

CLOUGHTON PARISH COUNCIL

Mrs J. Marley, Clerk to the Parish Council,
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PARISH COUNCIL MEETING

Monday 3rd February 2020

7.30pm, St. Mary's Church Hall

Public welcome to attend

AGENDA

All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure - DO NOT WAIT TILL THE MEETING - please contact the Clerk on receipt of the agenda.

NOTE: filming, photographing or audio recording of proceedings is allowed – People wishing to do this are asked to notify the Clerk of their intention prior to the start of the meeting. In the interests of encouraging public participation, it is requested people remain seated & do not include members of the public "in shot".

1. Apologies to receive & accept.
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of Council meeting of 6th January 2020 [enclosed] to approve and sign.

Standing Orders to be suspended by Chairman to allow for next item.

4. Public Open Forum.

Standing Orders to be resumed to continue with business on the agenda.

5. To consider & agree action as appropriate on matters raised in the Public Open Forum.
6. Reports/updates to receive (as available) & agree action as appropriate – Police, County, Borough, Parish, Clerk - not to exceed 30 minutes in total.
7. Taking on responsibility for church room [Minute 130/19 refers] - to receive updates and agree action.
8. Playground [Minute 132/19 refers] 1] to receive updates/reports & agree action as appropriate;
9. Cloughton Wyke seat [Minute 133/19 refers] - to note 1] the Taylor memorial seat and the replacement seat half way up the track from Sycharham to Roger Trod (funded by NYMNP Village Improvement Grant) have been installed 2] the green bench previously in store at Town Farm has been installed half way down the lane to Saltpans.
10. Correspondence:-
 - a) Email from parishioner regarding soil on pavement - to agree action as appropriate;
 - b) Correspondence received after 28/1/20 requiring a response before next meeting.
11. Planning Matters:-
 - a) Applications Received – to agree comments:-
 - 1] NYM/2020/0022/FL Vary condition 2 of NYM/2015/0885/FL to allow changes to footprint & design of log cabin/mobile unit, changes to footprint, design and location of store and relocation of parking area at paddock to south of Wyke Lodge;
 - b) Decisions received to note:-
 - 1] 19/02594/HS erect detached garden room at 1 Granary Way - granted;
 - c) To agree comments/note any planning matters/decisions received after 28/1/20.
12. Finance Matters:-
 - a) Changing Council's Bankers [Minute 136/19b refers] - to note the application has been submitted and is awaiting processing.
 - b) Accounts to Certify – C. Hiley (fixing 3 seats/benches) £252-92; J Marley (printing/copying 1/12/18-31/12/19) £20-24.
13. Circulation – none at preparation of agenda.

J. Marley

J. Marley (Mrs)
Clerk to the Parish Council
28 January 2020

MINUTES OF ORDINARY MEETING OF CLOUGHTON PARISH COUNCIL HELD IN ST. MARY'S CHURCH HALL ON MONDAY 6th JANUARY 2020 AT 7.30PM

Present: Councillor P Couch (Chairman)
Councillor D Baker
Councillor J Brace
Councillor D Ford
Councillor Mrs D Readman

County Cllr. Bastiman (left 7.38pm), Mrs J. Marley (Clerk).

Absent: Cllrs. Mrs Loy & Mrs Staveley, Borough Cllr. A Backhouse.

The Chairman reminded the meeting that filming, photographing or audio recording of the meeting's proceedings was allowed and asked that people wishing to do this notified the Clerk of their intention prior to the start of the meeting. In the interests of encouraging public participation it was requested that people remained seated and did not include members of the public "in shot".

123/19 **APOLOGIES FOR ABSENCE:** **Accepted** from Cllr. Mrs Loy (prior commitment) & Cllr. Mrs Staveley (poorly).

124/19 **DECLARATIONS OF INTEREST:** None.

125/19 **MINUTES** Having been previously circulated, minute 108/19 was amended by replacing "Cllr. Brace" with "Cllr. Ford". The amended minutes of the meeting of 2nd December 2019 were **approved** as an accurate record and signed by Cllr. Baker as Chairman of the meeting.

126/19 **CHRISTMAS LIGHTS COMPETITION RESULTS** The winners of the 2019 Christmas Lights Competition were announced as:- Best Overall (£20 and glass bowl) 34 High Street; Best House 1st (£15) 19 High Street and 2nd (£5) 13 Church Beck Cottages; Best Window (£10) 4 Church Beck Cottages. Cllr. Couch will deliver the prizes.

127/19 **PROCEDURAL MATTER** No suspension of Standing Orders necessary as no public present.

128/19 **PUBLIC OPEN FORUM** No matters raised.

129/19 **REPORTS**

a) **Police:** Written report **received & noted**.

b) **County & Borough:** No matters councillors wished to raise.

At this point, County Cllr. Bastiman left the meeting

c) **Parish:** Cllr. Brace reported he had recently been appointed for a three year term as the external independent member on Scarborough Borough Council's Audit Committee - **noted**. Cllr. Ford reported two slow-running gullies - **noted**. He also observed that the area to the rear of Cober Hill was looking untidy and unkempt and their pond had a fallen tree in it - **noted**. Cllr. Couch reported a noisy manhole on Coastal Road Burniston near the junction with South End (Clerk to deal).

d) **Clerk:** No matters to report.

130/19 **Taking on responsibility for church room** [Minute 88/19 refers] - Deferred to February meeting to allow update from Cllr. Staveley

131/19 **Lack of bus shelters** [Minute 114/19 refers] - **noted** NYCC are not providing any due to cost-cutting.

132/19 **Playground** [Minute 116/19 refers] 1] Clerk provided details of updated tender documents and **agreed** details to be placed on ContractFinder website no later than 18/1/20.

133/19 **Cloughton Wyke seat** [Minute 117/19 refers] - **noted** update from Clerk 1] company had delivered picnic benches instead of seats; 2] the correct items had

been delivered just before Christmas, too late for installation; 3] installation now planned for later this week (weather permitting).

134/19 CORRESPONDENCE

- a) Correspondence received after 31/12/19 & requiring a response before next meeting - none.

135/19 PLANNING MATTERS

- a) **Applications received:-** none.
b) **Decisions received & noted:-** 1] 19/02271/FL create 7 bell tent camp site with associated parking and toilet/shower facilities on land to side and rear of The Forge, High Street - **refused**; 2] 19/02508/HS erect porch and 2 dormers to front elevation at 5 Linton Close - **granted**;
c) **Planning matters received after 31/12/19:-** None.

136/19 FINANCE MATTERS

- a) **Grounds maintenance contract 2020/21 - noted** email from Council's contractor confirming there will be no increase on 2019/20 prices.
b) **Changing Council's bankers** [Minute 29/19c) refers] - verbal report from Clerk **received & noted. Agreed** to move to Unity Trust, all councillors to be authorised cheque signatories and have online authorisation authority, Clerk to be key contact, Cllr. Couch and Clerk to have View/Submit/Authorise status, councillors to have View/Authorise status (mandate unchanged at any two councillors to sign/authorise). Cheque to Unity Trust in sum of £500 to open an account **authorised** for payment. Clerk to make all necessary applications & use account switch facility if available.

137/19 ACCOUNTS TO CERTIFY – Having been previously notified, the following were approved for payment:-

Centurion Windows	Replace window in reading rooms	£375-00
N Barnes	Weed spraying	£20-00

138/19 CIRCULATION Clerk & Councils Direct [Jan 2020] handed to Cllr. Ford.

There being no further business, the Chairman declared the meeting closed at 9.01pm.