

CLOUGHTON PARISH COUNCIL

Mrs J. Marley, Clerk to the Parish Council,
Annan, 41 Scalby Road, Burniston, Scarborough, YO13 0HN
Tel. 01723-870299
Email: clerk@cloughtonpc.org.uk

PARISH COUNCIL MEETING St. Mary's Church Hall Monday 5th December 2022 at 7.30pm Parishioners welcome to attend

AGENDA

All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure - DO NOT WAIT TILL THE MEETING - please contact the Clerk on receipt of the agenda.

1. Apologies to receive & accept
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of Council meeting of 7th November 2022 [*enclosed*] to approve and sign.
Standing Orders to be suspended by Chairman to allow for next item.
4. Public Open Forum.
Standing Orders to be resumed to continue with business on the agenda.
5. To consider & agree action as appropriate on matters raised in the Public Open Forum.
6. Reports/updates to receive (as available) & agree action as appropriate – Police, County, Borough, Parish, Clerk - not to exceed 30 minutes in total.
7. Updates on matters raised at previous meetings:-
 - a) Replacement of Playgroup windows [*Minute 100/22a*] refers] – to note installation is programmed for July 2023;
8. Correspondence:-
 - a) Email from Burniston resident regarding flagpole and flooding of village playground – to receive & agree action as appropriate;
 - b) Email from North Yorkshire Council inviting expressions of interest for piloting double devolution (emailed to councillors 18/11/22) – to receive & agree action as appropriate
 - c) Correspondence received after 30/11/22 requiring a response before next meeting-
9. Planning Matters:-
 - a) Applications Received – to agree comments:-
 - 1) NYM/2022/0810 Amend NYM/2020/0327/FL to allow changes to design & position of the lodges, Cloughton Wood Lodges, White Way.
 - b) Decisions received to note:-
 - 1) NYM/2022/0784 Amend NYM/2020/0996/FL to allow enlargement of single storey extension and installation of one additional velux window, Seagrove (formerly Little Pastures) Hood Lane – granted with conditions;
 - c) To agree comments/note any planning matters/decisions received after 30/11/22.
10. Finance & Regulatory Matters
 - a) Rural verge cutting 2023/24 – to receive correspondence/prices and agree action as appropriate.
 - b) 23/24 Budget & Precept – to receive Clerk's verbal report and set precept.
11. Accounts to Authorise for online payment:- St. Mary's PCC (hall hire 1/7/22-31/12/22) £50-00.
12. To agree the date of next Parish Council meeting. (9th January 2023).

J. Marley

J. Marley (Mrs)
Clerk to the Parish Council
30th November 2022

MINUTES OF ORDINARY MEETING OF CLOUGHTON PARISH COUNCIL HELD IN ST. MARY'S CHURCH HALL ON MONDAY 7th NOVEMBER 2022 AT 7.30PM

Present: Councillor P Couch (Chairman)
Councillor D Baker
Councillor M Brooks
Councillor D Ford
Councillors Mrs D Readman
Councillor Mrs S Staveley

Two members of public (left 8.30pm), Mrs J Marley (Clerk to Council).

Absent: Councillor Mrs P Bleasdale, County Councillor D Bastiman, Borough Cllr. Backhouse.

90/22 **APOLOGIES FOR ABSENCE:** **Accepted** from County Councillor Bastiman (prior commitment).

91/22 **DECLARATIONS OF INTEREST:** None.

92/22 **MINUTES** Having been previously circulated, the minutes of the meeting of 3rd October 2022 were **approved** as an accurate record and authorised for signature by the Chairman.

93/22 **PROCEDURAL MATTER** Standing Orders suspended at 7.31pm for the Public Open Forum.

94/22 **PUBLIC OPEN FORUM** The public were present in respect of problems being experienced at the top end of Quarry Bank.

95/22 **PROCEDURAL MATTER** Standing Orders were resumed at 7.40pm.

96/22 **MATTERS RAISED IN PUBLIC OPEN FORUM** Problems regarding wandering livestock and field access were noted. Comments on the static caravan would be taken when the matter was discussed later in the meeting.

