

CLOUGHTON PARISH COUNCIL

Mrs J. Marley, Clerk to the Parish Council,
Annan, 41 Scalby Road, Burniston, Scarborough, YO13 0HN
Tel. 01723-870299
Email: clerk@cloughtonpc.org.uk

PARISH COUNCIL MEETING

Monday 12th April 2021 at 7.30pm

Public welcome

**To be held online – go to zoom.us and enter the
Meeting ID 835 2439 9281 Passcode: 518630**

For those with poor or no internet connection, access the meeting (audio only) by ringing 0131 460 1196 and enter the meeting ID and password given above.

AGENDA

All declarations of interest in agenda items to be made by the member. If unsure - DO NOT WAIT TILL THE MEETING - please contact the Clerk on receipt of the agenda.

1. Apologies to receive & accept.
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of Council meetings of 1st March 2021 *[enclosed]* and 29th March 2021 *[enclosed]* to approve and sign.

Meeting to be suspended by Chairman to allow for next item.

4. Public Open Forum.

Meeting to be re-convened to continue with business on the agenda.

5. To consider & if appropriate, agree action on matters raised in the Public Open Forum.
6. Reports to receive (as available) & agree action as appropriate – Police *[emailed to councillors 29/3/21]*, County, Borough, Parish, Clerk - not to exceed 15 minutes in total.
7. Updates on items raised at last meeting to receive, note & agree action if appropriate:-
 - 1) Raising of school kerb outside old school £7,700 DJB *[Minute 117b)/20 refers]* – to agree CPC contributes £1,925 to cost.
 - 2) Track at Ripleys *[Minute 118/20c) refers]*.
8. Correspondence:-
 - a) Deferred from March meeting - SBC Local Plan Review & sites submitted for housing allocation *[emailed to councillors 12/2/21 & enclosed]* – to agree action/comments;
 - b) Devolution – to agree which of the 2 submitted models is preferred;
 - c) The future of remote meetings and annual meetings in May 2021 due to government's refusal to extend beyond 6th May the power to hold virtual meetings *[emailed to councillors 31/3/21. Clerk recommends bringing May meeting forward to a date between 1 and 6th May. Delegation of full executive powers to Clerk in consultation with Chairman or Vice Chairman already in place]* – to receive and agree action as appropriate;
 - d) Proposal by BT to remove phone box on High Street – to agree action;
 - e) Correspondence received after 6/4/21 requiring a response before next meeting.
9. Planning Matters:-
 - a) Applications Received (to agree comments):-
 1. 21/00536/HS Erect single storey rear extension at 8 Church Beck Cottages;
 - b) Decisions Received (to note):- none at preparation of agenda
 - c) Planning matters received after 6/4/21- to agree action as appropriate.
10. Finance & Governance Matters
 - a) 2020/21 Accounts *(enclosed. If you have a query on them please let me know BEFORE the meeting)* - to receive, approve & authorise Chairman to sign;
 - b) To vary Financial Regulation 19.2 for a period to be agreed (not in excess of 6 months) **FROM** "19.2 With the agreement of the Chairman or Vice Chairman of Council, urgent expenditure exceeding £500 which is specifically for the purpose

of ensuring Council meets its legal or contractual obligations" **TO** "19.2 With the agreement of the Chairman or Vice Chairman of Council, expenditure exceeding £500". *[This variation is to enable bills etc to be paid if we are unable to hold virtual meetings or face to face meetings].*

c) Accounts to Certify – YLCA (annual sub) £305-00.

11. To agree the date/location of the next meeting (depends on decision taken at agenda item 8c) and Covid regulations.
12. Playground *[Minute 130/20 refers]* To consider presentations and points made at the Extraordinary Meeting of 29th March & agree action to be taken (which may include deciding to whom the contract should be awarded).

J. Marley

J. Marley (Mrs)

Clerk to the Parish Council

6th April 2021

**MINUTES OF EXTRAORDINARY MEETING OF CLOUGHTON PARISH COUNCIL HELD
VIRTUALLY ON Zoom PLATFORM ON MONDAY 29th MARCH 2021 AT 6.40PM**

Present: Councillor P Couch (Chairman)
Councillor D Baker
Councillor J Brace
Councillor D Ford
Councillor Mrs K Loy
Councillor Mrs D Readman (from 7pm)
Councillor Mrs S Staveley

A Lloyd and C Haddleton (Presentation 1), present 6.45-7.29pm
S Burr (Presentation 2) present 7.30-8.09pm
5 members of public, Mrs J. Marley (Clerk).

Absent: None.

124/20 **APOLOGIES FOR ABSENCE:** None.

125/20 **DECLARATIONS OF INTEREST:** None.

126/20 **PROCEDURAL MATTER** Standing Orders suspended at 6.45pm for the Public Open Forum.

127/20 **PLAYGROUND PRESENTATION 1** 6.45-7.29pm
Mr Haddleton gave his company's presentation and answered questions from councillors and the public.

128/20 **PLAYGROUND PRESENTATION 2** 7.30-8.09pm
Mr Burr gave his company's presentation and answered questions from councillors and the public.

129/20 **PROCEDURAL MATTER** Standing Orders were resumed at 8.09pm.

130/20 **THOUGHTS ON THE TWO PRESENTATIONS** The Chairman invited the public present to express their thoughts and comments. Comments included the appearance of the equipment, play value, flow of play, amount and type of equipment, ages catered for, mental and physical stimulation provided, dog proof fencing. There was some criticism in respect of the design brief agreed by Council and the way in which consulting was taking place. The playground layouts are to be placed on the Council's website.

131/20 **MATTERS FOR INCLUSION ON AGENDA OF MEETING ON 12/4/21** None.

