

CLOUGHTON PARISH COUNCIL

Mrs J. Marley, Clerk to the Parish Council,
Annan, 41 Scalby Road, Burniston, Scarborough, YO13 0HN
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Email: clerk@cloughtonpc.org.uk

PARISH COUNCIL MEETING Monday 7th December at 7.30pm Public welcome

To be held online – go to zoom.us and enter the meeting ID 894 8382 4944 and the password 257184

For those with poor or no internet connection, access the meeting (audio only) by ringing 0131 460 1196 and enter the meeting ID and password given above.

AGENDA

All declarations of interest in agenda items to be made by the member. If unsure - DO NOT WAIT TILL THE MEETING - please contact the Clerk on receipt of the agenda.

1. Apologies to receive & accept.
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of Council meeting of 2nd November 2020 [*enclosed*] to approve and sign.
Meeting to be suspended by Chairman to allow for next item.
4. Public Open Forum.
Meeting to be re-convened to continue with business on the agenda.
5. To consider & if appropriate, agree action on matters raised in the Public Open Forum.
6. Reports to receive (as available) & agree action as appropriate – Police [*enclosed*], County, Borough, Parish, Clerk - not to exceed 15 minutes in total.
7. Correspondence:-
 - a) Correspondence received after 2/12/20 requiring a response before next meeting.
8. Planning Matters:-
 - a) Applications Received (to agree comments):-
 1. 20/02310/HS Replacement windows & doors (retrospective) at 3 Lockwood Chase;
 - b) Decisions Received (to note):-
 1. NYM/2020/0770/FL Construct vehicle storage building at Ray Owen Waste Disposal, Teydale Farm, Whitby Road – granted;
 - c) Planning matters received after 2/12/2020 - to agree action as appropriate.
9. Finance Matters
 - a) Verge cutting/village ground maintenance from April 2021 [*Minute 68/20b*] refers] – to agree action/expenditure as appropriate;
 - b) External auditor's report [*Minute 68/20d*] refers] – to note 1] the qualified report was raised in error (see enclosed email);
 - c) Accounts to Authorise for online payment:- LITE (replacement/spare Xmas light sets) £264-00; J Marley (cash for Xmas Light Competition prize money) £50-00.
10. To agree the date/location of the next meeting (would normally be 4th January 2021).

J. Marley

J. Marley (Mrs)
Clerk to the Parish Council
2nd December 2020

**MINUTES OF ORDINARY MEETING OF CLOUGHTON PARISH COUNCIL HELD
VIRTUALLY ON Zoom PLATFORM ON MONDAY 2nd NOVEMBER 2020 AT 7.30PM**

Present: Councillor P Couch (Chairman)
Councillor D Baker
Councillor J Brace
Councillor D Ford
Councillor Mrs K Loy
Councillor Mrs S Staveley (from 7.35pm)

1 member of public, R. James (Duchy, left 9.10pm), Mrs J. Marley (Clerk).

Absent: Cllr. Mrs D Readman, Borough Cllr. Backhouse, County Cllr. Bastiman.

55/20 **APOLOGIES FOR ABSENCE:** None.

56/20 **DECLARATIONS OF INTEREST:** Received from Cllr. Couch on agenda item 12a (Cloughton History Group) as he was a trustee.

57/20 **MINUTES** The following amendments were made to the draft minutes:- 45/20 delete "trial" insert "trail"; 47/20 delete "Shannon" insert "Oliver"; 48/20d) delete "Baker" insert "Couch". The minutes of the meeting of 5th October 2020 as amended were **approved** as an accurate record and Cllr. Couch was authorised to sign them as Chairman of the meeting.

58/20 **PROCEDURAL MATTER** Standing Orders suspended at 7.35pm for the Public Open Forum.

59/20 **PUBLIC OPEN FORUM** Matters raised 1] the boundary stone with village name/national park signs on it (opposite duckpond) was slipping into ditch.

60/20 **PROCEDURAL MATTER** Standing Orders were resumed at 7.36pm.

61/20 **MATTERS RAISED IN PUBLIC OPEN FORUM** 1] Clerk to write to Area3 Highways.

