

**Mrs J. Marley, Clerk to the Parish Council,**  
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**Virtual meeting held on the digital platform "Zoom"**  
**MONDAY 7th SEPTEMBER 2020 at 7.30pm**  
**Parishioners Welcome**

Internet access is by going to Zoom.us and typing in the meeting ID of 825 2338 2486 and the password 506135. For those with poor or no internet connection, access the meeting (audio only) by ringing 0131 460 1196 and enter the meeting ID and password given above.

## AGENDA

**All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure - DO NOT WAIT TILL THE MEETING - please contact the Clerk on receipt of the agenda.**

1. Apologies to receive & accept.
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of Council meeting of 6th July 2020 *[enclosed]* to approve and sign.

**Meeting to be suspended by Chairman to allow for next item.**

4. Public Open Forum.

**Meeting to be re-convened to continue with business on the agenda.**

5. To consider & if appropriate, agree action on matters raised in the Public Open Forum.
6. Reports to receive (as available) & agree action as appropriate – Police, County, Borough, Parish, Clerk - not to exceed 15 minutes in total.
7. Playground [*Minute 19/20 refers*] - to receive Clerk's verbal report and agree action as appropriate;
8. Soil on pavement Mill Lane Cloughton to High Street Burniston due to molehills and vehicles churning up verges (deferred from February meeting) – to agree action as appropriate.
9. Unitary authority proposals
10. Correspondence:-
  - a) Correspondence received after 2/9/20 requiring a response before next meeting.
11. Planning Matters:-
  - a) Applications Received:- 1] NYM/2020/0423/CLE Certificate of lawfulness for use of land for siting of shipping container and lorry trailer for storage purposes (Use Class B8) in excess of ten years – to confirm comments of “both have been on site for over 10 years but concerns they are totally inappropriate, do nothing to enhance area and should have been removed long ago”;  
2] NYM/2020/0583/FL Application for formation of vehicular farm access and associated track (part retrospective) at Newlands Farm, Newlands Road – to agree comments;
  - b) Decisions Received (to note) - 1] NYM/2020/0022/FL Vary condition 2 of NYM/2015/0885/FL (allowed on appeal) to allow changes to the footprint and design of the log cabin/mobile unit, changes to the footprint, design and location of store and relocation of parking area – granted with conditions;
  - c) Planning matters received after preparation of agenda - to agree action as appropriate.

/ CONTINUED OVERLEAF

12. Finance Matters
- a) 2020-21 National Salary Award – 1] to note the National Joint Council has agreed the new pay scales for 2020-21 to be implemented from 1st April 2020; 2] to agree to apply this increase to the Clerk's salary with effect from 1/4/2020;
  - b) Reading Rooms:- 1] to note Clerk has asked for a price for replacing the other rear window [Minute 58/19a) refers]; 2] Rent Review – to agree action as appropriate
  - c) Accounts to Authorise for online payment:- YLCA (training Cllr. Baker) £48-00; John P Martin & Co (professional fees re. playground lease) £1,500-00; Duchy of Lancaster (playground rent 29/9/20-28/9/21) £50.00; Information Commissioners (direct debit for data protection fee) £35-00.
13. To agree the date/location of the next meeting (would normally be 5th October).

*J. Marley*

J. Marley (Mrs)  
Clerk to the Parish Council  
2<sup>nd</sup> September 2020

**MINUTES OF ORDINARY MEETING OF CLOUGHTON PARISH COUNCIL HELD  
VIRTUALLY ON Zoom PLATFORM ON MONDAY 6th JULY 2020 AT 7.30PM**

Due to audio problems, the meeting was not called to order until 7.38pm.

**Present:** Councillor P Couch (Chairman)  
Councillor D Baker  
Councillor J Brace  
Councillor D Ford  
Councillor Mrs K Loy  
Councillor Mrs S Staveley

6 members of public (left various times), Mrs J. Marley (Clerk).

**Absent:** Cllr. Mrs D Readman, Borough Cllr. Backhouse, County Cllr. Bastiman.

**11/20** **APOLOGIES FOR ABSENCE:** Accepted from Cllr. Readman (no internet).

**12/20** **DECLARATIONS OF INTEREST:** None.

**13/20** **MINUTES** Having been previously circulated, the minutes of the meeting of 1st June 2020 were **approved** as an accurate record and Cllr. Couch was authorised to sign them as Chairman of the meeting.

