

CLOUGHTON PARISH COUNCIL

Mrs J. Marley, Clerk to the Parish Council,
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PARISH COUNCIL MEETING Monday 5th October at 7.30pm

**To be held online – go to zoom.us and enter the
meeting ID 826 6767 9792 and the password 425630**

For those with poor or no internet connection, you can access the meeting (audio only) by ringing 0131 460 1196 and entering the meeting ID and password given above.

AGENDA

All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure - DO NOT WAIT TILL THE MEETING - please contact the Clerk on receipt of the agenda.

1. Apologies to receive & accept.
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of Council meeting of 7th September 2020 [*enclosed*] to approve and sign.
Meeting to be suspended by Chairman to allow for next item.
4. Public Open Forum.
Meeting to be re-convened to continue with business on the agenda.
5. To consider & if appropriate, agree action on matters raised in the Public Open Forum.
6. Reports to receive (as available) & agree action as appropriate – Police, County, Borough, Parish, Clerk - not to exceed 15 minutes in total.
7. Updates on matters raised at last meeting (may include dog bin Hood Lane and unitary proposals) – to receive & agree action as appropriate;
8. Correspondence:-
 - a) SBC Housing consultation report [*emailed to councillors 23/9/20*] to receive & agree action as appropriate;
 - b) SBC Local Plan Review report [*emailed to councillors 23/9/20*] to receive & agree action as appropriate;
 - c) Playground annual inspection report [*emailed to councillors 29/9/20*] to receive & agree action as appropriate
 - d) Correspondence received after 29/9/20 requiring a response before next meeting.
9. Planning Matters:-
 - a) Applications Received:- None at preparation of agenda;
 - b) Decisions Received (to note) – None at preparation of agenda;
 - c) Planning matters received after 29/9/2020 - to agree action as appropriate.
10. Finance Matters
 - a) Verge cutting/village ground maintenance from April 2021 – to agree action as appropriate;
 - b) Accounts to Authorise for online payment:- YLCA (training Cllrs. Baker & Brace) £45.00; HMRC (Tax/NI July-Sept) £5.20; Playsafety Ltd (playground annual inspection) £82.20
11. To agree the date/location of the next meeting (would normally be 2nd November).

J. Marley

J. Marley (Mrs)
Clerk to the Parish Council
29th September 2020

**MINUTES OF ORDINARY MEETING OF CLOUGHTON PARISH COUNCIL HELD
VIRTUALLY ON Zoom PLATFORM ON MONDAY 7th SEPTEMBER 2020 AT 7.30PM**

Present: Councillor P Couch (Chairman)
Councillor D Baker
Councillor J Brace
Councillor D Ford
Councillor Mrs S Staveley

Rosie James (Duchy of Lancaster, left 7.56pm), 1 member of public, Mrs J. Marley (Clerk).

Absent: Cllrs. Mrs K Loy and Mrs D Readman, Borough Cllr. Backhouse, County Cllr. Bastiman.

25/20 **APOLOGIES FOR ABSENCE:** **Accepted** from Cllr. Loy (on holiday), Cllr. Readman (no internet), County Cllr. Bastiman (no reason given).

26/20 **DECLARATIONS OF INTEREST:** None.

27/20 **MINUTES** Having been previously circulated, the minutes of the meeting of 6th July 2020 were **approved** as an accurate record and Cllr. Couch was authorised to sign them as Chairman of the meeting.

28/20 **PROCEDURAL MATTER** Standing Orders suspended at 7.33pm for the Public Open Forum.

29/20 **PUBLIC OPEN FORUM** Matters raised included 1] what was happening about the playground and 2] Rosie James (Duchy) mentioned several locations where pavement parking seemed to be an issue.

30/20 **PROCEDURAL MATTER** Standing Orders were resumed at 7.37pm.

31/20 **MATTERS RAISED IN PUBLIC OPEN FORUM** 1] playground was for discussion later in the meeting; 2] Duchy thanked for their input.

32/20 **REPORTS**

- a) **Police:** The August report had been emailed to councillors today and was **received & noted**.
- b) **County & Borough:** No reports to receive.
- c) **Parish:** Cllr. Baker reported 1] the hedge at the allotment plot adjacent the Blacksmith's was overhanging the pavement (Rosie James, Duchy, said she had arranged for it to be cut back); 2] concerns re. possible unauthorised tipping on land at Station Lane (Cllr. Couch to investigate). Cllr. Brace reported 1] increased dog fouling at the bottom of Hood Lane (Clerk to ask SBC to provide a bin) and 2] collapsed wall onto pavement Newlands Road at top of Trattles Hill (Clerk to write to farmer). Cllr. Staveley reported problems caused by poor parking on Newlands corner (need to prevent parking between rear entrance to Cober and gate to Cober cottage – double yellow lines or cones – Clerk to investigate). Cllr. Couch reported a blocked gully near end of Tause's Lane and a rocking manhole cover outside 41 High Street (Clerk to refer to appropriate authority).
- d) **Clerk:** No matters to report.