62/20 **REPORTS**

a) **Police:** No report to receive.

b) **County & Borough:** At County Cllr. Bastiman's request, Clerk reported the hedge outside the old school house had been cut back and County had put a white line on the corner in the hope it threw traffic away from the footway. Costings for other works to protect pedestrians at the same point were awaited. Devolution – fully worked up bids to be submitted to government by 9th December with expectation of a government consultation in Spring 2021 followed by a formal announcement in Summer 2021.

c) **Parish:** Cllr. Ford reported the track from Ripleys Road over to the A171 had been fenced across. Cllr. Couch & Clerk explained this was technically a public highway. As Ripleys Farm is a Duchy farm, Rosie James (Duchy) is to refer the matter to the agent. Cllr. Baker reported he had attended the Police's online meeting via Teams – it was poorly attended but extremely useful and he was happy to attend future meetings. Cllr. Brace reported 1] that at a meeting of full Council earlier today SBC had voted to put forward the East/West split as their unitary proposal; 2] SBC could provide legal services and give a price for grass cutting. Cllr. Couch reported a vehicle had driven round the playground and knocked over some of the fencing (overnight 29-30 October). He had taken pictures. **Agreed** Clerk to report the incident to Police.

d) **Clerk:** No matters to report.

63/20 **Updates on matters raised at last meeting** Flagpole [*Minute 48/20c refers*] - Clerk reported an 8 metre fibreglass one would cost £250 to £350 & require a dedicated concrete plinth. For the benefit of Rosie James (Duchy) Cllr. Couch explained the background to the replacement of the flagpole. Rosie James' offer to enquire if Duchy could provide any assistance was gratefully accepted.

64/20 **Paddock to South of Wyke Lodge, Staintondale, NYM/2020/0022/FL.** At the June 2020 meeting (*Minute 10/20.1 refers*) Council agreed this granted application be monitored and an update be given at the November meeting. **Noted**

the size of the store had been considerably reduced. (This possibly meant condition 13 of the decision notice had been complied with).

- 65/20 Christmas Lights. Noted** Cllr. Couch will be putting up the lights. It was believed some strands would need replacing and **agreed** £200 be authorised for purchase of any replacement lighting equipment which may be needed. **Agreed** Cllrs. Couch and Staveley would judge the Christmas Lights Competition in the week before Christmas.

66/20 CORRESPONDENCE

- a) Code of Conduct consultation [emailed to councillors 26/10/20] **received**. There was a robust and protracted debate on this item at the end of which it was agreed Council did not feel qualified to offer a view on some of the questions. However it was **agreed** that 1] Council was not confident the arrangements for regulating ethical standards were robust and effective; 2] the independence of standards regulators should be enhanced and protected; 3] the standards regulators did not have the right powers and remit to act effectively and 4] the power to make appropriate sanctions made an effective standards regulator. Clerk to respond accordingly to consultation questions.
- b) SBC Local Plan Review report [emailed to councillors 23/9/20]. The online presentation on 22/10/20 had been very helpful; councillors to submit their answers to the local plan review questions to the Clerk by 7pm on 4th November so Clerk could collate and submit before closing date of 5pm on 6th November.
- c) Correspondence received after 28/10/20 requiring a response before next meeting – none.

Rosie James left the meeting at this point

67/20 PLANNING MATTERS

- a) **Applications received:-**
 - 1. 20/02132/HS Erect single storey rear extension at 15 Granary Way **agreed** no objections;
 - 2. NYM/2020/0770/FL Construct vehicle storage building at Ray Owen Waste Disposal, Teydale Farm, Whitby Road **agreed** no objections;
- b) **Decisions received & noted:-** none.
 - 1. NYM/2020/0423/CLE Certificate of lawfulness for use of land for siting of shipping container and lorry trailer for storage purposes (Use Class B8) in excess of ten years, paddock to south of Wyke Lodge, Staintondale – granted;
 - 2. NYM/2020/0583/FL Formation of vehicular farm access and associated track (part retrospective) at Newlands Farm, Newlands Road – refused;
 - 3. NYM/2020/0637/FL Replacement single storey side extension (revised scheme to withdrawn application NYM/2020/0576/FL) at Hazelwood, Hood Lane – granted.
- c) **Planning matters received after 28/10/20:-** None.

