

CLOUGHTON PARISH COUNCIL

**Mrs J. Marley, Clerk to the Parish Council,
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2nd March 2022

TO: Councillors Couch, Baker, Ford, Mrs D Readman and Mrs S Staveley

You are summoned to attend an Ordinary meeting of Cloughton Parish Council which will be held in St. Mary's Church Hall on Monday 7th March 2022 at 7.30pm.

J. Marley

J. Marley (Mrs)
Clerk to the Parish Council

AGENDA

All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure - DO NOT WAIT TILL THE MEETING - please contact the Clerk on receipt of the agenda.

1. Apologies to receive & accept. (To hand from Cllr. Couch, family commitment).
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of Council meeting of 7th February 2022 [*enclosed*] to approve and sign.

Standing Orders to be suspended by Chairman to allow for next item.

4. Public Open Forum.

Standing Orders to be resumed to continue with business on the agenda.

5. To consider & agree action as appropriate on matters raised in the Public Open Forum.
6. Reports/updates to receive (as available) & agree action as appropriate – Police, County, Borough, Parish, Clerk - not to exceed 30 minutes in total.
7. Co-option to casual vacancy caused by resignation of Mrs Loy – to receive letter of application from parishioner Mr Brooks of Moor Lane & agree action.
8. Matters raised/mentioned at February meeting:-
 - a) Playground Beck Lane gate – to defer to April meeting to allow Cllr. Couch to report.
 - b) The proposed Mosaic Trail – to receive report by Mrs Oliver & agree action.
 - c) Traffic mirror (*Minute 106/21 refers*) – 1] to note that following discussion with Cllr Couch a replacement mirror has been purchased and was installed on 26/2/22; 2] to formally note mirror purchase payment to Insight Security in sum of £266-34 was authorised on 17/2/22 by Cllr. Baker and Staveley.
 - d) Replacing noticeboard [*Minute 109/21a refers*] – to receive Clerk's verbal report and agree action;
 - e) Defib provision/location [*Minute 109/21b refers*] – to receive verbal report from Cllrs. Ford, Readman and Staveley and agree action/expenditure;
9. Correspondence:-
 - a) [Emailed to cllrs. 2/3/22] To note an online meeting has been arranged by YLCA with Police, Fire and Crime Commissioner, 26/5/22 6.30pm-7.45pm & agree any questions to be asked;
 - b) To receive letter from NYMNP re. parish member appointments to the authority
 - c) Correspondence received after 2/3/22 requiring a response before next meeting.
10. Planning Matters:-
 - a) Applications Received – none at preparation of agenda;
 - b) Decisions received to note:-
 - 1] 21/0268/HS Erect single storey extension (retrospective), 7 Shippon Way – granted;
 - 2] NYM/2021/0937/ FL Create new vehicular access and close off the 2 existing accesses, Rockhaven, Newlands Road – refused;
 - c) To agree comments/note any planning matters/decisions received after 2/3/22.
11. Finance Matters:-
 - a) To note the National Joint Council For Local Government Services has agreed a pay award of 1.75% from 1/4/2021 and to agree to pay this award (backdated to 1/4/2021) at the earliest opportunity.

- b) Accounts to Certify (online banking) – Duchy (bus shelter rent to 24/3/23) £60; N Barnes (mole trapping) £18; AC Large (re-roof bus shelter) £2,300; HMRC (tax/NI Jan-March) £32-60; J Marley (21/22 contractual and year end salary adjustment) £235-88

MINUTES OF ORDINARY MEETING OF CLOUGHTON PARISH COUNCIL HELD IN ST. MARY'S CHURCH HALL ON MONDAY 7th FEBRUARY 2022 AT 7.30PM

Present: Councillor P Couch (Chairman)
Councillor D Baker
Councillor D Ford
Councillor Mrs D Readman
Councillor Mrs S Staveley

6 members of public, Mrs J Marley (Clerk to Council).

Absent: County Councillor D Bastiman.

100/21 **APOLOGIES FOR ABSENCE:** **Accepted** from County Cllr. Bastiman (prior commitment).

101/21 **DECLARATIONS OF INTEREST:** None.

102/21 **MINUTES** Having been previously circulated, the minutes of the meeting of 10th January 2022 were **approved** as an accurate record and authorised for signature by the Chairman.

103/21 **PROCEDURAL MATTER** Standing Orders suspended at 7.31pm for the Public Open Forum.

104/21 **PUBLIC OPEN FORUM** Matters raised included 1] muddy ground in playground near the entrance from Beck Lane; 2] the broken traffic mirror on the Blacksmith's; 3] the two sites for possible residential development submitted for inclusion in the Local Plan; 4] the impact devolution would have on the parish; 5] the proposed Cloughton Mosaic Trail.

105/21 **PROCEDURAL MATTER** Standing Orders were resumed at 7.57pm.

106/21 **MATTERS RAISED IN PUBLIC OPEN FORUM** **Agreed** 1] Chairman to look at area in daylight and take photos prior to item being considered at next meeting; 2] mirror had been erected by parish council around 20 years ago and it should be replaced – Clerk to organise and give update at next meeting; 3] comments would be taken into account when item considered at agenda item 9a); 4] Chairman outlined the background to existing funding and functions carried out and the potential for additional functions to be carried out subject to mutual agreement with the emerging unitary authority; 5] item to be placed on March agenda.

