

CLOUGHTON PARISH COUNCIL

Mrs J. Marley, Clerk to the Parish Council,
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PARISH COUNCIL MEETING Monday 2nd December 2019 at 7.30pm St. Mary's Church Hall Parishioners welcome to attend.

AGENDA

All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure - DO NOT WAIT TILL THE MEETING - please contact the Clerk on receipt of the agenda.

NOTE: filming, photographing or audio recording of proceedings is allowed – People wishing to do this are asked to notify the Clerk of their intention prior to the start of the meeting. In the interests of encouraging public participation, it is requested people remain seated & do not include members of the public “in shot”.

1. Apologies to receive & accept (to hand from Cllr. Couch).
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of Council meeting of 4th November 2019 [*enclosed*] to approve and sign.

Standing Orders to be suspended by Chairman to allow for next item.

4. Public Open Forum.

Standing Orders to be resumed to continue with business on the agenda.

5. To consider & agree action as appropriate on matters raised in the Public Open Forum.
6. Reports/updates to receive (as available) & agree action as appropriate – Police, County, Borough, Parish, Clerk - not to exceed 30 minutes in total.
7. Playground (*Minute 101/19 refers*) 1] to receive updates & agree action as appropriate;
8. Cloughton Wyke seat (*Minute 102/19 refers*) - to note cheque for £918-00 to GoPlastic signed 12/11/19, receive update from Clerk & agree any action as appropriate.
9. Correspondence:-
 - a) Correspondence received after 26/11/19 requiring a response before next meeting.
10. Planning Matters:-
 - a) Applications Received (to agree comments) – 1] 19/02594/HS Erect detached timber garden room, 1 Granary Way;
 - b) Decisions received to note:-
 - 1] NYM/2019/0608/FL erection of agricultural storage building following demolition of existing structures, Ripleys Farm - granted;
 - 2] NYM/2019/0622/FL variation of condition 1 (material amendment) of planning approval NYM/2018/0806 to allow revised design including omission of rooflights on north west facing roofslope and increased footprint of the store/multi-use shed in order to house cattle, Fields Farm- granted;
 - c) To agree comments/note any planning matters/decisions received after 26/11/19.
11. Finance Matters:-
 - a) Grant funding to Scalby library - to agree what amount of grant funding is to be given for the 2019/20 financial year and authorise a cheque in payment of any agreed sum. *NOTE – Chairman's Statement and library's 2018/19 accounts are enclosed.*
 - b) Precept 2020/21 – to consider leaving precept at £10-53 for a Band D property, which will raise £3,100 & agree action as appropriate
 - c) Accounts to Certify – J Marley (cash for Xmas light competition prizes) £50; T Harland (rural verge cutting) £1,164-00.
 - d) .
12. Circulation – Fraud prevention/scams.
J. Marley (Mrs)
Clerk to the Parish Council
26 November 2019

MINUTES OF ORDINARY MEETING OF CLOUGHTON PARISH COUNCIL HELD IN ST. MARY'S CHURCH HALL ON MONDAY 4th NOVEMBER 2019 AT 7.30PM

Present: Councillor P Couch (Chairman)
Councillor D Baker
Councillor D Ford
Councillor Mrs K Loy
Councillor Mrs D Readman
Councillor Mrs S Staveley

Mrs J. Marley (Clerk).

Absent: Cllr. Brace, County Councillor D Bastiman, Borough Cllr. A Backhouse.

The Chairman reminded the meeting that filming, photographing or audio recording of the meeting's proceedings was allowed and asked that people wishing to do this notified the Clerk of their intention prior to the start of the meeting. In the interests of encouraging public participation it was requested that people remained seated and did not include members of the public "in shot".

94/19 **APOLOGIES FOR ABSENCE:** **Accepted** from Cllr. Brace & County Cllr. Bastiman (prior commitments).

95/19 **DECLARATIONS OF INTEREST:** None.

96/19 **MINUTES** Having been previously circulated, the minutes of the meeting of 7th October 2019 were **approved** as an accurate record and signed by the Chairman.