**14/20** **PROCEDURAL MATTER** Standing Orders suspended at 7.39pm for the Public Open Forum.

**15/20** **PUBLIC OPEN FORUM** Matters raised included 1] speed of traffic on West Lane and whether it would be possible to apply to the Crime Commissioners AJ1 Fund for speed activated warning signs; 2] overgrown state of verge on Newlands Road from Hood Lane to top of Trattles Hill; 3] poor state of maintenance/signage of some of the local public footpaths; 4] the planning application to build 21 holiday lodges in the woodlands off Cloughton Bank - impact on wildlife, noise, creation of link footpaths where landowners had not been consulted, fire risk, dangerous highway access.

**16/20** **PROCEDURAL MATTER** Standing Orders were resumed at 8.14pm.

**17/20** **MATTERS RAISED IN PUBLIC OPEN FORUM** 1] possibility of people doing Community Speedwatch was mentioned, speed at bend at top of High Street was worrying (HGV's catching kerb), Clerk to bring matter to attention of County Cllr. Bastiman and ask for his suggestions; 2] Chairman would check problem and report to future meeting; 3] Clerk to be given details of problem paths and would forward to NYCC for action; 4] concerns noted and would be taken into account when application considered later in meeting.

**18/20** **REPORTS**

a) **Police:** Summary of reports for April to June inclusive (*circulated with agenda*) **received & noted.**

b) **County & Borough:** No reports to receive.

c) **Parish:** Cllr. Ford asked about 1] overnight parking of campervans at Saltpans car - Clerk explained it was her understanding that this land was not included within the Borough Council's "no overnight parking of motorhomes" order; 2] parish council involvement in the provision of Covid-19 support for parishioners - Clerk explained that community support in the smaller parishes/villages had come to the fore and the parish councils had not been involved. Cllr. Couch reported a rocking manhole on Coastal Road Burniston opposite Bridge Close (Clerk has already reported). Cllr. Staveley reported SBC had installed an additional bin on Newlands Lane [*Minute 10/20.2 refers*].

d) **Clerk:** No matters to report.

**19/20** **Playground** [*Minute 5/20 refers*] **agreed** defer to September meeting in order to better assess the chances of being able to hold a public consultation day in the light of Covid-19 restrictions.

**20/20** **CORRESPONDENCE**

a) Code of Conduct questionnaire (*sent 19/6/20 to councillors on email*) **agreed** Clerk to collate responses and submit majority view

- b) Correspondence received after 29/6/20 & requiring a response before next meeting - none.

**21/20 PLANNING MATTERS**

**a) Applications received:-**

1] NYM/2020/0327/FL Application for erection of 21 no. holiday lodges with external decking, alterations to access, proposed internal access road, parking and linkage paths together with recreation space and landscaping works at land at Cloughton Woods. **Agreed** 1] comments made during public open forum [Minute 15/20 refers] be taken into account; 2] object on grounds including unacceptable impact, intensification of use, highway access, questionable whether proposed paths can be created, fire risk, question over adequacy of public utilities, proximity to sites of Bronze Age antiquities, sewage effluent disposal.

**b) Decisions received & noted:-**

1] 19/02929/LB Replace three windows with timber double glazed units, 46 High Street - **refused**;  
2] NYM/2020/0302/FL Construct timber garage following demolition of existing shed and garage, Hazelwood, Hood Lane - **granted**;  
3] NYM/2020/0328/NM Non material amendment to planning approval NYM/2016/0880/FL to allow alterations to the design of the wet weather/amenities and reception buildings, land at Cloughton Woods - **granted**.

**c) Planning matters received after 29/6/20:-** None.

**22/20 FINANCE MATTERS**

**a) Accounts to Authorise for online payment:-**

|          |                                                        |         |
|----------|--------------------------------------------------------|---------|
| YLCA     | Training Cllr. Staveley                                | £48-00  |
| J Marley | Reimburse costs of website design, Minute 12/18 refers | £125-00 |
| RA Carey | Annual internal audit                                  | £30-00  |

**Agreed** invoices **authorised** and Cllrs. Baker and Brace to do the online authorisations within next 24 hours.

**23/20 NEXT MEETING** – **Agreed** to be held 7th September at 7.30pm (may be virtual instead of face to face meeting).

**24/20 CIRCULATION** None.

There being no further business, the Chairman declared the meeting closed at 9pm.