There being no further business, the Chairman declared the meeting closed at 8.21pm.

**MINUTES OF ORDINARY MEETING OF CLOUGHTON PARISH COUNCIL HELD
VIRTUALLY ON Zoom PLATFORM ON MONDAY 1st MARCH 2021 AT 7.30PM**

Present: Councillor P Couch (Chairman)
Councillor D Baker
Councillor J Brace
Councillor D Ford
Councillor Mrs K Loy
Councillor Mrs D Readman
Councillor Mrs S Staveley

County Cllr. Bastiman, Borough Cllr. Backhouse (both left at 8.07pm),
1 member of public, Mrs J. Marley (Clerk).

Absent: None.

110/20 **APOLOGIES FOR ABSENCE:** None.

111/20 **DECLARATIONS OF INTEREST:** None.

112/20 **MINUTES** Minute 103/20d) amended to show it was Cllr. Baker not Cllr. Brace who attend the Police meeting. Minute 109/20 amended to show Working Group comprised Cllrs. Brace, Loy, Readman and Staveley. The amended minutes of the meeting of 1st February 2021 were **approved** as an accurate record and Cllr. Couch was authorised to sign them as Chairman of the meeting.

113/20 **PROCEDURAL MATTER** Standing Orders suspended at 7.32pm for the Public Open Forum.

114/20 **PUBLIC OPEN FORUM** Matters raised included 1] bus shelter cleaned out by Cllr. Mrs Readman, 2] what was happening with the planning application at the old sawmill and 3] what was happening in Scarborough with the firm Benchmark.

115/20 **PROCEDURAL MATTER** Standing Orders were resumed at 7.41pm.

116/20 **MATTERS RAISED IN PUBLIC OPEN FORUM** 1] Cllr. Mrs Readman was thanked for keeping the shelter clean. 2] a decision by NYMNP Planning on the application was still awaited, 3] Borough Cllr. Backhouse explained he understood SBC had given Benchmark 31 days notice (though this may be subject to a legal challenge) – the contract ended on 31/12/20 and had not been renewed.

117/20 **REPORTS**

a) **Police:** no report to hand.

b) **County:** County Cllr. Bastiman reported NYCC had quoted £7,700 to raise the kerb on West Lane corner outside the old school – he would contribute £1,925 from his Locality Budget if the Parish Council would contribute the same amount, he hoped NYCC would then fund the remaining £3,850 – **agreed** to be discussed at April meeting of council. Cllr. Bastiman also reported 1] he fully supported the PC in its efforts to get the ivy overhanging the wall in Mill Lane removed; 2] a consultation on the proposed devolution models had begun; 3] for 2021/22 NYCC was proposing to increase its council tax by 1.99% and its adult social care precept by 1.5%; 4] NYCC elections were deferred to May 2022 when they would become elections to elect members to the new devolved authority; 5] the Police, Fire & Crime Commissioner election would take place on 6th May 2021.

c) **Borough:** Borough Cllr. Backhouse reported 1] SBC were holding their 2021/22 council tax at current levels; 2] each ward councillor was to be given a £2,000 locality grant for 2021/22 which could be used to fund projects which would benefit their ward.

d) **Parish:** Cllr. Baker reported he would be attending the online meeting with the Police on 3rd March. Cllr. Mrs Staveley reported someone had tidied along West Lane – thanks to whoever had done it. Cllr. Mrs Readman reported some nails near the rubber matting for the swings (they had been gathered up, believed it was rubbish which had been swept there). Cllr. Ford reported on the recent YLCA meeting which had a presentation by Friends of the Earth and on a presentation from the Police about Internet Safety. Cllr. Couch reported the street nameplate for Moor Lane needed painting (he would send photos to Clerk) – **agreed** Clerk to ask

SBC to repaint or replace. Several councillors had attended the YLCA extraordinary meeting where a presentation was given by Scarborough Hospital regarding the expansion of A&E and additional funding.

- e) **Clerk:** No matters to report.

118/20 UPDATES ON ITEMS RAISED AT LAST MEETING

- a) Ivy overhanging wall on Mill Lane [*Minute 103/20d*] refers] **noted** Highways have lettered the owner
- b) Beck Lane street nameplate [*Minute 104/20e*] refers] **noted** this had been refurbished by SBC and replaced.
- c) Track at Ripleys blocked off [*Minute 103/20d*] refers] **noted** fence was probably over a year old and while it was showing on the highway extent map it could be that it was a NYCC Paths responsibility not NYCC Highways, so Clerk liaising with both for the moment.

County Cllr. Bastiman and Borough Cllr. Backhouse left the meeting at this point

119/20 CORRESPONDENCE

- a) SBC Local Plan Review & sites submitted for housing allocation [*emailed to councillors 12/2/21*] – **agreed** to defer to April meeting.
- b) New NYMNP Management Plan [*emailed to councillors 24/2/21*] – **received**. A general discussion took place very broadly based on the three themes suggested by NYMNP (nature recovery, landscapes for all and living/working landscapes), Clerk to pick salient points from discussion and submit comments to NYMNP.
- c) Correspondence received after 24/2/21 requiring a response before next meeting:- a handwritten letter had been delivered to the Clerk's address that evening (Clerk had scanned and emailed to councillors). Letter was **received & noted**.

120/20 PLANNING MATTERS

- a) **Applications received:-**
1. NYM/2021/0072/FL retention of agricultural storage building not built in accordance with NYM/2018/0002/AGRP at Linglands Farm, Gowland Lane – **agreed** concerns re. size and rooflights;
 2. NYM/2021/0093/FL erect agricultural storage building (retrospective) at Linglands Farm, Gowland Lane – **agreed** concerns re. size and rooflights;
- b) **Decisions received & noted:-**
1. NYM/2020/0996/FL Alterations and construct single and two storey extensions and erect shed at Seagrove (formerly Little Pastures, Hood Lane – granted;
- c) **Planning matters received after 24/2/20:-** none.

