

CLOUGHTON PARISH COUNCIL

Mrs J. Marley, Clerk to the Parish Council,
Annan, 41 Scalby Road, Burniston, Scarborough, YO13 0HN
Tel. 01723-870299
Email: clerk@cloughtonpc.org.uk

PARISH COUNCIL MEETING St. Mary's Church Hall Monday 2nd October 2023 at 7.30pm Parishioners welcome to attend

AGENDA

All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure - DO NOT WAIT TILL THE MEETING - please contact the Clerk on receipt of the agenda.

1. Apologies to receive & accept.
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of Council meeting of 4th September 2023 [*enclosed*] to approve and sign.
4. Public Open Forum.
5. To consider & agree action as appropriate on matters raised in the Public Open Forum.
6. Reports/updates to receive (as available) & agree action as appropriate – Police, Unitary, Parish, Clerk - not to exceed 30 minutes in total.
7. Updates on matters raised at previous meetings:- none.
8. Correspondence:-
 - a) Whole Council Training by YLCA – to consider/agree if Council wishes to do this
 - b) Playground – annual report [*emailed to councillors 25/9/23*] to receive and agree action as appropriate
 - c) Correspondence received after 25/9/23 requiring a response before next meeting.
9. Planning Matters:-
 - a) Applications Received – none at preparation of agenda.
 - b) Decisions received to note:- none at preparation of agenda.
 - c) To agree comments/note any planning matters/decisions received after 25/9/23.
10. Finance & Regulatory Matters –
 - a) Accounts to Certify – the following to be authorised for payment:-

Duchy of Lancaster	Playground rent 29/9/23-28/9/24	£60-00
Playsafety Ltd	Playground Inspection	£111-00
HMRC	Tax/NI July-Sept	£11-40
WPJ&J Flinton	Rural verge cutting	£420-00

J. Marley

J. Marley (Mrs)
Clerk to the Parish Council
26th September 2023

MINUTES OF ORDINARY MEETING OF CLOUGHTON PARISH COUNCIL HELD IN ST. MARY'S CHURCH HALL ON MONDAY 4th SEPTEMBER 2023 AT 7.30PM

Present: Councillor P Couch (Chairman), Councillors D Baker, P Bleasdale, M Brooks, D Ford.

3 members of public (2 left at 1945). Mrs J Marley (Clerk to Council)

Absent: Cllrs. D Readman and S Staveley, North Yorkshire Unitary Cllr. D Bastiman

55/23 **APOLOGIES:- Received & accepted** from Cllrs. D Readman and S Staveley (prior commitments), North Yorkshire Unitary Cllr. D Bastiman (work commitment).

56/23 **DECLARATIONS OF INTEREST:** None.

57/23 **MINUTES**

Having been previously circulated, the minutes of the meeting of 3rd July 2023 were **approved** as an accurate record & authorised for signature by the Chairman.

58/23 **PUBLIC OPEN FORUM** Concerns raised about the poor visibility of the SLOW markings near Beck Lane and questions asked about the cinder track improvements

59/23 **MATTERS RAISED IN PUBLIC OPEN FORUM** Clerk to ask Highways to repaint the SLOW markings. Council had no information on what was proposed on the cinder track over and above that which was at the presentation on 2nd August.

60/23 **REPORTS**

- a) **Police:** report on July incidents had been emailed to councillors 7/8/23.
- b) **Unitary:** no report to receive.
- c) **Parish:** Cllr. Brooks reported some of the hedge between the Old Forge and Station Lane had still not been cut back – Clerk to contact Highways again stressing the road safety implications. He also expressed concern about the speed of traffic as it approached the village – suggestion the area would benefit from the Police speed camera bike being located near East Meon. Cllr. Couch reported he and his wife had cleaned and tidied the playground after the recent floods.
- d) **Clerk:** reported the ivy on the parapet of the bridge opposite the Old Mill was now overhanging the seat – Cllr. Couch's offer to cut it back was **accepted** with thanks.

61/23 **UPDATES ON MATTERS RAISED AT PREVIOUS MEETINGS:-**

- a) Replacement of windows at Reading Room [*Minute 100/22a) refers*] – **noted** 1) the windows had been replaced; 2) Playgroup had paid the deposit of £531; 3) on 31/7/23 Cllrs. Baker and Staveley had authorised the balance payment of £1,594-00 to Centurion Windows; 4) Clerk to invoice Playgroup for the balance of its contribution (£531-51).
- b) Flagpole foundation block [*Minute 27/23b) refers*] – **noted** the block had been created by S Speight and **agreed** his amended invoice for £1,186+VAT be authorised for payment. Online authorisations to be done by Cllr. Baker and Brooks.
- c) Overnight parking of motorhomes, Cloughton Wyke car park [*Minute 51/23c) refers*] – **noted** 1] land likely to be Duchy owned, 2] adjacent landowner had concerns about knock-on effect of restricting access to car park, 3] Unity Cllr. Bastiman had suggested a byelaw may be a solution. **Agreed** defer to November meeting to allow councillors time to monitor the situation.

62/23 **CORRESPONDENCE**

- a) Correspondence received after 29/8/23 requiring a response before next meeting – Clerk reported on a letter from NYMNP putting forward their objections to the proposed changes to permitted development which would result in barns and agricultural buildings being converted into residential accommodation. Council was very concerned about the proposals and **agreed** it fully supported the comments and stance of the NYMNP.

63/23 **PLANNING MATTERS**

a) Applications Received & Appeals Notified:-

- 1. NYM/2023/0493 Remove two caravans, change of use of land to form all weather manege for hobby equestrian use, Westfield Farm, Station Lane. **Agreed** no objections; conditions requested on any consent to ensure compliance with the Dark Skies policies & also to restrict use to private use only.

b) Decisions received:-

1. NYM/2023/0390 Amend NYM/2020/0996/FL to allow alterations to fenestration, raising of eaves height and change of roof material on approved single storey extension, Seagrove, Hood Lane – **granted with conditions.**

c) Planning matters received after 29/8/23:- None.

64/23 FINANCE & REGULATORY MATTERS:-

- a) Playgroup rent review [*Minute 75/22c) refers*] – **received & noted** recommendation by Clerk that the rent be increased to at least £2,600 a year for the period 1/9/23 to 31/8/26 with the next rent review to cover the period from 1/9/26. After careful consideration Council **agreed** to increase the rent to £2,600 a year for the period 1/9/23 to 31/8/26, next rent review to cover from 1/9/26. Clerk to inform Playgroup.

There being no further business, the Chairman declared the meeting closed at 8.42pm.

DRAFT
for approval
2/10/23