

CLOUGHTON PARISH COUNCIL

Mrs J. Marley, Clerk to the Parish Council,
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PARISH COUNCIL MEETING Monday 10th January 2022, 7.30pm St. Mary's Church Hall Parishioners welcome to attend

AGENDA

All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure - DO NOT WAIT TILL THE MEETING - please contact the Clerk on receipt of the agenda.

1. Apologies to receive & accept.
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of Council meeting of 6th December 2021 [*enclosed*] to approve and sign.

Standing Orders to be suspended by Chairman to allow for next item.

4. Public Open Forum.

Standing Orders to be resumed to continue with business on the agenda.

5. To consider & agree action as appropriate on matters raised in the Public Open Forum.
6. Reports/updates to receive (as available) & agree action as appropriate – Police, County, Borough, Parish, Clerk - not to exceed 30 minutes in total.
7. Results of Christmas Lights Competition
8. Playground – replace chicane at High St end with gate [*Minute 41/21 refers*] – to receive price and agree action/expenditure
9. Matters raised/mentioned at December meeting:-
 - a) Phone box purchase [*Minute 80/21b*] refers] – to agree whether or not to sign the agreement;
 - b) Defib provision/location [*Minute 80/21c*] refers] – to agree action/expenditure;
10. Correspondence:-
 - a) Correspondence received after 5/1/22 requiring a response before next meeting.
11. Planning Matters:-
 - a) Applications Received – to agree comments
 - 1] 21/02681/HS Retrospective application for single storey extension, 7 Shippon Way;
 - 2] NYM/2021/0823/FL, convert garage to holiday letting accommodation, Salt Pans Lodge, Newlands Lane (AMENDED DETAILS);
 - 3] NYM/2021/0937/FL, create new vehicular access and close off 2no. existing accesses at Rockhaven, Newlands Road.
 - b) Decisions received to note:-
 - 1] NYM/2021/0811/FL Erect replacement conservatory and install flue, Cawood Cottage, Staintondale Road – granted with conditions;
 - 2] NYM/2021/0916/FL Vary condition 3 of NYM/2006/0245/FL so as to allow amalgamation of two adjoined holiday letting units into a residential annexe at Westfield Farm, Station Lane – withdrawn;
 - 3] NYM/2021/0936/NM Amend NYM/2016/0349/FL to allow changes to internal layout and window material at Rockhaven, Newlands Road – granted with conditions.
 - c) To agree comments/note any planning matters/decisions received after 5/1/22.
12. Finance Matters:-
 - a) Precept – to set the 2022/23 precept (currently £10-53 for a Band D property);
 - b) Accounts to Certify (online banking) – T Harland (verge cutting May and August) £1164-00; HMRC (tax/NI Oct-Dec) £1.80; J Marley (printing/copying 1/1/21-31/12/21) £2-32.

J. Marley

J. Marley (Mrs)

Clerk to the Parish Council

5th January 2022

MINUTES OF ORDINARY MEETING OF CLOUGHTON PARISH COUNCIL HELD IN ST. MARY'S CHURCH HALL ON MONDAY 6th DECEMBER 2021 AT 7.30PM

Present: Councillor P Couch
Councillor D Baker
Councillor J Brace
Councillor D Ford
Councillor Mrs D Readman
Councillor Mrs S Staveley

Mrs J Marley (Clerk to Council).

Absent: County Cllr. D Bastiman.

72/21 **APOLOGIES FOR ABSENCE:** **Accepted** from County Cllr. Bastiman (travelling).

73/21 **DECLARATIONS OF INTEREST:** None.

74/21 **MINUTES** Having been previously circulated, the minutes of the meeting of 1st November 2021 were **approved** as an accurate record and authorised for signature by the Chairman.

75/21 **PROCEDURAL MATTER** No suspension of Standing Orders as no public present.

76/21 **PUBLIC OPEN FORUM** No matters raised.

77/21 **PROCEDURAL MATTER** No resumption of Standing Orders.

78/21 **MATTERS RAISED IN PUBLIC OPEN FORUM** None raised.

