

CLOUGHTON PARISH COUNCIL

Mrs J. Marley, Clerk to the Parish Council,
Annan, 41 Scalby Road, Burniston, Scarborough, YO13 0HN
Tel. 01723-870299
Email: clerk@cloughtonpc.org.uk

PARISH COUNCIL MEETING St. Mary's Church Hall Monday 9th January 2023 at 7.30pm Parishioners welcome to attend

AGENDA

All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure - DO NOT WAIT TILL THE MEETING - please contact the Clerk on receipt of the agenda.

1. Apologies to receive & accept
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of Council meeting of 5th December 2022 [*enclosed*] to approve and sign.
Standing Orders to be suspended by Chairman to allow for next item.
4. Public Open Forum.
Standing Orders to be resumed to continue with business on the agenda.
5. To consider & agree action as appropriate on matters raised in the Public Open Forum.
6. Reports/updates to receive (as available) & agree action as appropriate – Police, County, Borough, Parish, Clerk - not to exceed 30 minutes in total.
7. Updates on matters raised at previous meetings:-
 - a) Flagpole [*Minute 114/22 refers*] – 1] to note County Cllr. Bastiman has offered a grant of £750 towards purchase and installation of a new flag pole and 2] to accept said grant and authorise Chairman and Clerk to sign acceptance form;
8. Correspondence:-
 - a) Letter [*enclosed*] received 6/12/22 from B&C Village Hall requesting financial assistance with repairs to Under 10's playground - to receive and agree action as appropriate;
 - b) Emails [*enclosed*] received 18 and 21/12/22 from Granary Way residents asking for grit bin - to receive & agree action as appropriate;
 - c) Correspondence received after 1/1/23 requiring a response before next meeting-
9. Planning Matters:-
 - a) Applications Received – none at preparation of agenda;
 - b) Decisions received to note:-
 - 1) 22/01517/FL Erect 1no. dwelling, land at The Old Mill, Mill Lane – refused;
 - 2) 22/01787/HS Erect two storey and single storey side extensions, The Old Mill Lodge, Mill Lane – granted with conditions;
 - 3) NYM/2022/0810 Amend NYM/2020/0327/FL to allow changes to design & position of the lodges, Cloughton Wood Lodges, White Way – granted with conditions.
 - c) To agree comments/note any planning matters/decisions received after 1/1/23.
10. Finance & Regulatory Matters
 - a) Date of May Council meeting – to agree a date as both 1st and 8th May are Bank Holidays.
11. Accounts to Authorise for online payment:- HMRC (Tax/NI Oct-Dec) £26-20; N Barnes (remove & dispose of goalposts) £30-00; J Marley (printing 1/1/22-31/12/22) £14-19.
12. To agree the date of next Parish Council meeting. (6th February 2023).

J. Marley

J. Marley (Mrs)
Clerk to the Parish Council
2nd January 2023

**MINUTES OF ORDINARY MEETING OF CLOUGHTON PARISH COUNCIL HELD IN ST.
MARY'S CHURCH HALL ON MONDAY 5th DECEMBER 2022 AT 7.30PM**

Present: Councillor P Couch (Chairman)
Councillor D Baker
Councillor M Brooks
Councillor D Ford

County Councillor D Bastiman (left 8.02pm), two members of public (left 7.48pm),
Mrs J Marley (Clerk to Council).

Absent: Councillors Mrs P Bleasdale, Mrs D Readman and Mrs S Staveley Borough Cllr.
Backhouse.

105/22 **APOLOGIES FOR ABSENCE:** **Accepted** from Councillors Mrs D Readman (prior commitment) and Mrs S Staveley (ill).

106/22 **DECLARATIONS OF INTEREST:** None.

107/22 **MINUTES** Having been previously circulated, the minutes of the meeting of 7th November 2022 were **approved** as an accurate record and authorised for signature by the Chairman.

108/22 **PROCEDURAL MATTER** Standing Orders suspended at 7.32pm for the Public Open Forum.

109/22 **PUBLIC OPEN FORUM** The public present gave an update in respect of problems being experienced at the top end of Quarry Bank (blocking of turning circle by parked vehicles, difficulties experienced by fire engine).

110/22 **PROCEDURAL MATTER** Standing Orders were resumed at 7.48pm.

111/22 **MATTERS RAISED IN PUBLIC OPEN FORUM** Update on caravan at top of Quarry Bank **noted**. Clerk to diarise the date of expiry of the 3 month 'hold' by SBC planning enforcement (31st January 2023) by SBC.

At this point (7.48pm) the members of public left the meeting.