107/21 **REPORTS**

- a) **Police:** report (emailed to councillors 2/2/22) was **received & noted**.
- b) **County:** On behalf of County Cllr. Bastiman, the Clerk reported 1] Covid figures – there was a gradual decrease in numbers of people infected (especially in primary school children); 2] there had been an outbreak of Avian 'Flu at Whitby Wildlife Centre which had resulted in a cull of all the birds on site (including 3 ospreys); 3] he had spent time at Malton Livestock Market with Trading Standard's Animal Health Officer who works with the market authority and farmers to ensure the wellbeing and safety of livestock present is of the highest standard; 4] a visit to the rural part of the Yorkshire Dales to see how 5G is being delivered to the remote areas in order to help the rural economy and businesses as well as assisting in day to day living.
- c) **Borough:** No report to receive.
- d) **Parish:** Cllr. Readman reported on a possible unauthorised siting of a caravan (to get photographs). Cllr. Staveley asked what progress had been made with double yellow lines on Newlands Road near rear entrance to Cover (Clerk to contact Highways). Cllr. Ford reported on an OFCOM consultation regarding the functions of the Post Office and the impact this could have on rural Post Office provision. Cllr. Baker reported on a Police Liaison meeting held on MS Teams where 1] off road bikers had been a source of much discussion and 2] the Seamer Horse Fair was planned for 15th July. Cllr. Couch gave his apologies for the March council meeting due to a personal commitment.
- e) **Clerk:** reported the seats & tables to be funded by the Welcome Back grant [Minute 86/21d) refers] had been ordered by SBC.

- 108/21 CASUAL VACANCY DUE TO RESIGNATION** A letter of resignation dated 11th January 2022 from Cllr. Brace was **received** and a Casual Vacancy was **declared**. Clerk to make SBC Electoral Services aware.
- 109/21 MATTERS FROM JANUARY MEETING**
- a) Replacing noticeboard [*Minute 92/21e) refers*] – Clerk gave an update & showed councillors pictures of boards made from man-made timber. Alternative sites (such as onto Reading Room wall) to be looked at. Decision deferred.
 - b) Defib provision/location [*Minute 95/21b) refers*] –the informal working party of Cllrs. Ford, Readman and Staveley reported they were in talks with various organisations regarding provision of a Defib. Cllr. Ford had contacted SBC Planning for advice on any consents which may be needed. The Clerk had contacted Council's insurers re. any changes to cover which may be needed. To report to the March meeting.
- 110/21 CORRESPONDENCE**
- a) **Sites for consideration as suitable for housing in Local Plan review**
Comments made by members of the public [*Minutes 104/21 and 110/21b) refer*] were taken into account during consideration of this item. Council objected to development on both sites and the following comments are to be submitted:-
 - 1] 24/12 (south of Moor Lane) Land outwith village development limits. Is the wrong side of the ford for Cloughton Beck (which comes up quickly). Residents of the houses west of the beck already have to park their vehicles to the east of the beck when heavy rain is expected. To increase the number of vehicles will impact on the already limited parking to the east of the beck. The site can only be accessed by land which is in flood zones 2 and 3. Highway access - Beck Lane (as it is known from High Street to the ford) is very narrow with an exit onto High Street which has a private traffic mirror on the opposite building in order to facilitate safe egress onto High Street - additional vehicle movements are not needed. To build on this land will result in hinterland development and will spoil the cohesion of the village. The Parish Council strongly objects to this land being "zoned" for housing in the Local Plan.
 - 2] 24/13 (east of Mill Lane) Land outwith village development limits but within conservation area. No highway access in its own right and to create one on this land will result in traffic trying to enter the A171 on an uphill slope with restricted visibility to the north. Yet again this is a seemingly innocuous site which will need other submitted sites in the village to make it a viable building prospect. The A171 is the main road from Teesside to Humberside and carries an awful lot of traffic, especially HGV. Adding more small vehicle movements is not a good idea. The infrastructure of Cloughton village is already struggling. Every attempt to get more housing in the village results in more vehicles onto the A171, more strain on the village drainage and more people living in a village which has no shops and a limited bus service. Cloughton is a historic village which still has a rural village identity. To build yet more houses in the village will totally ruin it. Council strongly objects to this land being "zoned" for housing in the Local Plan.
 - b) Correspondence received after 2/2/22 & requiring a response before next meeting:- two letters from parishioners with their objections to sites 24/12 and 24/13. The parishioners concerns had been taken into account when considering these sites [*Minute 110/21a) refers*].
- 111/21 PLANNING MATTERS**
- a) **Applications Received:-** None.
 - b) **Decisions received-** the following was **noted:-**
 - 1] NYM/2021/0823/FL (as amended). Convert garage to holiday letting, Salt Pan Lodge, Newlands Lane – **refused**.
 - c) **Planning matters received after 2/2/22:-** None.
- 112/21 FINANCE MATTERS –**
- a) **Training** – councillors were asked to consider if training course fees paid by councillors should be automatically reimbursed. It was **agreed** that this could take place providing the attendance had been previously approved by Council.
- 113/21 ACCOUNTS TO CERTIFY –** None.

There being no further business, the Chairman declared the meeting closed at 8.46pm.