97/22 **REPORTS**

- a) **Police:** the report of October incidents (*emailed to councillors 4/11/22*) was **received & noted**.
- b) **County:** No report to receive.
- c) **Borough:** No report to receive.
- d) **Parish:** Problems with 'wild camping' by a yellow van continued. Defib training was still to take place – availability to be submitted, ideally for a Thursday. Burniston Parish council was trying to establish a new committee to re-start the annual show.
- e) **Clerk:** No matters to report.

98/22 **CHRISTMAS LIGHTS COMPETITION** – in view of the extremely high energy prices at the moment, **agreed** no competition be held. Cllr. Couch to collect trophy from 2021 winner.

99/22 **UPDATES ON MATTERS RAISED AT PREVIOUS MEETINGS:-**

- a) **Noted** hedge on West Lane had now been cut back [*Minute 71/22d* refers];
- b) **Received & noted** NYMNP response to our concerns about NYM/2022/0602 [*Minute 74/22a*4) refers];
- c) **Received** updates on static caravan recently sited at a property on Quarry Bank [*Minute 85/22d* refers]. The Chairman invited comments from the public present on this item & those comments were **received & noted**. It was **agreed** Clerk to contact 1] Head of SBC Planning expressing dissatisfaction with the Planning Officer's response; 2] J Green re. possible reduction of access width to field and 3] Duchy re. livestock and occupation of field.

100/22 **CORRESPONDENCE**

- a) Correspondence received after 1/11/22 & requiring a response before next meeting – 1] **noted** the National Joint Council For Local Government Services has agreed a pay award of £1/hour from 1/4/2022 and to agree to pay this award (backdated to 1/4/2022) to the Clerk along with the resultant pension contribution increase; 2] letter from Playgroup asking for assistance with cost of replacing five windows at a cost of £1,770-85+VAT. **Agreed** to accept Playgroup's kind offer to share this cost, invoice to be made out to Council who would pay the full cost and Playgroup to be invoiced for their share. Installation to be at Playgroup's convenience.

101/22 PLANNING MATTERS

a) Applications Received:-

1) NYM/2022/0784 Amend NYM/2020/0996/FL to allow enlargement of single storey extension and install one extra velux window at Seagrove (formerly Little Pastures) Hood – **agreed** no objections;

b) Decisions received: –

- 1) 22/01404/FL and 22/01405/LB Replacement of upvc windows with timber single glazed windows, Blacksmith's Arms, High St – **granted with conditions**;
- 2) 22/01440/HS Erect single storey side extension and glass screen to eastern boundary, The Grange, 1 Granary Way – **granted with conditions**;
- 3) NYM/2022/0670 Amend NYM/2020/0327/FL to allow changes to fenestration and layout of reception building and amenity building and install solar panels to reception building, Cloughton Wood Lodges, White Way – **granted with conditions**.

c) Planning matters received after 1/11/22:-

1) NYM/2022/0602 Use land as campsite for 15 tents (revised scheme to withdrawn application NYMN/2022/0303) at The Hulleys, Newlands Road – **granted with conditions**.

102/22 FINANCE & REGULATORY MATTERS

a) Rural verge cutting 2023/24 – **agreed** to get prices from T Harland and P Flinton, Clerk to organise;

b) 2023/24 Model Agreement Estimates – **agreed** to accept the offered sum of £5,134-62 plus admin.

c) **noted** the National Joint Council For Local Government Services had agreed a pay award of £1/hour from 1/4/2022 and **agreed** to pay this award (backdated to 1/4/2022) to the Clerk along with the resultant pension contribution increase.

103/22 ACCOUNTS TO CERTIFY – Having been previously notified/agreed, the following was approved for payment via online banking (Cllrs. Brooks and Staveley to do the online authorisation within 24 hours):-

M Evers	Painting within parish	£510-00
N Barnes	Branch lopping	£90-00

104/22 DATE OF NEXT COUNCIL MEETING

Agreed 5th December 2022, St. Mary's Church Hall.

There being no further business, the Chairman declared the meeting closed at 8.50pm.