

CLOUGHTON PARISH COUNCIL

Mrs J. Marley, Clerk to the Parish Council,
Annan, 41 Scalby Road, Burniston, Scarborough, YO13 0HN
Tel. 01723-870299
Email: clerk@cloughtonpc.org.uk

PARISH COUNCIL MEETING

Monday 2nd September 2019

7.30pm, St. Mary's Church Hall

Parishioners Welcome

AGENDA

All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure - DO NOT WAIT TILL THE MEETING - please contact the Clerk on receipt of the agenda.

NOTE: filming, photographing or audio recording of proceedings is allowed – People wishing to do this are asked to notify the Clerk of their intention prior to the start of the meeting. In the interests of encouraging public participation, it is requested people remain seated & do not include members of the public “in shot”.

1. Apologies to receive & accept.
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of Council meeting of 1st July 2019 [*enclosed*] to approve and sign.

Standing Orders to be suspended by Chairman to allow for next item.

4. Public Open Forum.

Standing Orders to be resumed to continue with business on the agenda.

5. To consider & agree action as appropriate on matters raised in the Public Open Forum.
6. Reports/updates to receive (as available) & agree action as appropriate – Police, County, Borough, Parish, Clerk - not to exceed 30 minutes in total.
7. NYMNP Parish Member for Coast Area (*Minute 42/19b refers*) - to note B. Marley was elected and his appointment has been confirmed by the Secretary of State.
8. Steps to Cinder Track from Hood Lane (*Minute 55/19c refers*) - to note response from SBC [*enclosed*] and agree action as appropriate.
9. Cloughton Wyke seat (*Minute 55/19d refers*) - to receive update from Clerk & agree action as appropriate.
10. Correspondence:-
 - a) Correspondence received after 26/8/19 & requiring a response before next meeting.
11. Planning Matters:-
 - a) Applications Received – 1] 19/01724/HS Erect extension and dormer window to rear, 28 Littlemoor Close - to confirm comments of “no objections” submitted under Clerk’s delegated powers; 2] 19/01700/HS Loft conversion with rooflights to side elevations and windows in front and rear gables, Lindhead View Mill Lane - to agree comments;
 - b) Decisions received to note:- none at preparation of agenda;
 - c) To agree comments/note any planning matters/decisions received after 26/8/19.
12. Finance Matters:-
 - a) Playground (*Minute 61/19 refers*) 1] to note Duchy are offering a 30 year lease and agree action as appropriate; 2] to receive updates/reports & agree action as appropriate;
 - b) Accounts to Certify – Duchy of Lancaster (playground rent 29/9/19-28/9/20) £42-00.
13. Circulation – none at preparation of agenda.

J. Marley

J. Marley (Mrs)
Clerk to the Parish Council
26th August 2019

MINUTES OF ORDINARY MEETING OF CLOUGHTON PARISH COUNCIL HELD IN ST. MARY'S CHURCH HALL ON MONDAY 1st JULY 2019 AT 7.30PM

Present: Councillor P Couch (Chairman)
Councillor D Baker
Councillor J Brace
Councillor D Ford
Councillor Mrs K Loy
Councillors Mrs Readman

PCSO Lockey (left 7.54pm), 2 members of public (left various times), Mrs J. Marley (Clerk).

Absent: County Councillor D Bastiman, Borough Cllr. A Backhouse.

The Chairman reminded the meeting that filming, photographing or audio recording of the meeting's proceedings was allowed and asked that people wishing to do this notified the Clerk of their intention prior to the start of the meeting. In the interests of encouraging public participation it was requested that people remained seated and did not include members of the public "in shot".

48/19 APOLOGIES FOR ABSENCE: Accepted from County Cllr. Bastiman (prior commitment).

49/19 DECLARATIONS OF INTEREST: None.

50/19 MINUTES Having been previously circulated, the minutes of the meeting of 3rd June 2019 were **approved** as an accurate record and signed by the Chairman.

51/19 PROCEDURAL MATTER Standing Orders suspended at 7.32pm.

52/19 PUBLIC OPEN FORUM Matters raised included 1] speed of traffic through village; 2] parishioner cleaning swing seats; 3] link footpath from end of Tause's Lane in need of cutting.

53/19 PROCEDURAL MATTER Standing Orders were resumed at 7.42pm.

54/19 MATTERS RAISED IN PUBLIC OPEN FORUM Agreed 1] Police did carry out speed checks from time to time; 2] Council thanked parishioner for their actions; 3] these were due for cutting in next few weeks.

55/19 REPORTS

- a) **Police:** Written report **received & noted**. Information exchanged on various other matters.

