form completed.

*At this point, a member of public left the meeting*

#### **103/18 PLANNING MATTERS**

- a) **Applications received:-** None.
- b) **Decisions received & noted:-**
1. NYM/2018/0400/FL Erect single storey side extension at Horseshoe Cottage, Newlands Lane – granted.
- c) **Planning matters received after 30/10/18:-** None.

#### **104/18 FINANCE MATTERS**

- a) **Model Agreement 2019/20 – noted** the sum offered by Scarborough Borough Council had been increased by just over 2%. **Agreed** to accept the £5,038-10 offered.
- b) **Grant funding to Scalby library - received** Clerk's report, library's 2017/18 accounts and Treasurer's Report for September 2018 (*circulated with agenda*). **Noted** Trust's finance were in a very healthy state and **agreed** funding of £500 be given for the 2018/19 financial year. Clerk to ask for Council to be provided with a copy of the library's 2018/19 accounts as soon as possible after year end so councillors could re-assess the level of financial assistance (if any) it may provide for 2019/20.

#### **105/18 ACCOUNTS TO CERTIFY**

The following was approved for payment:

Playsafety Ltd	Playground inspection	£79-80
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- 106/18 PLAYGROUND** [*Minute 89/18 refers*] Designs and quotations from four companies were on display & Cllr. Brace handed members a comparison sheet. Councillors also took into account the need to replace the swings instead of refurbishing them [*see Minute 102/18a*]. Councillors initial preference tended towards the design by Wicksteed with the totaweb being replaced by a climbing wall. Clerk to meet with the person at SBC who deals with playgrounds with a view to obtaining input on design/layout, usability, durability, cost of repairs & experiences with each company. Clerk to report back to December meeting.

- 107/18 CIRCULATION** The following were handed to Cllr. Couch – Scalby Library Trustee's report Nov. 2017-Sept. 2018 & Autumn 2018 newsletter.

There being no further business, the Chairman declared the meeting closed at 9.25pm.