

Mrs J. Marley, Clerk to the Parish Council,
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You are summoned to attend an Ordinary meeting of Cloughton Parish Council which will be held in St. Mary's Church Hall on Monday 2nd March 2020 at 7.30pm.

J. Marley

J. Marley (Mrs)
Clerk to the Parish Council

AGENDA

All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure - DO NOT WAIT TILL THE MEETING - please contact the Clerk on receipt of the agenda.

NOTE: filming, photographing or audio recording of proceedings is allowed – People wishing to do this are asked to notify the Clerk of their intention prior to the start of the meeting. In the interests of encouraging public participation, it is requested people remain seated & do not include members of the public “in shot”.

1. Apologies to receive & accept.
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of Council meeting of 3rd February 2020 *[enclosed]* to approve and sign.

Standing Orders to be suspended by Chairman to allow for next item.

4. Public Open Forum.

Standing Orders to be resumed to continue with business on the agenda.

5. To consider & agree action as appropriate on matters raised in the Public Open Forum.
6. Reports/updates to receive (as available) & agree action as appropriate – Police, County, Borough, Parish, Clerk - not to exceed 30 minutes in total.
7. Playground [*Minute 148/19 refers*] - to receive updates/reports & agree action as appropriate;
8. Cloughton Wyke seat [*Minute 117/19 refers*] - to note 1] a NYMNP Village Improvement Grant in sum of £915-00 has been received.
9. Correspondence:-
 - a) Correspondence received after 25/2/20 requiring a response before next meeting.
10. Planning Matters:-
 - a) Applications Received – to agree comments:-
 - 1] NYM/2020/0053/FL Alterations to existing access at Cloughton Moors Woods, Whitby Road; 2] 19/02929/LB Replace 3 windows with timber double glazed units at 46 High Street; 3] Erect storage building on land at field no. 2972, Station Lane.
 - b) Decisions received to note:- none at preparation of agenda;
 - c) To agree comments/note any planning matters/decisions received after 25/2/20.
11. Finance Matters:-
 - a) Changing Council's bankers [*Minute 142/19a refers*] - Clerk to give verbal update.
 - b) Accounts to Certify:- online banking:- HMRC (Tax/Ni Jan-March) £30-60; J Marley (web hosting 1/4/19-31/3/20) £30-00; J Marley (contractual payments 1/4/19-31/3/20) £274-48; St. Mary's Church (hall hire 1/4/19-31/3/20, 11 meetings) £110-00.
12. Circulation – none at preparation of agenda.

MINUTES OF ORDINARY MEETING OF CLOUGHTON PARISH COUNCIL HELD IN ST. MARY'S CHURCH HALL ON MONDAY 3rd FEBRUARY 2020 AT 7.30PM

Present: Councillor P Couch (Chairman)
Councillor D Baker
Councillor J Brace
Councillor D Ford
Councillor Mrs D Readman
Councillor Mrs S Staveley

1 member of public, Mrs J. Marley (Clerk).

Absent: Cllr. Mrs Loy, County Cllr. D Bastiman, Borough Cllr. A Backhouse.

The Chairman reminded the meeting that filming, photographing or audio recording of the meeting's proceedings was allowed and asked that people wishing to do this notified the Clerk of their intention prior to the start of the meeting. In the interests of encouraging public participation it was requested that people remained seated and did not include members of the public "in shot".

139/19 APOLOGIES FOR ABSENCE: Accepted from Cllr. Mrs Loy (family illness) & County Cllr. Bastiman (prior commitment).

140/19 DECLARATIONS OF INTEREST: None.

141/19 MINUTES Having been previously circulated, the minutes of the meeting of 6th January 2020 were **approved** as an accurate record and signed by Cllr. Couch as Chairman of the meeting.

142/19 PROCEDURAL MATTER Standing Orders suspended at 7.31pm for the Public Open Forum.

143/19 PUBLIC OPEN FORUM The poor state of repair of the steps onto the cinder track from Salt pans was raised.

144/19 PROCEDURAL MATTER Standing Orders were resumed at 7.33pm.

145/19 MATTERS RAISED IN PUBLIC OPEN FORUM SBC had already been made aware of the poor state of repair of these (and other) steps [Minutes 55/19c), 71/19 and 85/19c) refer]. Suggested the parishioner contact SBC direct and complained (making reference to injury sustained).

146/19 REPORTS

- a) **Police:** Written report **received & noted.**
- b) **County & Borough:** No reports to receive.
- c) **Parish:** Cllr. Ford reported the mattresses behind Cober Hill had now been burnt - **noted.** Cllr. Couch reported a rocking manhole cover outside 49 High Street - Clerk to pass to Yorkshire Water for repair.
- d) **Clerk:** No matters to report.

147/19 Taking on responsibility for church room [Minute 130/19 refers] - **Received & noted** update from Cllr. Staveley. **Agreed** on the information currently available the Parish Council did not wish to take on responsibility for the church room and Clerk to write accordingly to PCC Secretary.

148/19 Playground [Minute 132/19 refers] **noted** invitation to tender was now live; Clerk had had site meetings with 5 interested parties and 2 more were to be seen in the coming week.

149/19 Cloughton Wyke seat [Minute 133/19 refers] - **noted** 1] the Taylor memorial seat and the replacement seat half way up the track from Sycarham to Roger Trod (funded by NYMNP Village Improvement Grant) had been installed 2] the green bench previously in store at Town Farm had been installed half way down the lane to Salt pans.

150/19 CORRESPONDENCE

- a) Email from parishioner regarding soil on pavement Mill Lane Cloughton to High Street Burniston due to molehills and vehicles churning up verges - **received & agreed** to defer to September meeting to allow situation to be monitored;

- b) Correspondence received after 28/1/20 & requiring a response before next meeting - none.

151/19 PLANNING MATTERS

- a) **Applications received:-** 1] NYM/2020/0022/FL Vary condition 2 of NYM/2015/0885/FL to allow changes to footprint & design of log cabin/mobile unit, changes to footprint, design and location of store and relocation of parking area at paddock to south of Wyke Lodge - **agreed** object, changes are unsuitable.
- b) **Decisions received & noted:-** 1] 19/02594/HS erect detached garden room at 1 Granary Way - **granted**;
- c) **Planning matters received after 28/1/20:-** 1] 20/00001/HS erect dormer to rear elevation at 7 High Street - **agreed** no objections.

152/19 FINANCE MATTERS

- a) **Changing Council's bankers** [*Minute 136/19b) refers*] - verbal report from Clerk **received & noted** that application had been submitted and was being processed. Forms signed to authorise 1] closure of Barclays reserve account, 2] account switch facility from Barclays to Unity Trust and 3] closure of Barclays current account.

153/19 ACCOUNTS TO CERTIFY – Having been previously notified, the following were approved for payment:-

C. Hiley	Fixing seats/benches (2 @ Saltpans, 1 @ Sycarham)	£252-92
J Marley	Printing/copying 1/12/18-31/12/19	£20-24

154/19 CIRCULATION None.

There being no further business, the Chairman declared the meeting closed at 8.21pm.