

CLOUGHTON PARISH COUNCIL

Mrs J. Marley, Clerk to the Parish Council,
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PARISH COUNCIL MEETING

Monday 1st March 2021 at 7.30pm

Public welcome

**To be held online – go to zoom.us and enter the
Meeting ID 835 7785 7240 Passcode: 161006**

For those with poor or no internet connection, access the meeting (audio only) by ringing 0131 460 1196 and enter the meeting ID and password given above.

AGENDA

All declarations of interest in agenda items to be made by the member. If unsure - DO NOT WAIT TILL THE MEETING - please contact the Clerk on receipt of the agenda.

1. Apologies to receive & accept.
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of Council meeting of 1st February 2021 *[enclosed]* to approve and sign.
Meeting to be suspended by Chairman to allow for next item.
4. Public Open Forum.
Meeting to be re-convened to continue with business on the agenda.
5. To consider & if appropriate, agree action on matters raised in the Public Open Forum.
6. Reports to receive (as available) & agree action as appropriate – Police, County, Borough, Parish, Clerk - not to exceed 15 minutes in total.
7. Updates on items raised at last meeting to receive, note & agree action if appropriate:-
 - 1) Ivy overhanging wall on Mill Lane *[Minute 103/20d refers]* – Highways have lettered the owner.
 - 2) Beck Lane street nameplate *[Minute 104/20e refers]* - now refurbished & replaced.
8. Correspondence:-
 - a) SBC Local Plan Review & sites submitted for housing allocation *[emailed to councillors 12/2/21]* - to receive & agree action;
 - b) New NYMNP Management Plan *[emailed to councillors 24/2/21]* - to receive & agree action;
 - c) Correspondence received after 24/2/21 requiring a response before next meeting.
9. Planning Matters:-
 - a) Applications Received (to agree comments):-
 1. NYM/2021/0072/FL retention of agricultural storage building not built in accordance with NYM/2018/0002/AGRP at Linglands Farm, Gowland Lane;
 2. NYM/2021/0093/FL erect agricultural storage building (retrospective) at Linglands Farm, Gowland Lane;
 - b) Decisions Received (to note):-
 1. NYM/2020/0996/FL Alterations and construct single and two storey extensions and erect shed at Seagrove (formerly Little Pastures, Hood Lane – granted;
 - c) Planning matters received after 24/2/21- to agree action as appropriate.
10. Finance Matters
 - a) Accounts to Authorise for online payment:- HMRC (tax/NI Jan-March) £33-40; John P Martin (Land Registry fee) £40-00; J Marley (20/21 contractual and year end salary adjustment £284-66); Duchy of Lancaster (bus shelter rent to 24/3/22) £42-00.
11. To agree the date/location of the next meeting (would normally be 12th April 2021).
12. Playground *[Minute 109/20 refers]* To receive Working Party's update & agree action to be taken.

J. Marley

J. Marley (Mrs)

Clerk to the Parish Council

24th February 2021

**MINUTES OF ORDINARY MEETING OF CLOUGHTON PARISH COUNCIL HELD
VIRTUALLY ON Zoom PLATFORM ON MONDAY 1st FEBRUARY 2021 AT 7.30PM**

Present: Councillor P Couch (Chairman)
Councillor D Baker
Councillor J Brace
Councillor D Ford
Councillor Mrs K Loy
Councillor Mrs S Staveley

Borough Cllr. Backhouse, 1 member of public (left 8pm), Mrs J. Marley (Clerk).

Absent: County Cllr. Bastiman.

96/20 **APOLOGIES FOR ABSENCE:** Received from Cllr. Readman (by text message, having trouble connecting), County Cllr. Bastiman.

97/20 **DECLARATIONS OF INTEREST:** None.

98/20 **MINUTES** The minutes of the meeting of 4th January 2021 were **approved** as an accurate record and Cllr. Couch was authorised to sign them as Chairman of the meeting.

99/20 **PROCEDURAL MATTER** Standing Orders suspended at 7.33pm for the Public Open Forum.

100/20 **PUBLIC OPEN FORUM** No matters raised.

101/20 **PROCEDURAL MATTER** Standing Orders were resumed at 7.34pm.