121/20 FINANCE MATTERS

- a) **Accounts to Authorise for online payment:-** Having been previously notified, the following were approved for payment via online banking (Cllrs. Baker and Brace to do the online authorisations within 24 hours):- HMRC (tax/NI Jan-March) £33-40; John P Martin (Land Registry fee) £40-00; J Marley (20/21 contractual and year end salary adjustment £284-66); Duchy of Lancaster (bus shelter rent to 24/3/22) £42-00.

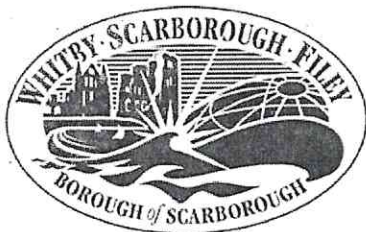
122/20 NEXT MEETING – **Agreed** to be held 12th April 2021 at 7.30pm (would be virtual instead of face to face meeting).

123/20 PLAYGROUND [*Minute 109/20 refers*]

On behalf of the Working Group, Cllr. Brace reported they had made a shortlist of 2 applicants whose tenders stood out from the others. **Agreed** 1] Cllrs. Baker and Couch to look at the shortlisted tenders; 2] an extraordinary council meeting to be held on zoom starting 6.40pm on 29th March at which each of the shortlisted applicants would be asked to give a presentation and answer questions from councillors and the public; 3] if councillors had any specific questions/details outside of presenting the design which they wanted the two companies to answer/include in their presentation, they should be sent to the Clerk by 6pm on 8th March; 4] decision on who contract should be awarded to be made at Council meeting on 12th April; 5] Clerk to write to Mrs Hill (Cloughton Village Fund) seeking confirmation of amount to be donated and when it was likely to be released.

There being no further business, the Chairman declared the meeting closed at 9.28pm.

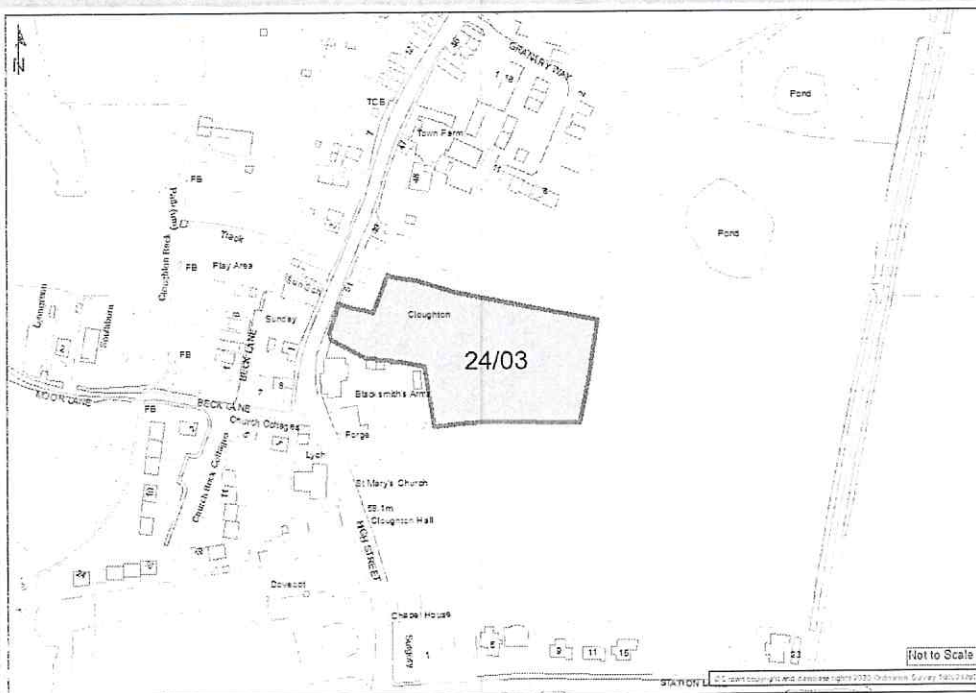
 <u>24/03-Rear-of-51-High-Street-Cloughton</u>	332.94 KB
 <u>24/04-Land-off-Quarry-Bank-Burniston</u>	413.23 KB
 <u>24/05-Rear-of-25-27-High-Street-Cloughton</u>	349.5 KB
 <u>24/06-Land-South-of-Linton-Close-Cloughton</u>	353.05 KB
 <u>24/07-Land-to-the-West-and-East-of-Mill-Lane-Cloughton</u>	427.92 KB
 <u>24/08-Land-North-of-Quarry-Bank-Burniston</u>	441.03 KB
 <u>24/09-Land-East-of-Linton-Close-Cloughton</u>	405.68 KB
 <u>20/06-Land-to-North-of-Overgreen-View-Burniston-(1)</u>	539.6 KB
 <u>20/07-Land-to-North-of-Overgreen-View-Burniston-(2)</u>	538.78 KB



Scarborough Borough Council

PUBLIC NOTICE

NOTICE OF SUBMISSION OF SITE FOR HOUSING
ALLOCATION IN THE LOCAL PLAN



Site Ref: 24/03

Site Area:

0.8ha / 1.9 acres

Location:

**Rear of 51 High
Street, Cloughton**

Current Use:

Garden / Agriculture

Important Information about this Site

The site shown above has been submitted for consideration by the landowner or site promoter as an allocation for housing development through the review of the Local Plan. **THIS IS NOT A PLANNING APPLICATION.** If you have any comments to make in respect of this site then please submit your comments within 6 weeks of the date of this notice to Scarborough Borough Council by email or post:

Email: localplan@scarborough.gov.uk

Post: Planning Policy, Town Hall, St Nicholas Street, Scarborough, YO11 2HG

For more information you can call us on 01723 232480, visit www.scarborough.gov.uk/localplanreview (the QR code below will take you to the website) where you can download a response form to complete and sign up to receive regular updates on the Local Plan.