97/19 **PROCEDURAL MATTER** No suspension of Standing Orders for public open forum.

98/19 **PUBLIC OPEN FORUM** None present.

99/19 **MATTERS RAISED IN PUBLIC OPEN FORUM** None.

100/19 **REPORTS**

- a) **Police:** Written report **received & noted**. The increase in violence against the person offences was worrying.
- b) **County & Borough:** No report to receive.
- c) **Parish:** Cllr. Staveley reported 1] weeds still encroaching pavement on West Lane and Mill Lane between The Old Barn and the bridge opposite The Old Mill (Clerk to chase up contractor); 2] several villagers had noticed an increase in the number of rats seen in the village. Cllr. Ford reported 1] fly tipping of crab waste at Saltpans (Clerk to contact SBC); 2] spring water once more running down Trattles Hill; 3] need to get Flood Plan finished. Cllr. Brace reported 1] he'd attended the recent Coastal Forum meeting; 2] he had bought a new poppy wreath for laying on the war memorial (**agreed** £25 to be reimbursed by cheque). Cllr. Couch reported 1] the start of a pothole outside 7/47 High Street (Clerk to pass to Highways); 2] residents in the Town Farm re-development were re-planting the rosebed near 47 High Street with flowers/shrubs and would be caring for it (**agreed** Council would consider reimbursing sensible plant costs on production of receipts).
- d) **Clerk:** No matters to report.

101/19 **Playground** [Minute 86/19 refers] - no update. The S106 money for the playground (£39,235-20) was now held by Scarborough Borough Council and a report was on the agenda of the Cabinet meeting of 12th November recommending the money be released to the Parish Council.

102/19 **Cloughton Wyke seat** [Minute 87/19 refers] - **received** update from Clerk 1] family of deceased had rejected the green bench held in store by Council and wanted a proper seat, they had accepted suggestion of a "Paris" model seat from GoPlastic Ltd; 2] NYMNP ranger had offered to provide 2 new seats and installation via a Village Improvement Scheme Grant. Council **agreed** to apply for a grant to cover the purchase (£720+delivery&VAT) and installation (cost £125-£150) of 2 "Paris" seats, one to replace the damaged seat between Hood Lane and Roger Trod and the other to replace the *in memoriam* seat. The green bench in store to be used to

replace the seat half way down Saltpans Lane. To expedite installation of *in memoriam* seat before Christmas, cheque in payment (not exceeding £920) to GoPlastic authorised for signature once invoice to hand, sum to be reimbursed via grant from NYMNP. Clerk to liaise with all parties and report to future meeting.

103/19 CORRESPONDENCE

- a) Letter from NYMNP regarding departure from approved plans on land to south of Wyke Lodge, Staintondale (NYM/2015/0885/FL) [*Minute 27/19d* refers] - **noted** NYMNP was waiting to hear back from landowner (who was willing to address the issues to remedy the breaches in planning control).
- b) Correspondence received after 30/10/19 & requiring a response before next meeting - none.

104/19 PLANNING MATTERS

- a) **Applications received:-** none.
- b) **Decisions received & noted:-** 1] NYM/2019/0588/FL single storey extension to outbuilding to allow residential annexe accommodation, construct single garage & associated landscaping, Cawood Cottage - **granted**;
- c) **Planning matters received after 30/10/19:-** 1] 19/02271/FL Create 7 bell tent camp site with associated parking and toilet/shower facilities on land to either side of The Forge, High Street - **agreed** object. Several inaccuracies/items of concern including land use, land ownership, parking, noise from all competing users of area, intensification of use of an already highly risky highway access, low quality development. 2] 19/02508/FL Erect porch and two dormers to front elevation at 5 Linton Close - **agreed** no objections.

105/19 FINANCE MATTERS

- a) **Model Agreement 2020/21** - **noted** the sum offered by Scarborough Borough Council had been increased by about 1.7%. **Agreed** to accept the £5,123-74 offered.