102/20 **MATTERS RAISED IN PUBLIC OPEN FORUM** None.

103/20 **REPORTS**

- a) **Police:** noted the report covering incidents in December 2020 had been forwarded to councillors on 12th January.
- b) **County:** On behalf of County Cllr. Bastiman, Borough Cllr. Backhouse reported Covid-19 vaccination centres at the Rugby Club (Silver Royd) and The Street (William St, Scarborough) were very busy.
- c) **Borough:** Borough Cllr. Backhouse reported SBC intended to hold their 2021/22 council tax at current levels.
- d) **Parish:** Cllr. Brace reported he had attended the online meeting with the Police – 1] details of untaxed and/or uninsured vehicles parked on the highway had been given to them and would be checked out by local officers, 2] ongoing problem of speeding on West Lane. Cllr. Ford reported the track at Ripleys was still blocked off [Minute 62/20c) refers]. He had also been assured by SBC that arrangements were in hand for those without internet or computers to complete the upcoming census. Cllr. Mrs Staveley had delivered the Christmas Lights prizes – everyone had been most appreciative. Cllr. Mrs Loy reported the ivy overhanging the wall on Mill Lane past the Old Forge had still not been cut back (Clerk to revert to Highways). Cllr. Couch gave details of potholes likely to soon be in need of filling.
- e) **Clerk:** No matters to report.

104/20 **UPDATES ON ITEMS RAISED AT LAST MEETING**

- a) Water from fields across pavement Trattles Hill [Minute 88/20 refers]. Email of 18/1/21 from Highways noted - landowners should not allow water to run from their property onto the carriageway.
- b) Wall stones on pavement Trattles Hill [Minute 88/20 refers]. Email of 14/1/21 from Highways noted – landowner given 14 days to take action.
- c) Presence of Borough Councillor at meetings [Minute 88/20 refers]. Borough Cllr. Backhouse apologised for his long absence.
- d) Pond behind Cober [Minute 89/20d) refers]. Email of 15/1/21 from Cober noted – they have started to clear the area and will continue with the repairs and tidying over the next few weeks

The member of public left the meeting at this point

- e) Beck Lane street nameplate [Minute 89/20d) refers]. Email of 27/1/21 from SBC noted – they will see if the sign can be refurbished.

105/20 CORRESPONDENCE

- a) Correspondence received after 27/1/21 requiring a response before next meeting:- letter from Duchy was **noted** – Andrew Johnson (Estates Director) was leaving in April.

106/20 PLANNING MATTERS

- a) **Applications received:-** none.
- b) **Decisions received & noted:-** none.
- c) **Planning matters received after 27/1/20:-** none.

107/20 FINANCE MATTERS

- a) **Accounts to Authorise for online payment:-** Having been previously notified, the following was approved for payment via online banking (Cllrs. Brace and Staveley to do the online authorisations within 24 hours):- J Marley (print/copy costs 1/1/20-31/12/20) £10-16.

108/20 NEXT MEETING – **Agreed to be held 1st March 2021 at 7.30pm (would be virtual instead of face to face meeting).**

109/20 PLAYGROUND [Minute 94/20 refers]

As agreed at the January meeting, the Clerk had opened all tenders, made a list of the applicants and contacted them asking 1] did they wish to withdraw from the process or amend their quotation price and 2] their suggestions as to how might be a way to progress things. An anonymised list of the responses from the 8 applicants had been emailed to councillors 27/1/21 with the agenda. There was robust discussion about the advisability of circulating documents during Covid and whether it was right that councillors should be shortlisting applicants without there being a public consultation. **Agreed** a working group of Cllr. Brace, Ford, Loy and Staveley be set up (Cllrs. Baker and Couch did not wish to be on the working party). The 6 paper tenders to be collected from the Clerk by Cllr. Brace and circulated to each working party member in turn. The 2 electronic tenders be placed online by the Clerk and the access link emailed to councillors. The working party to make a shortlist of 3 applicants and ideally report to the March meeting. If that was not possible, to consider holding an additional ordinary meeting.

There being no further business, the Chairman declared the meeting closed at 8.51pm.