At this point PCSO Lockey left the meeting.

- b) **County & Borough:** No report to receive.

- c) **Parish:** Cllr. Brace reported the steps to the cinder track from Hood Lane needed repair (Clerk to pass to SBC for action) Cllr Mrs Readman reported 1] the hedge of the allotment adjacent the Blacksmith's needed cutting hard back as it was obstructing the view for vehicles leaving the pub car park and 2] problems with cars from the car sales business being parked on the road (Clerk to pass both to Duchy for action). The hedge at 25 High Street was also in need of cutting back but **agreed** no action be taken as it was believed the hedge would be removed now planning consent had been given for a new timber fence.

- d) **Clerk: noted** Clerk's report that the Taylor *in memoriam* seat at Cloughton Wyke had been removed (possibly by NYMNP) and a new seat erected by NYMNP in memory of someone else. Likewise the seat halfway to Saltpans had also disappeared. Clerk attempting to establish what had happened and why NYMNP had removed a PC seat. **Agreed** Clerk to report to future meeting.

56/19 CORRESPONDENCE

- a) Correspondence received after 25/6/19 & requiring a response before next meeting – none.

57/19 PLANNING MATTERS

- a) **Applications received:-** None.
- b) **Decisions received & noted:-** 19/01015/FL Erect timber fence to front wall at 25 High Street – **granted**;
- c) **Planning matters received after 25/6/19:-** None.

58/19 FINANCE MATTERS

- a) Reading Rooms [Minutes 40/19d) and 44/19c) refer] Quote in sum of £312-50+VAT for replacement window **accepted** and Clerk instructed to liaise with company re. installation. Further **agreed** that the other window should be done in financial year 2020/21. **Noted** Insurance Reinstatement valuation has been put into effect.
- b) Playground:- Deferred to end of meeting, see Minute 61/19.

59/19 ACCOUNTS TO CERTIFY – Having been previously notified, the following were approved for payment:-

Came & Co	Additional premium for increased value of Reading Rooms	£176-25
TG Hicks	External painting Reading Rooms	£359-00

60/19 CIRCULATION The following was handed to Cllr. Ford for circulation:- Clerks & Councils Direct [July 2019].

8.18pm At this point a member of public left the meeting.

61/19 PLAYGROUND [Minute 47/19 refers] – Cllr. Brace reported the Task and Finish Group had met several times in the last month. Main changes proposed were playground to be for ages 2-14 and new tarmac area to be included within securely fenced area. Tweaks had also been applied to various other parts of the tender including the tender evaluation criteria. A general discussion ensued. The meeting moved into the playground between 8.45pm and 9.13pm in order to better view some of the possible changes to fences etc and during this time the other member of public left. On returning to the meeting room, the discussions were summed up and various changes to the tender were **agreed** including:- 1] playground for ages 4-16 not 2-14; 2] swings to be removed not refurbished; 3] cross barriers down side of reading room to be removed, inward-opening pedestrian gate to be fixed to reading room wall and hinged on reading room side to be installed instead of bottom cross barrier; 4] only one football goal, to be located at bottom; 5] new tarmac area to be included within securely fenced area. Clerk to 1] update draft tender document accordingly and copy to Task & Finish Group; 2] contact S106 officer at SBC to see when funds are likely to be released.

There being no further business, the Chairman declared the meeting closed at 9.45pm.



Subject: RE: Cinder track, Hood Lane, Cloughton

From: [redacted] <[redacted]@scs.borough.gov.uk>

Date: 15/07/2019, 10:28

To: "'Mrs J. Marley, Clerk to Cloughton Parish Council'" <clerk@cloughtonpc.org.uk>

Dear Jools

We are in the process of pulling together a prioritised list of works for the Cinder Track. I'll add this one onto the list

Kind regards

[redacted]

-----Original Message-----

From: Mrs J. Marley, Clerk to Cloughton Parish Council <clerk@cloughtonpc.org.uk>

Sent: 14 July 2019 11:23

To: [redacted] <[redacted]@scs.borough.gov.uk>

Subject: Cinder track, Hood Lane, Cloughton

[redacted] - not sure who is doing cinder track now so starting at the top
safe in knowledge you'll know who is to deal 😊

Hood Lane, Cloughton - the steps up to the line are reported as being in
need of repair. Sorry but I don't have a photo. Please could someone
check and deal if necessary. Thanks, Jools

--

J Marley (Mrs)

Clerk to Cloughton Parish Council

Annan,

41 Scalby Road,

Burniston,

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01723-870299 (NOTE - due to the high number of nuisance calls we've been receiving you
may be asked to leave a message
or give your name before your call is accepted.)

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