106/19 ACCOUNTS TO CERTIFY - Having been previously notified, the following were approved for payment:-

N Barnes	Mole catching	£30-00
LITE	Replacement transformer for Xmas lights	£138-00
D Baker	Reimburse cost of poppy wreath	£25-00

107/19 CIRCULATION None.

There being no further business, the Chairman declared the meeting closed at 8.58pm.

**Newby and Scalby Library and Information Centre
Chairman's Statement
Accounts for the year ending 31 March 2019**

Introduction

Newby and Scalby Library was established as a Charitable Incorporated Organisation on 4 August 2016 and governance is in accordance with its Constitution. The library was due for closure on 1 April 2017 and the building is owned by North Yorkshire County Council. It is leased to Newby and Scalby Library on a 5 year lease which expires in 2022.

The lease requires that, although no rent is payable, the library Trustees are responsible for keeping the premises in good repair and condition. This means all areas other than structural external repairs to the walls and roof.

The Trustees approached the second year of operation with some cautious optimism and greater confidence. The intention was, of course, to maintain a sound financial footing whilst developing plans for the future.

Recurrent income from traditional sources ie sale of books, fines, computer use etc continues to be limited. However, fundraising efforts of volunteers, supporters and Trustees have been very fruitful. Local groups and individuals continue to donate substantial funds and bids for more substantial amounts from other sources have also been successful. These latter amounts, of course, are restricted funds which have been used for particular projects. In particular, the development of the garden was a key focus. It was agreed that funds for this project should not be diverted from the library itself but should be sought from sources specifically aimed at outdoor spaces. A grant of £5000 in October 2018 enabled us to complete phase 1 of the project.

Results

The accounts show receipts of £47,200, payments of £36,909 leading to a surplus for the year of £10,291. This encouraging result is reflected in the balance held at 31 March 2019 of £41,339.

Future

Looking forward, there is, of course, no ground for complacency. Whilst the success of bids for restricted funds is very gratifying, we are very aware of the need to maximise recurrent funding where we can.

Our financial objective continues to be to retain a secure balance in the bank whilst making a small surplus on the revenue account in the medium to long term.

3 Jools Comparison 18/19 V 17/18
overall

Contributions 2018/19 by Parish Councils

		17/18
Burneston	£250	£750
Cloughton	£500	£500
Hackness Group	£250	£500
Stainkdale	£250	£250
	£1,250	£2,000

Newby and Scalby Library and Information Centre

Receipts and Payments Account 1 April 2018 to 31 March 2019

		£	
RECEIPTS	Grants	17,185	
	Donations	1,514	
	Friends	735	
	Events	4,246	
	Sales	4,710	
	Fines	2,258	
	Subs	1,118	
	Vending	1,735	
	Photocopy	1,474	
	Internet Hire	156	
	Reservations	929	
	Other miscellaneous	1,140	
	Lottery Income	10,000	47,200
PAYMENTS	Utilities	3,990	
	Insurance	681	
	Consumables	641	
	Maintenance and decoration	11,446	
	Equipment	3,366	
	Stationery	1,347	
	Advertising and marketing	651	
	Goods for resale	512	
	Cash float	290	
	Volunteer expenses	541	
	Other miscellaneous	658	
	Event expenses	2,510	
	Lottery expenses	10,276	36,909
	Surplus for the year		10,291

Balance Sheet as at 31.3.2019

	£	£
Fixed Assets		0
Current Assets		
Debtors	0	
Cash at Bank	41,339	41,339
Total Assets		41,339
Represented by		
Funds brought forward at 01/04/2018		31,048
Surplus for the Year		10,291
Total Funds		41,339

Notes to the Accounts

The Accounts have been prepared on a Receipts and Payments or Cash basis. The suitability of the Receipts and Payments format will be monitored and reviewed in the future, but at the moment, simplicity in recording is deemed to be more important than any small increase in accuracy that accruals accounting would bring.

No allowance has been made for debtors or creditors and it can be confirmed that these are not distortive to the outturn.

A capitalisation limit of £1,000 has been applied and it can be confirmed that there are therefore, no fixed assets in the balance sheet or depreciation in the revenue account for 2018/19.