

**Mrs J. Marley, Clerk to the Parish Council,
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St. Mary's Church Hall
Monday 3rd April 2023 at 7.30pm
Parishioners welcome to attend

Page 1 of 1

MINUTES OF ORDINARY MEETING OF CLOUGHTON PARISH COUNCIL HELD IN ST. MARY'S CHURCH HALL ON MONDAY 6th MARCH 2023 AT 7.30PM

Present: Councillor P Couch (Chairman)
Councillor D Baker
Councillor M Brooks
Councillor Mrs D Readman
Councillor Mrs S Staveley

5 members of public (1 left 7.35pm, 3 left 7.40pm and 1 left 7.45pm); Mrs J Marley (Clerk to Council).

Absent: Councillors Mrs P Bleasdale and D Ford, Borough Cllr. Backhouse, County Councillor D Bastiman.

146/22 **APOLOGIES FOR ABSENCE:** **Accepted** from Councillors Mrs P Bleasdale, D Ford and County Councillor D Bastiman (prior commitments).

147/22 **DECLARATIONS OF INTEREST:** None.

148/22 **MINUTES** Having been previously circulated, the minutes of the meeting of 6th March 2023 were **approved** as an accurate record and authorised for signature by the Chairman.

149/22 **PROCEDURAL MATTER** Standing Orders suspended at 7.31pm for the Public Open Forum.

150/22 **PUBLIC OPEN FORUM** Matters raised included 1] continuing presence of static caravan in the garden of a property on Quarry Bank; 2] Open Garden Event to be held during July and run by Burniston and Cloughton Village Hall; 3] Coronation celebration to be held 7th May in Cloughton.

151/22 **PROCEDURAL MATTER** Standing Orders were resumed at 7.36pm.

152/22 **MATTERS RAISED IN PUBLIC OPEN FORUM** 1] caravan – **noted** it had reportedly been sold, Clerk to contact Duchy; 2] open garden event – **noted**; 3] Coronation celebration on 7th May – details **noted & agreed** recommendation the Council contributes £250 towards costs be placed on the April agenda.

Members of the public left the room at various times during consideration of the above item.

153/22 **REPORTS**

- a) **Police:** the report for incidents during February had been emailed to councillors on 2/3/23 and was **received**.
- b) **County:** No report to receive.
- c) **Borough:** No report to receive.
- d) **Parish:** Cllr. Mrs Staveley reported Defib training had been arranged for 23rd March at 6pm and Council **agreed** to Basic Plus printing fliers for the village to invite people to attend the training. Cllr. Baker reported the post and rail fence adjacent the Reading Rooms had been pushed over on the night of 3-4 March, Thompson Fencing had provided a replacement estimate in the region of £650. **Agreed** Clerk to report to Police as vandalism and Chairman and Clerk to try to obtain additional prices prior to making a decision on action to be taken at April meeting. Cllr. Baker also reported the development in the field above Littlemoor Close (which he had understood to be a storage building and stables) was now being used as the base for a construction company; additionally several people had mentioned a continual noise during the night coming from that direction and he wondered if it was a generator or similar which was running. **Agreed** Clerk to refer the matter to SBC Planning for investigation.
- e) **Clerk:** No matters to report.

154/22 **UPDATES ON MATTERS RAISED AT PREVIOUS MEETINGS:-**

- a) Dog poo bags on cinder track [*Minute 139/22d) refers*] **noted** Cinder Track Warden was going to see if more bins could be installed.
- b) Grit bin Littlemoor Close corner [*Minute 139/22e) refers*] – **noted** Highways were OK with the Parish Council taking over maintenance of this bin and **agreed** Clerk to inform Highways it did wish to take over the bin; to look at getting the filling arranged in house.

- c) Bridge at Ranter Lane [Minute 140/22b) refers] – **noted** this had been replaced by parishioners (Clerk had made NYCC Paths aware of this) and Council thanked them for their work.
- d) Flagpole [Minute 140/22c) refers] – **noted** still no response from Duchy so Clerk instructed to chase them up.

155/22 CORRESPONDENCE

- a) Draft Parish Charter consultation [emailed to councillors 17/1/23] – **received & agreed** not an easy document to read, a plain and concise document in plain English was needed.
- b) Correspondence received after 25/2/23 & requiring a response before next meeting – none.

156/22 PLANNING MATTERS

- a) **Applications Received:-** none.
- b) **Decisions received:-** none.
- c) **Planning matters received after 25/2/23:-** none.

157/22 FINANCE & REGULATORY MATTERS – none.

158/22 ACCOUNTS TO CERTIFY – Having been previously notified/agreed, the following were approved for payment via online banking (Cllrs. Brooks and Staveley to do the online authorisation within 24 hours):-

B&C Village Hall	Contribution to Under 10's playground repairs	£150-00
St. Mary's Church	Hall hire Jan-March	£30-00
J Marley	22/23 contractual and year end salary adjustment	£276-69
HMRC	Tax/NI Jan-March	£42-20
Duchy of Lancaster	Bus shelter rent 25/3/23-24/3/24	£60-00

159/22 DATE OF NEXT COUNCIL MEETING

Agreed 3rd April 2023, St. Mary's Church Hall.

There being no further business, the Chairman declared the meeting closed at 8.45pm.