68/20 FINANCE MATTERS

- a) **Cloughton History Group** [Minute 47/20 refers] Cllr. Couch took no part in this item as he had declared an interest for this item, so Cllr. Baker took the chair. Councillors formally **received** the details of the group's proposals which had been emailed to them by the Clerk on 28th October 2020. While a general discussion on the project took place, no decisions were taken in respect of expenditure or action to be taken by the Council.
- b) **Urban verge cutting/village ground maintenance from April 2021** – [Minute 52/20a) refers] Clerk reported price was still awaited from current contractor. **Agreed** defer to December meeting.
- c) **Model Agreement 2021/22** – **agreed** to accept the £5,159-61 offered by SBC;
- d) **External auditor's 2019/20 report** – Clerk explained a qualified report had been received (relating to the revaluation of assets) and she had asked for clarification of the basis upon which the qualification was made; to date a response had not been received. All **received and noted**.
- e) **Accounts to Authorise for online payment:-**

Duchy	Additional payment due to incorrect invoice for playground	£10-00
PKF Littlejohn	External audit	£360-00

Agreed invoices be **approved for payment**, Cllrs. Baker and Brace to do the online authorisations within next 24 hours.

69/20 **NEXT MEETING** – **Agreed** to be held 7th December at 7.30pm (likely to be virtual instead of face to face meeting).

There being no further business, the Chairman declared the meeting closed at 9.36pm.

DRAFT
for approval
7/12/2020

Police Report

Burniston & Cloughton Parish Councils: Figures December 2020 meeting



Burniston & Cloughton Figures:

Breakdown data based on 01/04/2020 to 30/11/2020
versus same period in previous two years

Group	Crime Type	2018-19	2019-20	2020-21	Diff 2021 from 2020
Victim Based	Arson & Criminal Damage	5	4	7	+3
	Burglary	6	6	1	-5
	Sexual Offences	3	1	1	0
	Fraud	0	6	6	0
	Theft	5	5	2	-3
	Vehicle Offences	9	0	0	0
	Violence against the person	12	22	15	-7
	Total victim based crimes	40	44	32	-12
	Drugs offences	1	0	2	+2
	Misc Crimes Against Society	1	0	0	0
Crimes Against Society	Possession Of Weapons	0	0	1	+1
	Public Order Offences	2	6	0	-6
	Total crimes against society	4	6	3	-3
	Total	44	50	35	-15

November 2020

There were 32 incidents reported in your area during November.

03/11/2020 11:08 – A report was received that overnight between 29th and 30th October, damage had been caused to King George V playground on High Street in Cloughton. Officers have increased patrols in the area in response to this. No suspects have been traced.

21/11/2020 16:00 – A car was reported by a member of the public as being driven by a drunk person in Cloughton. Officers attended and arrested the driver of the car after they failed a road side breath test. They were interviewed and later released pending results of the blood test.

23/11/2020 14:37 – A car on Burniston Road was stopped by Officer on patrol. A small quantity of cannabis was located on one of the passengers, they received a cannabis warning for this.

4 x £200 fixed penalty tickets for covid-19 breaches were issued to people in the Lindhead area during November.

A number of covid-19 tickets issued during the 1st lockdown were unpaid, these are now beginning to appear at court. During November, 9 people have appeared at court and received fines totalling £7,204. If these tickets were paid within the initial period the total cost would have been £270. All these individuals reside in the Filey SNA Policing area.

Two violence reports have been received during November; there is no threat to the wider public and no serious physical injuries were caused.

We received one report of concern for safety of an individual in your ward area during November. A large proportion of these incidents relate to people in distress. We work closely with the Street Triage Mental Health Team at Cross Lane who carry Police radios with them, we also have support from Mental Health professionals who work in our control room. This is sadly becoming an increasing trend at present but we always ensure the people receive the best help available at the time and refer them to other agencies. If necessary, they are referred into the weekly meeting we have with other agencies from around the Borough where we can discuss courses of action to provide best support.

