

CLOUGHTON PARISH COUNCIL

Mrs J. Marley, Clerk to the Parish Council,
Annan, 41 Scalby Road, Burniston, Scarborough, YO13 0HN
Tel. 01723-870299
ail: clerk@cloughtonpc.org.uk

PARISH COUNCIL MEETING

St. Mary's Church Hall

Monday 3rd July 2023 at 7.30pm

Parishioners welcome to attend

AGENDA

All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure - DO NOT WAIT TILL THE MEETING - please contact the Clerk on receipt of the agenda.

1. Apologies to receive & accept.
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of Council meeting of 5th June 2023 [*enclosed*] to approve and sign.
4. Public Open Forum.
5. To consider & agree action as appropriate on matters raised in the Public Open Forum.
6. Reports/updates to receive (as available) & agree action as appropriate – Police (*June report emailed cllrs. 8/6/23, July report not to hand at preparation of agenda*), Unitary, Parish, Clerk - not to exceed 30 minutes in total.
7. Updates on matters raised at previous meetings:-
 - a) Suspected planning breach (21/02893) [*Minute 37/23c*] refers] – to note the Clerk had referred the lack of response to NY Cllr. Bastiman.
 - b) Repairing vandalised playground fencing [*Minute 39/23b*] refers] – to note 1] the fencing is covered by our insurance and a payment (less excess) of £643 has been received; 2] to authorise a payment of £60 to our insurers to refund their overpayment.
 - c) Paddock at top of Ranter Lane [*Minute 40/23c*] refers] – to note parishioner not happy with Council's response and they have sent additional emails and 2] to agree if any further response is appropriate.
8. Correspondence:-
 - a) Dark Skies Supplementary Planning Document [*emailed to councillors 27/6/23*] to note NYMNP are asking for comments on this document by 7th August and agree action as appropriate;
 - b) Email from parishioner re. overnight parking of motorhomes, Cloughton Wyke car park - to receive, note & agree action as appropriate;
 - c) Correspondence received after 26/6/23 requiring a response before next meeting.
9. Planning Matters:-
 - a) Applications Received – none at preparation of agenda;
 - b) Decisions received to note:-
 - 1) 22/02298/HS Install replacement windows in uPVC, 19b High Street – granted with conditions.
 - c) To agree comments/note any planning matters/decisions received after 26/6/23.
10. Finance & Regulatory Matters – none at preparation of agenda.
11. Accounts to Authorise for online payment:- Sneakytrick (23/24 web hosting) £144-00; N Barnes (to cover 2% increase on 22/23 price) £68-00; YLCA (training 14/6/23 two councillors) £74-00; HMRC (Tax/NI, April-June) £11-20.

J. Marley

J. Marley (Mrs)
Clerk to the Parish Council
27th June 2023

**MINUTES OF ORDINARY MEETING OF CLOUGHTON PARISH COUNCIL HELD IN ST.
MARY'S CHURCH HALL ON MONDAY 5th JUNE 2023 AT 7.30PM**

Present: Councillor P Couch (Chairman), Councillors D Baker, P Bleasdale, D Ford, D Readman, S Staveley.

Mrs J Marley (Clerk to Council)

Absent: Cllr. M Brooks, North Yorkshire Unitary Cllr. D Bastiman

32/23 **APOLOGIES:-** Received & accepted from Cllr. M Brooks (personal commitment).

33/23 **DECLARATIONS OF INTEREST:** None.

34/23 **MINUTES**

Having been previously circulated, the minutes of the meeting of 3rd May 2023 were **approved** as an accurate record & authorised for signature by the Chairman.

35/23 **PUBLIC OPEN FORUM** No public present.

36/23 **MATTERS RAISED IN PUBLIC OPEN FORUM** None.

37/23 **REPORTS**

a) **Police:** no report to receive.

b) **Unitary:** no report to receive.

c) **Parish:** Cllr. Bleasdale commented on the high speed of traffic down Newlands Toad. Cllr. Baker was to attend a meeting with the Police later this month and he would mention the speed issue. Cllr. Ford asked if progress had been made with the suspected breach of planning conditions (SBC application 21/02893) – Clerk replied in the negative; as councillors believe there is an intensification of use at the site (including a construction company being run from there) Clerk to update planning authority and again ask for matter to be investigated. Cllr. Staveley reported 1] Police had recently been outside Court Green doing speed checks with a hand held device on traffic coming into the village on the A171; 2] an issue with people parking on the grass in the playground as the gate to the cricket field was locked (it transpired this was due to A] the bridge needing repair and B] people leaving the gate open allowing livestock to wander. The Open Gardens event was to be held on 2nd July and 16 people had signed up – parking would be at Cober.

d) **Clerk:** No matters to report.

38/23 **PARISH ASSEMBLY MINUTES**

Having been circulated with the agenda, the minutes were **confirmed** as an accurate record.

39/23 **UPDATES ON MATTERS RAISED AT PREVIOUS MEETINGS:-**

a) Gate on the footpath through the Uttriss Field [Minute 8/23c) refers] – **noted** this had now been repaired.

b) Repairing vandalised playground fencing [Minute 27/23a) refers] – **noted** Clerk had sent all relevant paperwork to Council's insurers as it is likely the fencing was covered by our insurance.

c) Flagpole [Minute 27/23b) refers] – **noted** the agreement with the Duchy had now been completed.

40/23 **CORRESPONDENCE**

a) **Received & noted** -memo from Clerk to all councillors [emailed to councillors 10/4/23] regarding the significance for Cloughton Parish of the Section 106 agreements attached to planning consent 21/02412/FL in Burniston.

b) Training (circulated with agenda) on powers, policies and procedures, Wed 14th June, 3.45-6.15pm at Newby & Scalby Town Council Hub – **agreed** Cllrs. Baker and Bleasdale to attend.

c) Emails from parishioner regarding use of paddock at top of Ranter Lane – Clerk's verbal report **received**. Councillors believed the vehicles referred to belonged the landowner and were used on an occasional basis when family visited. **Agreed** no further action at moment, Clerk to inform parishioner.

d) Correspondence received after 31/5/23 requiring a response before next meeting – email received requesting to place a bench on the coastal path – Clerk had referred the person to the NYMNP. Requester had now asked if there was scope for a bench in Cloughton. **Agreed** Council did not wish to take on responsibility for any more

benches, suggested they contact Cober Hill since they were likely to have space. Clerk to reply.

41/23 PLANNING MATTERS

a) **Applications Received & Appeals Notified:-** none.

b) **Decisions received:-** none.

1. 23/00214/FL Erect dormer bungalow following demolition of existing bungalow at the Haven, Whitby Road, Cloughton – **withdrawn**.

c) **Planning matters received after 31/5/23:-** none.

42/23 FINANCE & REGULATORY MATTERS:- none.

43/23 ACCOUNTS TO CERTIFY – Having been previously notified/agreed, the following were approved for payment via online banking (Cllrs. Baker and Ford to do the online authorisation within 24 hours):-

Cllr. Staveley	to pay Coronation celebration invoices (via DJB Locality grant)	£350.00
Zurich	(23/24 insurance)	£841.91
Duchy of Lancaster	Quiet area rent to 23/6/24	£60.00
Harrisons Glassfibre	new flagpole, (via DLB Locality grant)	£638.40
Flagpoles Ltd		

There being no further business, the Chairman declared the meeting closed at 8.16pm.