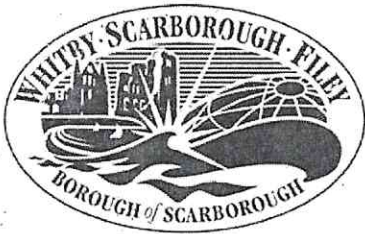
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S WILSON (Planning Policy & Conservation Manager)

Date.....

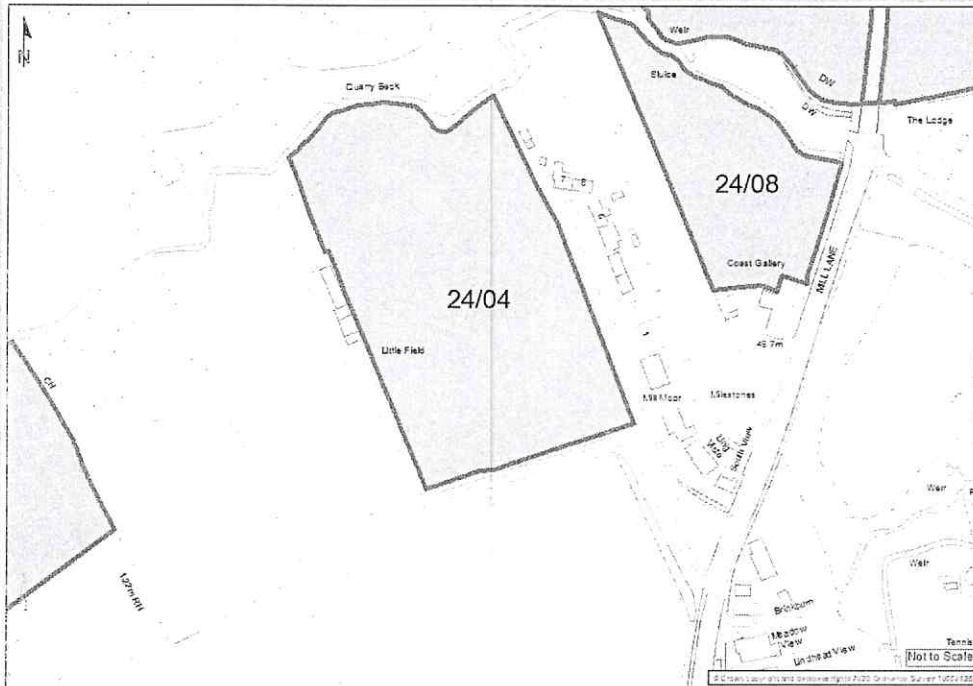




Scarborough Borough Council

PUBLIC NOTICE

NOTICE OF SUBMISSION OF SITE FOR HOUSING
ALLOCATION IN THE LOCAL PLAN



Site Ref: 24/04

Site Area:

1.34ha / 3.3 acres

Location:

**Land off Quarry Bank,
Cloughton**

Current Use:

Agriculture

Important Information about this Site

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S WILSON (Planning Policy & Conservation Manager)

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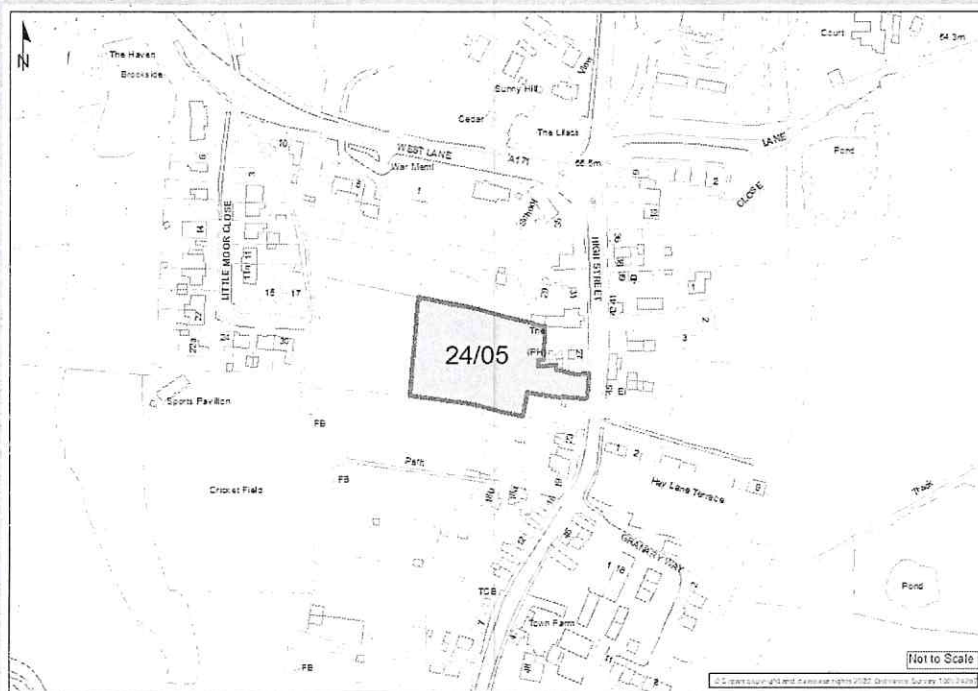




