

CLOUGHTON PARISH COUNCIL

Mrs J. Marley, Clerk to the Parish Council,
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PARISH COUNCIL MEETING

St. Mary's Church Hall

Monday 6th March 2023 at 7.30pm

Parishioners welcome to attend

AGENDA

All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure - DO NOT WAIT TILL THE MEETING - please contact the Clerk on receipt of the agenda.

1. Apologies to receive & accept (to hand from Cllr. Ford),
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of Council meeting of 6th February 2023 [*enclosed*] to approve and sign.
Standing Orders to be suspended by Chairman to allow for next item.
4. Public Open Forum.
Standing Orders to be resumed to continue with business on the agenda.
5. To consider & agree action as appropriate on matters raised in the Public Open Forum.
6. Reports/updates to receive (as available) & agree action as appropriate – Police, County, Borough, Parish, Clerk - not to exceed 30 minutes in total.
7. Updates on matters raised at previous meetings:-
 - a) Dog poo bags on cinder track [*Minute 139/22d*] refers] – to receive & note update.
 - b) Grit bin Littlemoor Close corner [*Minute 139/22e*] refers] – to receive update from Clerk and agree action as appropriate.
 - c) Bridge at Ranter Lane [*Minute 140/22b*] refers] – to receive & note updates from Chairman and Clerk.
 - d) Flagpole [*Minute 140/22c*] refers] – to receive update from Chairman.
8. Correspondence:-
 - a) Draft Parish Charter consultation [*emailed to councillors 17/1/23*] - to receive and agree comments as appropriate;
 - b) Correspondence received after 25/2/23 requiring a response before next meeting.
9. Planning Matters:-
 - a) Applications Received – none at preparation of agenda;
 - b) Decisions received to note:- none at preparation of agenda;
 - c) To agree comments/note any planning matters/decisions received after 25/2/23.
10. Finance & Regulatory Matters – none.
11. Accounts to Authorise for online payment:- B&C Village Hall (Under 10's playground contribution) £150; St Mary's Church Cloughton (hall hire Jan-March 2023) £30; ; J Marley (22/23 contractual and year end salary adjustment) £276-69; HMRC (tax/NI Jan-March) £42-20, Duchy of Lancaster (bus shelter rent 25/3/23-24/3/24) £60-00.
12. To confirm the date of next Parish Council meeting as 3rd April 2023.

J. Marley

J. Marley (Mrs)
Clerk to the Parish Council
25th February 2023

MINUTES OF ORDINARY MEETING OF CLOUGHTON PARISH COUNCIL HELD IN ST. MARY'S CHURCH HALL ON MONDAY 6th FEBRUARY 2023 AT 7.30PM

Present: Councillor P Couch (Chairman)
Councillor D Baker
Councillor M Brooks
Councillor D Ford
Councillor Mrs D Readman
Councillor Mrs S Staveley

Mrs J Marley (Clerk to Council).

Absent: Councillors Mrs P Bleasdale, Borough Cllr. Backhouse, County Councillor D Bastiman.

133/22 **APOLOGIES FOR ABSENCE:** **Accepted** from Councillor Mrs P Bleasdale and County Councillor D Bastiman (prior commitments).

134/22 **DECLARATIONS OF INTEREST:** None.

135/22 **MINUTES** Having been previously circulated, the minutes of the meeting of 9th January 2023 were amended, the word "Land" in Minute 123/22 being changed to "Lane". The amended minutes of the meeting of 9th January 2023 were then **approved** as an accurate record and authorised for signature by the Chairman.

136/22 **PROCEDURAL MATTER** No suspension of Standing Orders as no public present.

137/22 **PUBLIC OPEN FORUM** None present.

138/22 **MATTERS RAISED IN PUBLIC OPEN FORUM** None.