During November we dealt with 844 incidents across the area as a whole, a breakdown of these follows (not inclusive of all incidents):-

- 6 injury/death RTCs.
- 15 damage only RTCs.
- 46 road related offences, drink/drug driving, no insurance/license/dangerous driving/speeding etc...
- 70 reports of suspicious circumstances.
- 4 missing people.
- 1 firearms incident.
- 11 hoax calls.
- 2 Domestic Violence Disclosure Schemes – *commonly referred to as 'Clare's Law' The Scheme was introduced to set out procedures that could be used by the police in relation to disclosure of information about previous violent and abusive offending by a potentially violent individual to their partner where this may help protect them from further violent and abusive offending.*
- 46 domestic incidents/violence.
- 99 concern for safety incidents.
- 5 civil disputes.
- 3 animal incidents
- 20 highway disruptions
- 66 violence crimes.
- 3 sexual offences.
- 14 thefts.
- 3 stolen motor vehicles.
- 14 fraud or forgery.

- 1 drug offences.
- 14 criminal damages.
- 5 dwelling or commercial burglaries.
- 2 auto crimes.
- 151 anti-social behaviour reports.

Other News

Please note that in addition to the traditional 999 or 101 we can be contacted on our email address is snafiley@northyorkshire.pnn.police.uk. Please do not report incidents to this email, but if you would like to speak to a member of our team for advice then please use it.

If an incident of Anti-Social Behaviour occurs which you would like Police to deal with then please report this as soon as possible after the event to allow Officers the best chance to deal with the culprits. Please do not wait until next time you happen to bump into an Officer or Parish Councillor. It allows us to make connections with other incidents and deal with individuals for patterns of behaviour rather than incidents in isolation. It does not matter if no suspects have been seen or cannot be identified; we may have this reported on another nearby incident and be able to link them.

If you wish to look at crime statistics, along with stop-searches, news & events and other information for your area, then please visit www.police.uk. There is a multitude of information on this website.

- Still always phone 999 in emergency and 101 to report incidents or crimes.
- 999 text service - <https://northyorkshire.police.uk/contact/emergency-sms-text-service/>
- Local Station but likely not get same day response at present - snafiley@northyorkshire.pnn.police.uk
- General NYP email address - generalenquiries@northyorkshire.pnn.police.uk
- Who to contact for any issue & other agency contact details <https://northyorkshire.police.uk/do-it-online/report-it/>
- NYP service directory - <https://northyorkshire.police.uk/do-it-online/service-directory/>
- General Police advice - <https://www.askthe.police.uk/content/default.mth>
- Silent solution system, helps victims of domestic violence/stalking who cannot talk - <https://northyorkshire.police.uk/contact/the-silent-solution-system/>



Operation Cracker

You may have heard about Operation Cracker in the past as it was first launched in 2018 to raise awareness to elderly and vulnerable residents the benefits of taking some simple security measures to protect themselves in their own homes; this was all done under the watchful eye of Anthony Baldwin who is the Volunteer Lead for Operation Cracker and it was originally launched in the Eastfield area of Scarborough with roadshows held in the Town Centre and throughout the Scarborough

District.

Recently, Tony and Mat Hazelwood contacted Trish Colling to gauge her interest in becoming involved with a Rural version of Operation Cracker and the answer was “yes please”.

The Operation works in Partnership with Organisations including –

- North Yorkshire Police
- Fire & Rescue Service
- Age Concern UK
- Beyond Housing
- McCain Foods

the list of participating Partners is growing daily. Rural Op Cracker will for this year be run in Seamer (Flower Court and The Grove) and Glaves Close in East Ayton with a roadshow being held at Irton Garden Centre and Deans Garden Centre to raise awareness to crime prevention; to carry out “door knocks” on the elderly to offer crime prevention advice, carry out a welfare check, ensure that shopping is not needed and if need be, to signpost other Agencies to intervene should the need arise. For next year, it is the intention to attend local Fayres / Fetes and Fairs and Trish is willing to attend any meeting to help spread the word of Operation Cracker – just send her an invite via nvillagescap@gmail.com

Please look out for the mobile Police Office on the run up to Christmas at venues within the Seamer/Crossgates/Irton and East Ayton areas – pop along to engage with those who are managing the stand (keeping socially distanced at all times) and if you know of someone who would benefit from a visit via Operation Cracker please feel free to pass on their details to anyone in attendance on the stand (s).