Scarborough Borough Council

PUBLIC NOTICE

NOTICE OF SUBMISSION OF SITE FOR HOUSING
ALLOCATION IN THE LOCAL PLAN



Site Ref: 24/05

Site Area:

0.41ha / 1 acre

Location:

**Rear of 25-27 High
Street, Cloughton**

Current Use:

Equestrian / Garden

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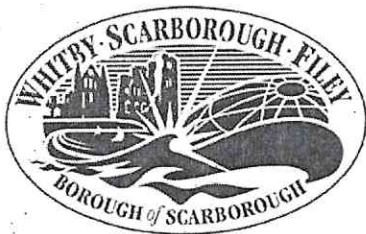
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S WILSON (Planning Policy & Conservation Manager)

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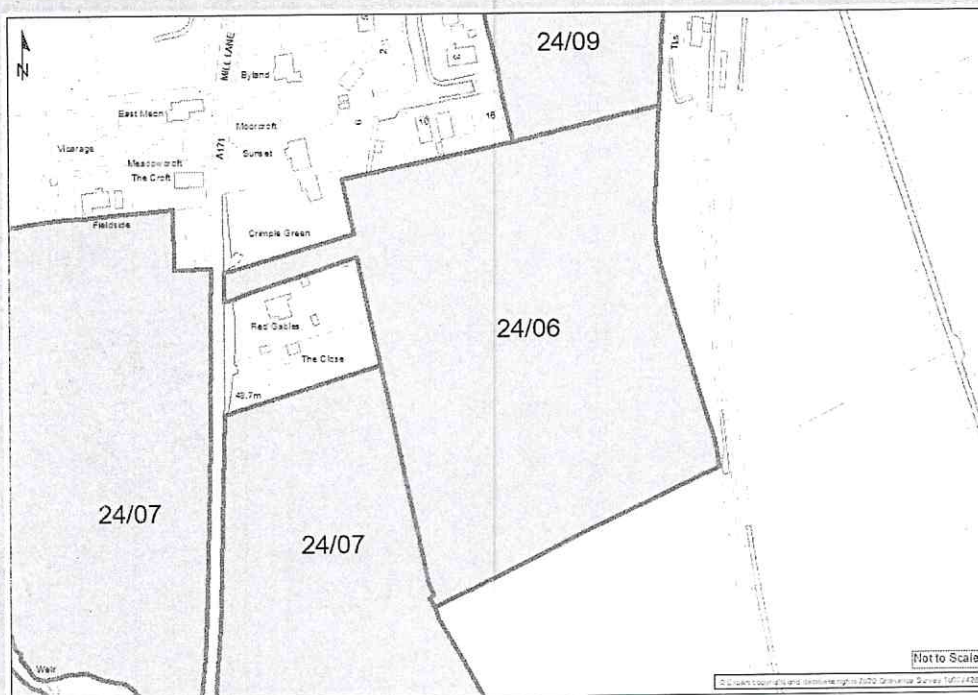




Scarborough Borough Council

PUBLIC NOTICE

NOTICE OF SUBMISSION OF SITE FOR HOUSING
ALLOCATION IN THE LOCAL PLAN



Site Ref: 24/06

Site Area:

3ha / 7.4 acres

Location:

**Land South of Linton
Close, Cloughton**

Current Use:

Agricultural

Important Information about this Site

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S WILSON (Planning Policy & Conservation Manager)

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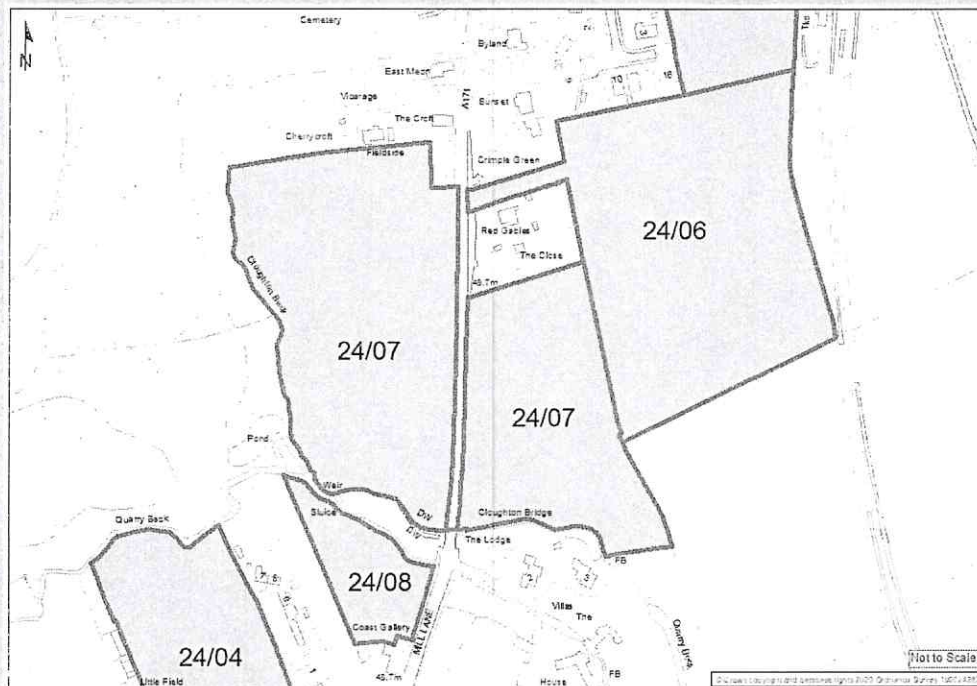




