

CLOUGHTON PARISH COUNCIL

Mrs J. Marley, Clerk to the Parish Council,
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PARISH COUNCIL MEETING St. Mary's Church Hall Monday 5th September 2022 at 7.30pm

Parishioners welcome to attend

AGENDA

All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure - DO NOT WAIT TILL THE MEETING - please contact the Clerk on receipt of the agenda.

1. Apologies to receive & accept (to hand from Cllr. Brooks).
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of Council meetings of 4th July 2022 *[enclosed]* to approve and sign.

Standing Orders to be suspended by Chairman to allow for next item.

4. Public Open Forum.

Standing Orders to be resumed to continue with business on the agenda.

5. To consider & agree action as appropriate on matters raised in the Public Open Forum.
6. Reports/updates to receive (as available) & agree action as appropriate – Police, County, Borough, Parish, Clerk - not to exceed 30 minutes in total.
7. Matters raised/mentioned at July meeting:-
 - a) Painting seats/bus shelter *[Minute 59/22e) refers]* – to note a price of £510 had been negotiated and the work was in hand;
 - b) Defib provision/location *[Minute 60/22b) refers]* – to receive verbal updates from Cllrs. Ford/Readman/Staveley and agree action;
8. Correspondence:-
 - a) To receive letter of 14/7/22 to Chairman and Clerk from parishioner regarding the Parish Council's handling of and comments on the parishioner's planning application and to receive Chairman's report on the action taken.
 - b) To receive email of 26/7/22 from PCC requesting financial assistance with replacing guard rail etc to rear fire escape of hall and to receive advice on same from YLCA prior to making a decision on expenditure
 - c) To receive email of 18/8/22 from Citizen's Advice North Yorkshire asking for donation towards their costs and agree action/expenditure as appropriate.
 - d) Correspondence received after 29/8/22 requiring a response before next meeting.
9. Planning Matters:-
 - a) Applications Received – to agree comments:-
 - 1) 22/01404/FL Replace upvc windows with timber double glazed windows, Blacksmiths Arms;
 - 2) 22/01405/LB Replace upvc windows with timber double glazed windows, Blacksmiths Arms;
 - 3) 22/01517/FL Erect 1no. dwelling, land at the Old Mill, Mill Lane;
 - 4) NYM/2022/0602 Use of land as campsite for 15 tents (revised scheme to withdrawn NYM/2022/0303, The Hulleys Farm, Newlands Road.
 - b) Decisions received to note:-
 - 1) 22/00697/HS Retrospective application for erection of single storey sunroom, 6 Shippon Way – refused;
 - 2) NYM/2022/0242 Closing off of existing access and creation of new vehicular access together with change of use of and alterations to stable building to dual use as either residential annexe accommodation or holiday letting accommodation at Providence Heath, Whitby Road, - granted;
 - 3) NYM/2022/0363 Remove stables and erect three timber lodges to provide rooms ancillary to country inn, Bryherstones, Newlands Road – granted;

- 4) NYM/2022/0483 Alterations to attached outbuilding to facilitate use as additional living accommodation, North End House, Hayburn Wyke - granted;
 - 5) NYM/2022/0487 Convert garage to holiday letting accommodation (revised scheme to refused NYM/2021/0823/FL), Salt Pan Lodge, Newlands Lane – refused.
 - c) To agree comments/note any planning matters/decisions received after 29/8/22.
10. Finance Matters
- a) Banking – to note Cllr. Bleasdale and Brooks are now signatories/internet banking users;
 - b) External Audit 2021/22 accounts – to note an unqualified opinion has been received, to agree the Conclusion of Audit Notice be displayed until 31st October and to note all necessary notices have been displayed;
 - c) Playgroup Lease – to consider an extension from 1/9/22 and an increase in rent from 1/9/23 [*Minute 82/17) refers*] and agree action as appropriate.
11. Accounts to Authorise for online payment:- Greenbarnes Ltd (noticeboard) £908-38; Kompan (playground retention invoice) £3,688-63; PKF Littlejohn (21/22 external audit) £360-00; The Community Heartbeat Trust (Solutions) Ltd (defibrillator) £3,084-00; AC Large (fix noticeboard to wall) £140-002.
12. To agree the date of next Parish Council meeting. (3rd October)

J. Marley

J. Marley (Mrs)
Clerk to the Parish Council
29th August 2022

**MINUTES OF ORDINARY MEETING OF CLOUGHTON PARISH COUNCIL HELD IN ST.
MARY'S CHURCH HALL ON MONDAY 4th JULY 2022 AT 7.30PM**

Present: Councillor P Couch (Chairman)
Councillor D Baker
Councillor Mrs P Bleasdale
Councillor M Brooks
Councillor D Ford
Councillor Mrs D Readman

1 member of public (left 7.41pm), Mrs J Marley (Clerk to Council).

Absent: County Councillor D Bastiman.