Some Seasonal Advice

It is so easy to get complacent in these trying times of isolation and dark nights, but please remember to keep doors and windows locked – despite COVID-19 travel restrictions this isn't going to deter a thief if they think they might get their hands on any Internet-bought Christmas presents!!

If you are buying new TV/Laptop/iPad/Mobile, dispose of the packaging wisely, don't “advertise” what you have bought by leaving the boxes in plain sight – tear them up and put in your recycle bin

Remember – Op Cracker is not just for Christmas, it is all-year-round. Thank you

Trish Colling, coordinator for Rural Operation Cracker
07974 913105





Community SpeedWatch

If you wish to make a complaint about speeding, please email – communityspeedwatch@northyorkshire.pnn.police.uk and they will get in touch to discuss what options are available. This can range from enforcement from speed vans to members of the Community being trained in the use of a speed gun!

Community Messaging is "Live"

If you wish to receive community news via messaging, please visit the North Yorkshire Police website – Community Messaging and sign up or speak with a member of the Safer Neighbourhood Team

Crimestoppers

If you have any information you would like to pass on in confidence, please contact Crimestoppers on **0800 555 111**

Property Marking

Consider marking your expensive property – such as laptops, iPads, game consoles and TVs. Your local Neighbourhood Team will be happy to assist with this.

Also, register your new property at www.immobilise.com

Local News

Here is where you will see local news posted – could be a forthcoming fete, Show or roadshow. Contact Matthew.Hazelwood@northyorkshire.pnn.police.uk to “advertise” your event here !!

For any complaints regarding 101 or other issues, please go to the North Yorkshire Police Website, click – Contact us at the top of the page, then ‘complain to us box’

Or go straight to it by this link - <https://northyorkshire.police.uk/contact/complain-to-us/>



Contact NYP



Your Local Team

Beat Manager

PC 595 Graham Bilton –

graham.bilton@northyorkshire.pnn.police.uk

PCSOs

PCSO 5208 Ria Lockey –

ria.lockey@northyorkshire.pnn.police.uk

PCSO 6780 Anna Wilkinson –

anna.wilkinson@northyorkshire.pnn.police.uk

Useful Contact Numbers

Highways	01609 780 780
NHS	111
Local Dog Warden	01723 232323
Action Fraud	0300 123 2040



Local Twitter – [@NYP_FileySNA](https://twitter.com/NYP_FileySNA)

Force Twitter – [@NYorksPolice](https://twitter.com/NYorksPolice)

Checkout Facebook and give our page a “like” for updates.

Local Page – Filey Police

Force Page – North Yorkshire Police

From: SBA <SBA@pkf-l.com>
Sent: 02 November 2020 09:27
To: clerk@cloughtonpc.org.uk
Cc: SBA <SBA@pkf-l.com>
Subject: Cloughton Parish Council - error in report

Dear Mrs Marley

Thank you for your email in respect of the following 'Except for Matter' raised in our report:

- *The smaller authority has not restated the 2018/19 figure when revaluing assets in Section 2, Box 9. Please note that the Practitioners' Guide allows smaller authorities to use any reasonable valuation method, provided that the prior year figure is restated for consistency and comparability.*

We have revisited the file and note that the above matter has been raised in error. This is due to an incorrect interpretation of the information provided, meaning that the 'revaluation' of property was thought to be a change in accounting policy. Where there is a change in policy there is a requirement for the prior year figures to be restated for consistency. We now understand this is not the case and that the movement was due to the recognition of an up to date valuation.

Unfortunately we are not allowed to reissue our report but please feel free to publish a copy of this email alongside the report to explain the error. We apologise for any inconvenience caused.

Kind regards
SBA Team
PKF
sba@pkf-l.com

For and on behalf of

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We have changed our website and email addresses

PKF Littlejohn LLP, Chartered Accountants.