Scarborough Borough Council

PUBLIC NOTICE

NOTICE OF SUBMISSION OF SITE FOR HOUSING
ALLOCATION IN THE LOCAL PLAN



Site Ref: 24/07

Site Area:

4.52ha / 11.1 acres

Location:

**Land to the West and
East of Mill Lane,
Cloughton**

Current Use:

Agricultural

Important Information about this Site

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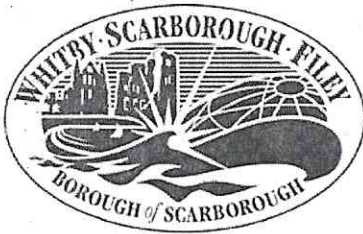
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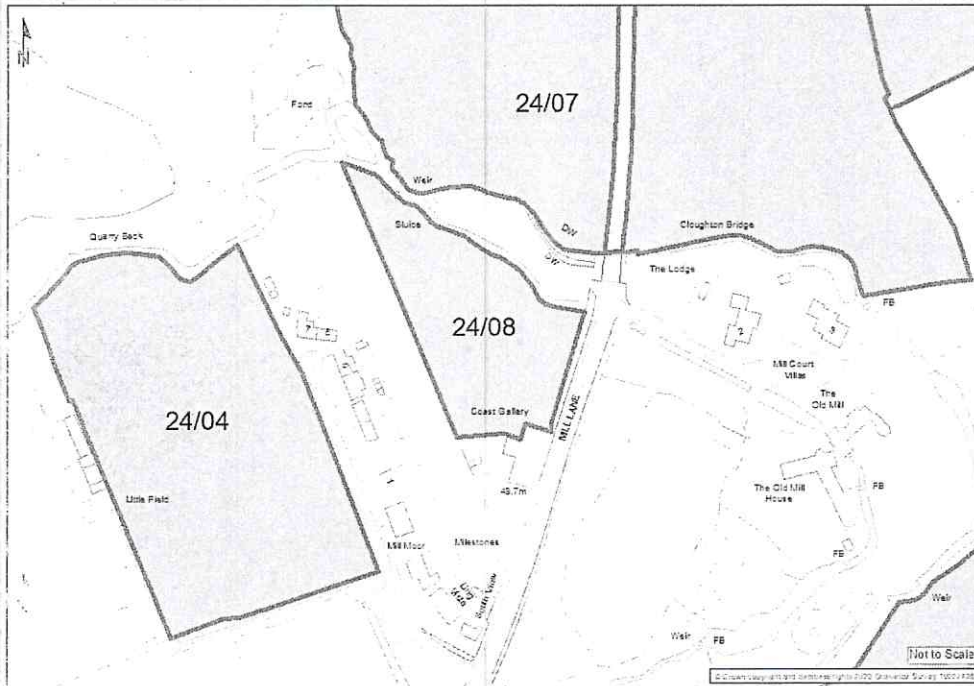




Scarborough Borough Council

PUBLIC NOTICE

NOTICE OF SUBMISSION OF SITE FOR HOUSING
ALLOCATION IN THE LOCAL PLAN



Site Ref: 24/08

Site Area:

0.5ha / 1.2 acres

Location:

**Land North of Quarry
Bank, Cloughton**

Current Use:

Agricultural

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S WILSON (Planning Policy & Conservation Manager)

Date.....









Ministry of Housing,
Communities &
Local Government

Council Leaders
Principal Councils in England

Luke Hall MP

*Minister of State for Regional Growth and Local
Government*

**Ministry of Housing, Communities and Local
Government**

Fry Building
2 Marsham Street
London
SW1P 4DF

Tel: 0303 444 3440
Email: luke.hall@communities.gov.uk

www.gov.uk/mhclg

25 March 2021

Dear Colleague,

LOCAL AUTHORITY MEETINGS

It is just over a year to the day since the Prime Minister asked us all to stay at home, and local authorities across England have risen magnificently to the challenges of this period. There has been a dramatic shift in your day-to-day operations, alongside new difficulties and demands, and I commend the efforts of all councillors and officers in supporting your communities and ensuring vital business continues during these unprecedented times.

As you will be aware, The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 do not apply to meetings on or after 7 May 2021.

Extending the regulations to meetings beyond May 7 would require primary legislation. The Government has considered the case for legislation very carefully, including the significant impact it would have on the Government's legislative programme which is already under severe pressure in these unprecedented times. We are also mindful of the excellent progress that has been made on our vaccination programme and the announcement of the Government's roadmap for lifting Covid-19 restrictions. Given this context, the Government has concluded that it is not possible to bring forward emergency legislation on this issue at this time.

As outlined in the Government's Spring 2021 Covid-19 Response, our aim is for everyone aged 50 and over and people with underlying health conditions to have been offered a first dose of the Covid-19 vaccine by 15 April, and a second dose by mid-July. While local authorities have been able to hold meetings in person at any time during the pandemic with appropriate measures in place, the successful rollout of the vaccine and the reduction in cases of Covid-19 should result in a significant reduction in risk for local authority members meeting in person from May 7, as reflected in the Government's plan to ease Covid-19 restrictions over the coming months.

I recognise there may be concerns about holding face-to-face meetings. Ultimately it is for local authorities to apply the Covid-19 guidance to ensure meetings take place safely, but we have updated our guidance on the safe use of council buildings to highlight ways in which you can, if necessary, minimise the risk of face-to-face meetings, and we will work with

sector representative bodies to ensure that local authorities understand the guidance and are aware of the full range of options available to them.

You can find the updated guidance here: www.gov.uk/government/publications/covid-19-guidance-for-the-safe-use-of-council-buildings/covid-19-guidance-for-the-safe-use-of-council-buildings.