33/20 **Playground** [*Minute 19/20 refers*] The level of Covid-19 infection was rising and restrictions on numbers allowed to gather (currently 30) were expected soon. There was a general feeling the Covid-19 infection level would continue to increase over the coming autumn and winter months and Council considered the safety of its parishioners was paramount (councillors didn't want to hold a gathering which could risk spreading Covid-19). **Agreed** not to hold a public consultation before 31/12/2020. Situation to be re-assessed at the Council meeting on 4th January 2021. Clerk to inform the companies who had submitted tenders.

Rosie James left during discussion of the above item.

34/20 **Soil on pavement** [*Minute 150/19a refers*] The issue of soil on the pavement between Mill Lane Cloughton and High Street Burniston due to molehills and vehicles churning up verges had been raised at the February 2020 meeting and

deferred in order to allow monitoring of the problem. Councillors **agreed** the situation no longer presented a problem and no further action was to be taken.

35/20 Unitary authorities/devolution Cllr. Brace reported on unitary proposals by NYCC (proposing an authority to cover the whole of North Yorkshire) and the 7 district/borough councils in North Yorkshire (proposing an east/west split with east comprising the areas covered by the current Scarborough, Ryedale, Selby and York councils). Submissions had to go to central government by the end of September. This was the first major change to local government in this area since 1974. Clerk explained she'd sent councillors a link to the recording of NYCC's presentation, and had asked SBC for a link to the recording of their presentation. Devolution to be a standing item of future agenda till further notice and Clerk to forward to all councillors any emails received on the subject.

36/20 CORRESPONDENCE

- a) Correspondence received after 2/9/20 & requiring a response before next meeting – an invoice from the YLCA in the sum of £45 for planning training of Cllrs. Darrington and Maynard was to hand. Agreed the invoice be authorised for payment, Cllr. McEwen and Morgan to do the online authorisation.

37/20 PLANNING MATTERS

a) **Applications received:-**

- 1] NYM/2020/0423/CLE Certificate of lawfulness for use of land for siting of shipping container and lorry trailer for storage purposes (Use Class B8) in excess of ten years – **confirmed comments** of "both have been on site for over 10 years but concerns they are totally inappropriate, do nothing to enhance area and should have been removed long ago";
2] NYM/2020/0583/FL Application for formation of vehicular farm access and associated track (part retrospective) at Newlands Farm, Newlands Road – **agreed** object (highway safety, fast stretch of road, icy in winter, poor visibility, near crown of hill).

b) **Decisions received & noted:-**

- 1] 1] NYM/2020/0022/FL Vary condition 2 of NYM/2015/0885/FL (allowed on appeal) to allow changes to the footprint and design of the log cabin/mobile unit, changes to the footprint, design and location of store and relocation of parking area – **granted with conditions**;

c) **Planning matters received after 2/9/20:-** None.

38/20 FINANCE MATTERS

- a) **2020-21 National Salary Award** – **noted** the National Joint Council has agreed the new pay scales for 2020-21 to be implemented from 1st April 2020 and **agreed** to apply this increase to the Clerk's salary with effect from 1/4/2020;

- b) **Reading Rooms:- 1] noted** Centurion Windows had quoted £370 inc VAT for replacing window to rear of playgroup [*Minute 58/19a) refers*] and they would carry out the work by arrangement with the Playgroup **2] Rent Review – agreed** rent to remain unchanged at £2,100, next review date 1st September 2023.

c) **Accounts to Authorise for online payment:-**

YLCA	Training Cllr. Baker	£48-00
John P Martin & Co	Professional fees re. playground lease	£1,500-00
Duchy of Lancaster	Playground rent 29/9/20-28/9/21	£50-00

Agreed invoices **authorised** and Cllrs. Baker and Staveley to do the online authorisations within next 24 hours. Also to leave the account will be a direct debit for £35 to the Information Commissioners for the annual Data Protection Registration fee.

39/20 NEXT MEETING – **Agreed** to be held 5th October at 7.30pm (may be virtual instead of face to face meeting).

40/20 CIRCULATION None.

There being no further business, the Chairman declared the meeting closed at 9.10pm.