79/21 **REPORTS**

- a) **Police:** report (emailed to councillors 6/12/21) was **received & noted**.
- b) **County:** The Clerk read County Cllr. Bastiman's written report – 1] Covid figures in North Yorkshire remained high though were dropping in Scarborough; 2] work progresses on the Local Government Review and devolution; 3] Bird 'Flu is confirmed in Hambleton and Ripon areas; 4] Trading Standards has had prosecution success in the Courts with charges of secondary ticketing and defrauding of the elderly.
- c) **Borough:** No report to receive.
- d) **Parish:** Cllr. Staveley reported the fallen tree across Tause's Lane was to be removed next week by the Duchy's contractors. Cllr. Readman reported Cober Hill's tall brick boundary wall against the Newlands Road bus shelter was now leaning considerably (Chairman to inspect). Cllr. Baker reported a slow running road gully near his property. Cllr. Ford reported on an online presentation he had attended on rural housing and how to make it more affordable. Several councillors had attended the online Local Government Review presentations – views on their usefulness were varied.
- e) **Clerk:** No matters to report.

80/21 **MATTERS FROM NOVEMBER MEETING**

- a) Parish Council noticeboard [*Minute 67/21 refers*] – **agreed** to see if repairs could be effected (possibly by Thompson Fencing).
- b) Phone box purchase [*Minute 68/21b refers*] – **agreed** agreement to be checked with a view to signing in January;
- c) Defib provision/location [*Minute 68/21b refers*] – **agreed** defer to January meeting, all members to read up in meantime;
- d) Picnic benches/seats (details emailed 17/10/21) [*Minute 68/21c refers*] – **agreed** to purchase 2 picnic tables and 2 seats via SBC Welcome Back funding;
- e) Subscribing to FOI/GDPR package via YLCA (Emailed to councillors 17/9/21) [*Minute 68/21d refers*] – **agreed** not to sign up;
- f) Provision of dedicated email address to each councillor specifically for council business [*Minute 68/21c refers*] – **noted** these had now been provided;
- g) Increase in bus shelter rent [*Minute 69/21a refers*] – Clerk reported the Duchy considered that as the rent for this bus shelter was last reviewed in 2010 an increase of £15 per annum was not unreasonable. Council most reluctantly accepted it was cheaper to pay the increased ground rent than demolish the bus shelter and authorised payment of the one off lump sum of £30+VAT.

- h) PC rep. on Village Hall Committee due to resignation of Mrs Loy [Minute 69/21a) refers] – **agreed** Cllr. Mrs Staveley be the representative.

81/21 CORRESPONDENCE

- a) Correspondence received after 1/12/21 & requiring a response before next meeting:- none.

82/21 PLANNING MATTERS

a) Applications Received:-

- 1] NYM/2021/0823/FL Convert garage to holiday letting, Salt Pan Lodge, Newlands Lane – **object** intrusive and inappropriate;
2] NYM/2021/0916/FL Vary Condition 3 of NYM/2006/0245/FL so as to allow amalgamation of two adjoining holiday letting units into a residential annexe at Westfield Farm, Station Lane – **no objections** but condition requested on any consent to ensure it can only be sold as part of the house not as a separate unit.

b) Decisions received- the following was noted:-

- 1] 21/02024/LB Replace 3no. ground floor windows to front elevation with hardwood sliding sash windows, 46 High St – **granted**.

c) Planning matters received after 1/12/21:- None.

83/21 FINANCE MATTERS –

- a) **Christmas Lights Competition – agreed** 1] competition to be held, 2] judging to be done by Cllrs. Couch, Readman and Staveley, 3] prize money to remain at £50, 4] payment of £50 to Clerk be authorised so she could draw cash for the prize money.

- b) **NYCC 2022/23 verge cutting - noted** NYCC would again contribute £195-99 to our costs.

- c) **Banking – agreed** 1] Cllr. Mrs Loy be removed from the approved signatories and 2] Cllr. Baker be given the same View, Submit, Authorise authority as the Clerk/RFO (in case Clerk/RFO is unwell etc).

84/21 ACCOUNTS TO CERTIFY – Having been previously notified/agreed, the following were approved for payment via online banking (Cllrs. Baker and Mrs Staveley to do the online authorisations within 24 hours):-

N. Barnes	Mole trapping	£85-50
J Marley	Cash for Xmas Lights Prize money	£50-00
D Ford	Reimburse Rural Housing course fee	£38-93
Duchy of Lancaster	Bus shelter rent increase	£36-00

There being no further business, the Chairman declared the meeting closed at 9.03pm.