These options would include use of your existing powers to delegate decision making to key individuals such as the Head of Paid Service, as these could be used to minimise the number of meetings you need to hold if deemed necessary. Additionally, some of you will be able to rely on single member decision making without the need for cabinet meetings if your constitution allows.

While I appreciate that a greater number of authorities will be subject to elections this year due to the postponement of the 2020 elections, those councils who are not subject to elections could also consider conducting their annual meetings prior to 7 May, and therefore do so remotely while the express provision in current regulations apply. As you will know, councils who are subject to elections are statutorily required to hold their annual meeting within 21 days of the elections. The Government's roadmap proposes that organised indoor meetings (e.g. performances, conferences) are permitted from 17 May, subject to Covid secure guidelines and capacity rules. On this basis, councils should consider the extent to which their annual meetings (and any other meetings) can operate on the same basis as other local institutions in their area, taking into account their individual circumstances and requirements.

If your council is concerned about holding physical meetings you may want to consider resuming these after 17 May, at which point it is anticipated that a much greater range of indoor activity can resume in line with the Roadmap, such as allowing up to 1,000 people to attend performances or sporting events in indoor venues, or up to half-capacity (whichever is lower).

Finally, while you do have a legal obligation to ensure that the members of the public can access most of your meetings, I would encourage you to continue to provide remote access to minimise the need for the public to attend meetings physically until at least 21 June, at which point it is anticipated that all restrictions on indoor gatherings will have been lifted in line with the Roadmap. However, it is for individual local authorities to satisfy themselves that they have met the requirements for public access.

I am grateful for the efforts that local authorities have made to allow remote meetings in their area and recognise that there has been a considerable investment of time, training and technology to enable these meetings to take place, and I am aware that some authorities, though by no means all, have made calls for the Government to make express provision for remote meetings beyond the scope of the pandemic. I am today launching a call for evidence on the use of current arrangements and to gather views on the question of whether there should be permanent arrangements and if so, for which meetings. There are many issues to consider and opinions on the detailed questions vary considerably. This will establish a clearer evidence base of opinion and enable all the areas to be considered before further decisions are made. The Government will consider all responses carefully before deciding to how to proceed on this issue.

Telephone Number	Address	Post Code	Average Calls per Month	Ward	Parish
01947893224	O/S POST OFFICE PCO1 THE PARADE SANDSEND WHITBY	YO21 3SZ	1	Danby & Mulgrave	Lythe
01947893575	JCN WHITBY ROAD PCO1 SANDSEND ROAD WHITBY (this is description by BT but is believed to be Sandsend Road opposite Dunsley Lane)	YO21 3SR	2	Danby & Mulgrave	Lythe and Newholme-cum-Dunsley
01947606057	PCO PCO1 UPGANG LANE WHITBY	YO21 3EA	1	Whitby West Cliff	Whitby
01947605362	NR ROYAL CRESCENT PCO1 NORTH TERRACE WHITBY	YO21 3EN	7	Whitby West Cliff	Whitby
01947602391	PCO PCO1 HORNERS TERRACE WHITBY	YO22 4EJ	3	Steonshalh	Whitby
01947881020	ADJ PUBLIC TOILETS PCO1 NEW ROAD ROBIN HOODS BAY WHITBY	YO22 4SF	2	Fylingdales & Ravenscar	Fylingdales
01947880263	O/S TOILETS PCO1 THE DOCK ROBIN HOODS BAY WHITBY	YO22 4SJ	3	Fylingdales & Ravenscar	Fylingdales
01723500848	PCO PCO1 NEWLANDS PARK DRIVE SCARBOROUGH	YO12 6DJ	2	Newby	Newby & Scalby
01723500796	PCO PCO1 NORTH LEAS AVENUE SCARBOROUGH	YO12 6LN	6	Woodlands	Scarborough (non-civil)
01723500857	JCN COLUMBUS RAVIN PCO1 TENNYSON AVENUE SCARBOROUGH	YO12 7RF	11	Northstead	Scarborough (non-civil)
01723500811	JCN SCALBY RD PCO HARLEY STREET SCARBOROUGH	YO12 5PY	4	Falsgrave & Stepney	Scarborough (non-civil)
01723870212	PCO PCO1 HIGH STREET CLOUGHTON SCARBOROUGH	YO13 0AE	0	Burniston & Cloughton	Cloughton
01723862111	PCO PCO1 MAIN STREET SEAMER SCARBOROUGH	YO12 4PS	0	Seamer	Seamer
01723862119	PCO PCO1 CROSSGATES SCARBOROUGH	YO12 4LX	0	Seamer	Seamer
01723581831	JCN FILEY RD/MILL LANE PCO1 MILL LANE CAYTON BAY SCARBOROUGH	YO11 3NN	0	Cayton	Cayton
01723513267	JCN SCARBOROUGH ROAD PCO1 ROWAN AVENUE FILEY	YO14 9NB	1	Filey	Filey

CLUGHTON PARISH COUNCIL

SUMMARY RECEIPTS AND PAYMENTS ACCOUNT FOR YEAR ENDED 31 MARCH 2021

(Previous) Year Ended 31 March 2020	<u>RECEIPTS</u>	(Current) Year Ended 31 March 2021
£		£
3,000.00	Precept	3,100.00
5,038.10	Agency Services: SBC	5,123.74
195.99	Agency Services: NYCC	195.99
2,100.00	Rent of Parish Property	2,100.00
40,920.20	Capital Grants (war memorial £770, seats £915, S106 for playground £39,235.20)	0.00
53.79	Interest	67.30
793.70	VAT recovered	669.87
<u>52,101.78</u>	Total	<u>11,256.90</u>