112/22 **REPORTS**

- a) **Police:** the report of November incidents (*emailed to councillors 5/12/22*) was **received & noted**.
- b) **County:** County Cllr. Bastiman reported he had referred the problems being experienced at Quarry Bank to NYCC Animal Health Dept. and SBC Legal Dept. He also reported the current avian flu outbreak had seen 135,000 birds culled.

At this point (8.02pm) County Cllr. Bastiman left the meeting.

- c) **Borough:** No report to receive.
- d) **Parish:** Matters reported included:- 1) problems with parking area to side of 4 Church Beck Cottages once more [*Minute 85/22d* refers] – Clerk to pass to Beyond Housing'; 2) all gullies on High Street jetted in the last week; 3) construction of the approved extension at 8 Church Beck Cottages had found many of the footings of the properties in the birdyard; 4) Cllr. Baker was to attend a Police Liaison Meeting on MS Teams on 7/12/22; 5) it would not be possible to have any Christmas lights at the north end of the village this year due to a lack of electricity connection.
- e) **Clerk:** No matters to report.

113/22 **UPDATES ON MATTERS RAISED AT PREVIOUS MEETINGS:-**

- a) **Noted** Playgroup window installation [*Minute 100/22a* refers] was programmed for July 2023.

114/22 **CORRESPONDENCE**

- a) Email from Burniston resident regarding flagpole and flooding of village playground – **received**. Replacing the flagpole had been mentioned some time ago via the Duchy but no progress had been made [*Minute 59/22d* refers] & **agreed** Clerk to ask County Cllr. Bastiman if he was able to provide any grant funding towards the cost of replacing the flagpole. Also **agreed** flooding of playground was not unusual in periods of intense or prolonged rainfall due to its proximity to the beck;

- b) Email from North Yorkshire Council inviting expressions of interest for piloting double devolution (*emailed to councillors 18/11/22*) **received & agreed** no projects which Council wished to submit.
- c) Correspondence received after 30/11/22 & requiring a response before next meeting – none.

115/22 PLANNING MATTERS

a) Applications Received:-

- 1) NYM/2022/0810 Amend NYM/2020/0327/FL to allow changes to design & position of the lodges, Cloughton Wood Lodges, White Way – **agreed** no objections but continue to have concerns regarding light pollution;

b) Decisions received: –

- 1) NYM/2022/0784 Amend NYM/2020/0996/FL to allow enlargement of single storey extension and installation of one additional velux window, Seagrove (formerly Little Pastures) Hood Lane – **granted with conditions**;

c) Planning matters received after 30/11/22:-None.

116/22 FINANCE & REGULATORY MATTERS

- a) Rural verge cutting 2023/24 [*Minute 102/22a*] refers]– to receive correspondence/prices and agree action as appropriate Rural verge cutting 2023/24 – **agreed** P. Flinton to carry out first cut for £350+VAT, T Harland to carry out second cut for £650+VAT;

- b) 23/24 Budget & Precept – Clerk's verbal report **received**, budget accepted and **agreed** precept for 2023/24 be set at £11-98 for a Band D property, which would raise a precept of £3,604. Clerk to inform SBC accordingly.

117/22 ACCOUNTS TO CERTIFY – Having been previously notified/agreed, the following was approved for payment via online banking (Cllrs. Brooks and Ford to do the online authorisation within 24 hours):-

St. Mary's PCC	Hall hire 1/7/22-31/12/22	£50-00
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118/22 DATE OF NEXT COUNCIL MEETING

Agreed 9th January 2023, St. Mary's Church Hall.

There being no further business, the Chairman declared the meeting closed at 8.56pm.

27 November 2022

Rx by email 6/12/22

Burniston & Cloughton Village Hall,
High Street,
Burniston, Scarborough YO13 0HN
Tel: 01723 643003
Email: abc@bcvillagehall.org.uk

To Cloughton Parish Council

Dear Councillors

Burniston & Cloughton Village Hall and Playing Fields - Charity 523328

We write today to ask for financial support from the Parish Council for some unexpected repairs which are needed for the Under 10's playground at the village hall.

Each year we have a ROSPA Inspection of the playground to ensure that it is safe for children and meets current regulations. The 2021 inspection advised unexpectedly that we needed to replace the wooden supports to the swings in the playground at a cost of £3669.94 which we completed earlier this year.

The annual ROSPA inspection carried out in August 2022 has shown that a further £2,519.95 is needed to bring the playground up to standard, wear and tear to ropes, some corrosion on the handrails to the toddler's tunnel and fixings to other pieces of equipment. We do have a maintenance plan and budget for repairs for the playground equipment, but these items were unforeseen and over and above our annual budget. Quotation attached.

