

CLOUGHTON PARISH COUNCIL

Mrs J. Marley, Clerk to the Parish Council,
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PARISH COUNCIL MEETING Monday 7th February 2022, 7.30pm St. Mary's Church Hall Parishioners welcome to attend

AGENDA

All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure - DO NOT WAIT TILL THE MEETING - please contact the Clerk on receipt of the agenda.

1. Apologies to receive & accept.
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of Council meeting of 10th January 2022 *[enclosed]* to approve and sign.
Standing Orders to be suspended by Chairman to allow for next item.
4. Public Open Forum.
Standing Orders to be resumed to continue with business on the agenda.
5. To consider & agree action as appropriate on matters raised in the Public Open Forum.
6. Reports/updates to receive (as available) & agree action as appropriate – Police, County, Borough, Parish, Clerk - not to exceed 30 minutes in total.
7. To note the resignation of Cllr. Brace and declare a Casual Vacancy
8. Matters raised/mentioned at January meeting:-
 - a) Replacing noticeboard [Minute 92/21e) refers] – to receive Clerk's verbal report and agree action;
 - b) Defib provision/location [Minute 95/21b) refers] – to receive verbal report from Cllrs. Ford, Readman and Staveley and agree action/expenditure;
9. Correspondence:-
 - a) Sites for consideration as suitable for housing in Local Plan review – 24/12 (south of Moor Lane) and 24/13 (east of Mill Lane) – to agree comments. *[NOTE – full details of both sites emailed to councillors 14/1/22].*
 - b) Correspondence received after 2/2/22 requiring a response before next meeting.
10. Planning Matters:-
 - a) Applications Received – none at preparation of agenda;
 - b) Decisions received to note:-
 - 1] NYM/2021/0823/FL, convert garage to holiday letting accommodation, Salt Pans Lodge, Newlands Lane - refused;
 - c) To agree comments/note any planning matters/decisions received after 2/2/22.
11. Finance Matters:-
 - a) Training – to consider and agree if training course fees paid by councillors should be automatically reimbursed providing the attendance had been previously approved by Council.
 - b) Accounts to Certify (online banking) – none at preparation of agenda.

J. Marley

J. Marley (Mrs)
Clerk to the Parish Council
2nd February 2022

MINUTES OF ORDINARY MEETING OF CLOUGHTON PARISH COUNCIL HELD IN ST. MARY'S CHURCH HALL ON MONDAY 10th JANUARY 2022 AT 7.30PM

Present: Councillor D Baker (Vice Chairman in the Chair)
Councillor J Brace
Councillor D Ford
Councillor Mrs D Readman
Councillor Mrs S Staveley

County Cllr. D Bastiman (left 8.03pm), 1 member of public (left 8.23pm), Mrs J Marley (Clerk to Council).

Absent: Councillor P Couch.

85/21 **APOLOGIES FOR ABSENCE:** **Accepted** from Cllr. Couch (family commitment).

86/21 **DECLARATIONS OF INTEREST:** None.

87/21 **MINUTES** Having been previously circulated, the minutes of the meeting of 6th December 2021 were **approved** as an accurate record and authorised for signature by the Chairman. Cllr. Brace voted against approval.

88/21 **PROCEDURAL MATTER** Standing Orders suspended at 7.46pm for the Public Open Forum.

89/21 **PUBLIC OPEN FORUM** Parishioner was here for item on phone box.

90/21 **PROCEDURAL MATTER** Standing Orders were resumed at 7.47pm.

91/21 **MATTERS RAISED IN PUBLIC OPEN FORUM** **Agreed** parishioner be heard when discussion on phone box took place..

92/21 **REPORTS**

- a) **Police:** report (emailed to councillors 6/1/22) was **received & noted**.
- b) **County:** County Cllr. Bastiman reported – 1] Covid figures in North Yorkshire had risen in North Yorkshire due to the Omicron variant; 2] work progresses on the Local Government Review and devolution; 3] there had been no more cases of Avian 'Flu in North Yorkshire although the outbreak had resulted in over 450,000 birds being culled early-mid December.
- c) **Borough:** No report to receive.
- d) **Parish:** Cllr. Staveley reported on the quarterly meeting of Burniston & Cloughton Village Hall Management Committee – with the help of pupils of Lindhead School tree planting had taken place. A Food Fair was planned for June. A "Big Tea" event was being organised by The Church was organising a "Big Tea" event as a community function, to be held over the Platinum Jubilee weekend. Cllr. Ford asked about 1] the recent item in the YLCA's White Rose Update about audit and 2] area committees and customer access to service once devolution had taken place.. Cllr. Baker reported he was to attend the Police Liaison meeting later this month and asked councillors to forward their questions to him.
- e) **Clerk:** reported noticeboard would not repair [*Minute 95/21a* refers]. **Agreed** replacing of noticeboard to be placed on next agenda.