52/22 **APOLOGIES FOR ABSENCE:** **Accepted** from Councillor Mrs S Staveley (family commitment).

53/22 **DECLARATIONS OF INTEREST:** None.

54/54 **MINUTES** Having been previously circulated, the minutes of the meetings of 6th and 13th June 2022 were **approved** as an accurate record and authorised for signature by the Chairman.

55/22 **PROCEDURAL MATTER** Standing Orders suspended at 7.32pm for the Public Open Forum.

56/22 **PUBLIC OPEN FORUM** Matters raised included 1] a small tree growing from the wall of the bridge on Beck Lane, 2] question as to whether the recent sites submitted for inclusion in the Local Plan for possible development had been approved, 3] if there had been a diversion of the path at The Hulleys.

57/22 **PROCEDURAL MATTER** Standing Orders were resumed at 7.36pm.

58/22 **MATTERS RAISED IN PUBLIC OPEN FORUM** 1] Cllr. Couch would deal with the tree. 2] Nothing yet received from SBC regarding the inclusion or otherwise of these sites in the Local Plan. 3] Council was not aware of any formal diversion having taken place.

At this point the member of public left the room.

59/22 **REPORTS**

- a) **Police:** report was **received & noted**.
- b) **County:** No report to receive.
- c) **Borough:** No report to receive.
- d) **Parish:** Cllr. Baker reported on the online Police Liaison meeting he had attended (at which he had brought two vehicles to the attention of the Police). Cllr. Ford again referred to the ongoing consultation about the proposed changes to Fire and Rescue services in North Yorkshire and York and the adverse impact the proposed changes would have on the parish – Clerk to subject formal objection on behalf of Council. He also asked about the flagpole – explained this was in hand with Duchy but their several changes of staff had caused problems. Cllr. Couch reported he had installed the benches and he would be installing the picnic tables in the near future [*Minute 41/22e*] refers].
- e) **Clerk:** Painting seats/bus shelter etc. – Clerk reported the contractor who had done this work in previous years was no longer available. An alternative contractor had been approached for a price. Council **agreed** that if the Clerk could negotiate the price nearer to £500 then the Clerk should instruct the contractor to proceed.

60/22 **MATTERS FROM JUNE MEETING**

- a) Drainage ditch, Station Lane [*Minute 41/22d*] refers] – **noted** this is being investigated.
- b) Defib provision/location [*Minute 42/22b*] refers] – **noted** there were still some finer details to sort.

61/22 **CORRESPONDENCE**

- a) National Park Parish Member Elections (Coastal Area) – **noted** Bob Marley received the majority vote (the appointment is subject to confirmation by the Secretary of State).

- b) Correspondence received after 26/6/22 & requiring a response before next meeting
– 1] Planning application NYM/2022/0363 (remove stables and erect three timber lodges to provide rooms ancillary to country inn at The Bryherstones, Cloughton) was due for consideration at the NYMNP Planning Committee meeting on 14th July.

62/22 PLANNING MATTERS

a) Applications Received:-

- 1] NYM/2022/0242 - closing off of existing access and creation of new vehicular access together with change of use of and alterations to stable building to dual use as either residential annexe accommodation or holiday letting accommodation at Providence Heath, Whitby Road, Cloughton. **Agreed** no objections.

b) Decisions received: –

- 1] NYM/2022/0085 Alterations to attached outbuilding to facilitate use as additional living accommodation, North End House, Hayburn Wyke - **granted**;
2] NYM/2022/0259 Change of use reception building to manager's accommodation and owner's accommodation to holiday letting rooms (no external alterations), The Falcon Inn, Whitby - **granted**;
3] NYM/2022/0303 Use of land as glamping site consisting of 4 bell tents and 20 pitch camp site, Hulleys Farm, Newlands Road - **withdrawn**.

c) Planning matters received after 29/5/22:-

- 1] NYM/2022/0483 Alterations to attached outbuilding to facilitate use as additional living accommodation (revised scheme to approval NYM/2022/0085/FL), North End House, Hayburn Wyke - **Agreed** no objections;
2] NYM/2022/0487 Convert garage to holiday letting accommodation (revised scheme to refused NYM/2021/0823/FL), Salt Pan Lodge, Newlands Lane - **Agreed** object, development is intrusive, inappropriate and will have an unacceptable impact on the amenities of surrounding properties;
3] 22/00697/HS Retrospective application for erection of single storey sunroom, 6 Shippon Way - **Agreed** no objections.

63/22 ACCOUNTS TO CERTIFY – Having been previously notified/agreed, the following were approved for payment via online banking (Cllrs. Baker and Ford to do the online authorisation within 24 hours):-

HMRC	Tax/NI April-June	£3-40
St. Mary's Church	Hall hire 1/9/21-30/6/22	£110-00

64/22 DATE OF NEXT COUNCIL MEETING

Agreed 5th September 2022, St. Mary's Church Hall.

There being no further business, the Chairman declared the meeting closed at 8.29pm.