<u>PAYMENTS</u>		
£		£
20.24	Printing/stationery	10.16
110.00	Hall hire	0.00
662.06	Insurance	740.57
326.00	Subscriptions	333.00
30.00	Website (re-design + 1yr. hosting)	125.00
2,102.20	Clerk's salary & allowances	2,112.38
30.60	HMRC Tax/Ni	44.80
184.68	Pension contributions (see note on page 3)	189.72
0.00	Training	141.00
75.00	Election fees	0.00
18.00	Bank charges	72.00
30.00	Audit (internal £30, external £300)	330.00
1,121.50	Reading Rooms Repairs/Maintenance/revaluation	0.00
115.00	Christmas lights (more sets)	220.00
889.12	Replacement seats (2, grant funded)	0.00
-	Legal fees (new 30yr. lease for playground)	1290.00
1555.00	War memorial repair & clean	0.00
250.00	Donations made (s142):- Scalby Library	0.00
	Agency Services:-	
87.80	Public seats	0.00
195.99	Roadside verges (part-funded by NYCC)	195.99
222.39	Churchyard	226.17
4,864.51	Parks (£3,375.83) & Verges (£1,562.01)	4,937.84
-	Bus shelter	70.00
897.20	VAT	614.37
<u>13,787.29</u>	Total	<u>11,653.00</u>

CLOUGHTON PARISH COUNCIL

RECEIPTS AND PAYMENTS FOR YEAR ENDED 31 MARCH 2021

(Last) Year Ended <u>31 March 2020</u>	SUMMARY	(Current) Year Ended <u>31 March 2021</u>
£		£
29,633.46	Balance brought forward 1 April	67,947.95
<u>52,101.78</u>	ADD total receipts	<u>11,256.90</u>
81,735.24		79,204.85
<u>13,787.29</u>	LESS total payments	<u>11,653.00</u>
<u><u>67,947.95</u></u>	Balance carried forward	<u><u>67,551.85</u></u>

These cumulative funds are represented by:

482.00	Unity Trust current a/c	2,646.91
<u>0.00</u>	LESS cheques unpresented at 31 March	<u>0.00</u>
482.00		2,646.91
<u>67,465.95</u>	Unity Trust instant access a/c	<u>64,904.94</u>
<u><u>67,947.95</u></u>	Total	<u><u>67,551.85</u></u>

The above statement represents fairly the financial position of the authority as at 31 March 2021 and reflects its receipts and payments during the year.

Approved by Council: _____

.....

(Chairman)

.....

(Responsible Financial Officer)

CLOUGHTON PARISH COUNCIL

SUPPORTING STATEMENT TO THE ACCOUNTS FOR YEAR ENDING 31 MARCH 2021

ASSETS

At 31 March 2020 the following assets were held:

	Valuation		Valuation
	£		£
Reading Rooms (revalued 2019)	312,000.00	Union Jack	52.00
Playground equipment	10,000.00	Trophies (8)	166.00
Office equipment	100.00	Noticeboard (post office)	235.00
Public seats (12) [revalued 2019]	4,800.00	Christmas Lights	890.00
(The basis of valuation of these assets is acquisition cost)			£328,243.00

RESERVES

Reserves are allocated as follows:-

- Parish property repair reserve £1,500
- Election reserve £1,000
- Playground refurb (£15,000 plus £39,250 S106 money) £54,250
- Contingency reserve £2,000
- General reserve £8,802

PENSIONS

A pension scheme is set up with The People's Pension and from 1/4/16 Council has contributed 3.75% and Clerk 4.25% of gross salary. Funds of £899-21 previously held within earmarked reserves as a gratuity were transferred into the pension scheme during 2016/17. In the year of account, employees contributions totalled £105-38 and employer's contributions totalled £84-34.

DEBTS OUTSTANDING

At the year end no monies were owing to the Parish Council.

TENANCIES

During the year the following tenancies were held:-

Council as Landlord:

Tenant	Property	Rent	Repairing/Non Repairing
Burniston & Cloughton Playgroup	Reading Rooms	£2,100 pa from 1/9/17	Repairing

Council as Tenant:

Landlord	Property	Rent p.a	Repairing/Non Repairing
Duchy of Lancaster	Bus Shelter	£35	Repairing
Duchy of Lancaster	Quiet Area	£35	Repairing
Duchy of Lancaster	Playground	£35	Repairing

CLOUGHTON PARISH COUNCIL

SUPPORTING STATEMENT TO THE ACCOUNTS FOR YEAR ENDING 31 MARCH 2021 (continued)

S. 137 PAYMENTS

Section 137 of the Local Government Act 1972 (as amended) enables local councils to spend up to the product of £8-32 per elector, as at 1 April in the relevant year, for the benefit of people in the area on activities or projects not specifically authorised by other powers.

The limit for spending under s137 of the Local Government Act 1972 (as amended) for this Council in the year of account was £4,833-92.

No payments were made in the year of account.

AGENCY WORK

During the year the Council undertook the following agency work on behalf of other authorities:

Principal Authority	Nature of Work	£
Scarborough Borough Council	Parks, playing fields, open spaces	3,375.83
	Highway verges	1,562.01
	Bus/public shelters	70.00
	Churchyards	226.17
	Seats	0.00
North Yorkshire County Council	Highway verges	195.99

MISCELLANEOUS

No expenditure has been incurred, or income received, under any of the following headings:

- Borrowing
- Advertising and publicity

Leases – legal fees of £1,250 ex. VAT and a Land Registry fee of £40 were incurred as the result of negotiations with the Duchy of Lancaster for a new lease of the playground. The new lease is for a term of 30 years commencing on 29th September 2020 at a yearly rent of Fifty pounds ex VAT payable in advance on 29th September.