Retained by Clerk

As you are aware, the playground is used every day by local children sometimes after school or at weekends and is also a meeting place for mums, babies, and adults during the week, it is a key element of village life. We may need to close the playground if we cannot get the repairs done.

We manage the village hall accounts in a professional manner, allowing around £12,000 per annum for running costs to the hall and grounds. The majority of this income is from hire of the hall for a variety of activities.

Our current accounts demonstrate a healthy balance, however £35,000 of this balance is restricted income for the Active Burniston & Cloughton Project (ABC) to refurbish and improve the playing field facilities. The monies raised through grants, donations, and fundraising events.

There are 3 phases to the project. Phase 1 is almost complete with the final element a Nature Trail, to be launched in March 2023. Also includes the planting of a Heritage Orchard, planting 400 trees and 1400 bulbs to develop a Heritage Wood and other works to manage the increasing Himalayan Balsam in the beck, spread from upstream.

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Phase 2 is to renovate the tennis courts and install a Multi-Use Games Area. We have Planning Permission for this week and have commenced installation of ducting from the village hall to the courts for the installation of CCTV. We are now fundraising to complete these works at a budgeted cost of £65000.

Phase 3 is to build a Skatepark on the greenfield area at the foot of the Bowls Club adjacent to high street with a budget of £100,000 plus VAT. We will be applying for Planning Permission early 2023.

A further £5000 of our restricted funds are grants awarded to establish and run the Active Burniston & Cloughton Youth Club which is very successful with over 60 children from the villages, between the ages of 7-16 registered, and 95% attendance rate. Monies are being used not only to purchase equipment, special events like the summer BBQ and silent disco, but also every child has a meal at each youth club session.

Other Income was earmarked for replacement of 2 pedestrian bridges (which were beyond their serviceable life and didn't comply with regulations), and the maintenance bridge.

The pedestrian bridge repairs cost £5,000 for materials and contractor labour, and we couldn't have achieved this without approximately 40 hours volunteer labour which would have cost an addition £600.

The maintenance bridge replacement was critical and although safe for pedestrians was no longer able to accommodate the weight of a First Response emergency vehicle if needed. The concrete pillars supporting the bridge were severely cracked. Also, to proceed with the work to the tennis courts and multi-use games area the bridge needed to be designed to support the contractor vehicles and materials which will be required to complete this work.

The cost of the maintenance bridge replacement was:

- £968 for an Environmental Permit to carry out the works to the Burniston Beck, classed as a statutory river, and therefore we had to demonstrate that our work would not increase flooding to the area in anyway.
- £2100 for the design of the bridge necessary to assure both the Environment Agency and our contractors that the bridge could support the vehicles and materials as described
- £4380 for the 3-steel beams provided at cost by FabraWeld
- £16,584 for the labour and materials (including hardwood sleepers to ensure longevity of the bridge works)

We are seeking a positive, productive, partnership with the Parish Council and any financial support which you could offer would be greatly appreciated.

We are happy to supply more information if needed and trust that the Council will look favourably on our request.

Yours sincerely

FM Kitching

pp Andrew Backhouse

Chair

Burniston & Cloughton Village Hall and Playing Fields

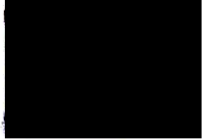
Subject: Grit bin request**From:** [REDACTED]**Date:** 18/12/2022, 13:50**To:** clerk@cloughtonpc.org.uk

Dear Ms Marley,

I contacted NYCC at Northallerton last week with regards to a request for a grit bin to be placed at the top of Granary Way. They said decisions on grit bins are decided in Spring and it is unlikely we would get one before then, and also that grit bin requests need support from our parish council.

Residents of Granary Way have found it extremely hazardous to get in and out of the estate both by car and on foot for at least a week now. There are no pavements in the estate which makes walking to and from the main toad hazardous even without ice. Last Friday, I slipped on the ice walking down Granary Way and fell on my hip. Myself and other residents would really appreciate your support for a grit bin so we can keep our roads safe for drivers and pedestrians. Please could you add this item to your January agenda?

Kind regards,



Sent from my iPhone

Subject: Salt bin Granary Way Cloughton

From: [REDACTED]

Date: 21/12/2022, 17:50

To: "clerk@cloughtonpc.org.uk" <clerk@cloughtonpc.org.uk>

Dear Mrs Marley

I would like to write to ask as other residents have about a salt bin being provided for Granary Way. Last week the road was like an ice rink literally and even younger people were visibility struggling and slipping along it. One resident fell and there was a car that ran into another car. The road does not have a footpath and cars can travel too fast even in a small road..This can be a concern in good weather never mind icy conditions.

Please can you action this email and the council consider as soon as possible.

Regards

[REDACTED]

Sent from my iPad