At this point (8.03pm) County Cllr. Bastiman left the meeting

93/21 **CHRISTMAS LIGHTS COMPETITION RESULTS** The winners of the 2021 Christmas Lights Competition were announced as:- Best Overall (£20 and glass bowl) 13 High Street; Best House 1st (£15) 13 Church Beck Cottages and 2nd (£5) The Beehive, Linton Close; Best Window (£10) Manor House, 20 High Street. Cllr. Mrs Staveley will deliver the prizes.

94/21 **PLAYGROUND** [*Minute 41/21 refers*] **Agreed** Kompan's quote of £1,564.59 to remove existing chicane barriers, supply & fix new self-closing gate and fencing etc. be accepted. Clerk to ask Kompan to proceed.

95/21 **MATTERS FROM DECEMBER MEETING**

- a) Phone box purchase [*Minute 95/21b* refers] – the member of public present lived next to the phone box and was prepared to keep it clean and maintained. After a prolonged discussion it was **agreed** the various potential uses of the phone box were a separate issue. The purchase agreement having been previously circulated

to councillors on 9/7/21, it was further **agreed** to buy the phone box from British Telecommunications plc for the sum of £1. Council **agreed** the purpose of the purchase (as referred to in the agreement) was for community use likely to include a defibrillator. The Clerk was **authorised** to sign the agreement on behalf of the Parish Council and immediately did so in the presence of councillors.

At this point (8.23pm) the member of public left the meeting

- b)** Defib provision/location [*Minute 80/21c) refers*] – followed prolonged discussion it was **agreed** a defibrillator was needed in the village and the phone box was a possible location for it. The cost of buying and running a Defib and how the expenditure was to be funded was not considered. An informal working party of Cllrs. Ford, Readman and Staveley are to investigate costs/location etc and report to the February meeting.

96/21 CORRESPONDENCE

- a)** Correspondence received after 5/1/22 & requiring a response before next meeting:- none.

97/21 PLANNING MATTERS

a) Applications Received:-

- 1] NYM/2021/0823/FL AS AMENDED Convert garage to holiday letting, Salt Pan Lodge, Newlands Lane – **agreed** objections stand - development is intrusive, inappropriate and will have an unacceptable impact on the amenities of surrounding properties;
2] NYM/2021/0937/FL Create new vehicular access and close off the 2 existing accesses at Rockhaven, Newlands Road – **agreed** no objections.

b) Decisions received- the following were **noted:-**

- 1] NYM/2021/0811/FL Erect replacement conservatory and install flue at Cawood Cottage, Staintondale Road – **granted** with conditions.
2] NYM/2021/0916/FL Vary condition 2 of NYM/2006/0245/FL to allow amalgamation of two adjoined holiday letting units into a single residential annexe at Westfield Farm, Station Lane – **withdrawn**;
3] NYM/2021/0936/NM Amend NYM/2016/0349/FL to allow changes to internal layout and window material at Rockhaven, Newlands Road – **granted** with conditions.

c) Planning matters received after 5/1/22:- None.

98/21 FINANCE MATTERS -

- a) Precept 2022/23- **resolved** to set a precept of £3,310.**

99/21 ACCOUNTS TO CERTIFY – Having been previously notified/agreed, the following were approved for payment via online banking (Cllrs. Baker and Mrs Staveley to do the online authorisations within 24 hours):-

T Harland	Verge cutting May & August	£1164-00
J Marley	Printing/copying 1/1/21-31/12/21	£2-32
J Marley	Reimburse cash drawn for donation to 36 High Street for use of electricity for Christmas Lights over last few years	£30-00
HMRC	Tax/NI Oct-Dec	£1-80

There being no further business, the Chairman declared the meeting closed at 9.06pm.