139/22 **REPORTS**

- a) **Police:** the report for incidents during January had been emailed to councillors on 3/2/23 and was **received**.
- b) **County:** The Clerk reported on an email from County Cllr. Bastiman which gave an update in respect of the caravan at the top of Quarry Bank [*Minute 126/22b) refers*] – it had to be moved by 2nd March, failing which further action would be taken.
- c) **Borough:** No report to receive.
- d) **Parish:** Cllr. Brooks reported the traffic mirror on the wall of the Blacksmiths Arms needed adjusting (Cllrs. Couch and Brooks to deal). Cllr. Mrs Readman reported 1] she had slipped on the steps of Beck Lane bridge resulting in black eyes and other injuries (Clerk to make NYCC Highways aware); 2] a noisy manhole cover outside the land adjacent 51 High Street (Clerk to inform Yorkshire Water); 3] problems on cinder track with people hanging dog poo bags (complete with contents) on trees and bushes instead of putting them in the bins provided (Clerk to contact SBC ranger). Cllr. Mrs Staveley reported 1] defibrillator training was being arranged; 2] Coronation celebration party would be held on 7th May and was being organised by the same villagers who did the Platinum Jubilee party; 3] work on the mosaic continued, a Pancake and Quiz night was to be held on 21st February. Cllr. Couch reported 1] the kissing gate between the Uttriss Field and the cricket field was on the floor along with some of the fence (Clerk to report to NYCC Paths); 2] the duck pond wall [*Minute 126/22e) refers*] – Cober would do necessary work when the weather was better.
- e) **Clerk:** Reported NYCC would not fill the grit salt bin on Littlemoor Corner [*Minute 126/22d) refers*] – **noted** it no longer met their criteria for siting a bin.

140/22 **UPDATES ON MATTERS RAISED AT PREVIOUS MEETINGS:-**

- a) Hardcore (playground Beck Lane entrance to wetpour) [*Minutes 123 and 125/22 refer*] – following due consideration it was **agreed** not to put any hardcore at this entrance;
- b) Bridge at Ranter Lane [*Minute 126/22d) refers*] – **noted** Clerk's report that NYCC Paths had been instructed not to install the bridge until the new financial year due to no funds being available;
- c) Flagpole [*Minute 127/22a) refers*] – Cllr. Couch reported initial enquiries for locating the pole in the land adjacent 51 High Street had been well received by the Duchy but formal consent was required. Clerk reported the tenant of the land in question had no problems with a flagpole being installed. **Agreed** subject to the necessary

consents being obtained, an 8m tiltover glassfibre mast be ordered. Cllr Mrs Staveley to pass Clerk details of local builder who may construct the necessary plinth;

- d) Financial assistance to Under 10's playground, B&C Village Hall [*Minute 128/22a) refers*] – **received** financial information. Council **agreed** its first priority was to ensure funds were available for any works needed to maintain its own playground. **Agreed** to contribute £150 to repairs of the Under 10's playground at Burniston & Cloughton Village Hall;
- e) Date of May meeting [*Minute 130/22a) refers*] – **noted** it would be held on Tuesday 2nd May.

141/22 CORRESPONDENCE

- a) Letter [*circulated with agenda*] dated 20/1/23 from NYMNP requesting details of local community groups – **received and agreed** Clerk to respond suggesting Brownies, Rainbows, Church and Youth Club;
- b) Correspondence received after 31/1/23 & requiring a response before next meeting – none.

142/22 PLANNING MATTERS

- a) **Applications Received:-** none.
- b) **Decisions received:-** none.
- c) **Planning matters received after 31/1/23:-** none.

143/22 FINANCE & REGULATORY MATTERS

- a) NYC contribution to 2023/24 verge cutting – **noted** this had been increased to £209-99.

144/22 ACCOUNTS TO CERTIFY – None.

145/22 DATE OF NEXT COUNCIL MEETING

Agreed 6th March 2023, St. Mary's Church Hall.

There being no further business, the Chairman declared the meeting closed at 8.17pm.