

CLOUGHTON PARISH COUNCIL

Mrs J. Marley, Clerk to the Parish Council,
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PARISH COUNCIL MEETING St. Mary's Church Hall Monday 4th September 2023 at 7.30pm Parishioners welcome to attend

AGENDA

All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure - DO NOT WAIT TILL THE MEETING - please contact the Clerk on receipt of the agenda.

1. Apologies to receive & accept.
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of Council meeting of 3rd July 2023 [enclosed] to approve and sign.
4. Public Open Forum.
5. To consider & agree action as appropriate on matters raised in the Public Open Forum.
6. Reports/updates to receive (as available) & agree action as appropriate – Police, Unitary, Parish, Clerk (removal of ivy behind seat on A171 bridge near Old Mill) - not to exceed 30 minutes in total.
7. Updates on matters raised at previous meetings:-
 - a) Replacement of windows at Reading Room [Minute 100/22a) refers] – to note 1) the windows had been replaced; 2) Playgroup had paid the deposit of £531; 3) on 31/7/23 Cllrs. Baker and Staveley had authorised the balance payment of £1,594-00 to Centurion Windows; 4) Clerk to invoice Playgroup for the balance of its contribution (£531-51).
 - b) Flagpole foundation block [Minute 27/23b) refers] – to note the block had been created by S Speight and agree his invoice for £1,186+VAT be paid.
 - c) Overnight parking of motorhomes, Cloughton Wyke car park [Minute 51/23c) refers] – to note 1] land likely to be Duchy owned, 2] adjacent landowner has concerns about knock-on effect of restricting access to car park, 3] Unity Cllr. Bastiman suggested a byelaw may be a solution and 4] to agree what action the Clerk be instructed to take.
8. Correspondence:-
 - a) Correspondence received after 29/8/23 requiring a response before next meeting.
9. Planning Matters:-
 - a) Applications Received – to agree comments:--
 - 1) NYM/2023/0493 Remove two caravans, change of use of land to form all weather manege for hobby equestrian use, Westfield Farm, Station Lane;
 - b) Decisions received to note:-
 - 1) NYM/2023/0390 Amend NYM/2020/0996/FL to allow alterations to fenestration, raising of eaves height and change of roof material on approved single storey extension, Seagrove, Hood Lane - granted with conditions.
 - c) To agree comments/note any planning matters/decisions received after 29/8/23.
10. Finance & Regulatory Matters –
 - a) Playgroup rent review [Minute 75/22c) refers] – Clerk recommends the rent be increased to at least £2,600 a year for the period 1/9/23 to 31/8/26 with the next rent review to cover the period from 1/9/26 – to agree action as appropriate.

J. Marley

J. Marley (Mrs)
Clerk to the Parish Council
29th August 2023

MINUTES OF ORDINARY MEETING OF CLOUGHTON PARISH COUNCIL HELD IN ST. MARY'S CHURCH HALL ON MONDAY 3rd JULY 2023 AT 7.30PM

Present: Councillor P Couch (Chairman), Councillors D Baker, P Bleasdale, M Brooks, D Ford, D Readman, S Staveley.

One member of public. Mrs J Marley (Clerk to Council)

Absent: North Yorkshire Unitary Cllr. D Bastiman

44/23 **APOLOGIES:-** Received & accepted from North Yorkshire Unitary Cllr. D Bastiman (work commitment).

45/23 **DECLARATIONS OF INTEREST:** None.

46/23 **MINUTES**

Having been previously circulated, the minutes of the meeting of 5th June 2023 were **approved** as an accurate record & authorised for signature by the Chairman.

47/23 **PUBLIC OPEN FORUM** Concerns raised regarding overnight parking of vehicles at far end of Salt Pans which had resulted in camp fires and human waste.

48/23 **MATTERS RAISED IN PUBLIC OPEN FORUM** To be considered at agenda item 8b [*Minute 21/23b*] refers].

49/23 **REPORTS**

- a) **Police:** report on May incidents had been emailed to councillor 8/6/23, report on June incidents would be emailed to councillors 4/7/23.
- b) **Unitary:** no report to receive.
- c) **Parish:** Cllr. Readman reported the Open Gardens event had gone very well with over 280 people attending. Cllr. Ford reported on continuing problems with people for the cricket ground parking in the children's playground grassed area and **agreed** Clerk to write to club and league secretaries. Cllr. Staveley reported 1] the mosaic dedication had taken place the previous day and a flower festival had been held in the church' 2] all the bills for the Coronation event were now to hand and there was a small amount of the grant from Cllr. Bastiman which was unspent (Clerk to talk with Cllr Bastiman and find out best way to deal with this). Cllr. Bleasdale reported 1] the drains on Newlands Road were still blocked, 2] the vegetation around the National Park boundary sign was in need of cutting back and 3] suggested the back page of the Police report go on the noticeboard. Cllr. Baker reported 1] the YLCA training afternoon last month had been good and 2] Newlands Road was to be included in the upcoming speed awareness week. Cllr. Couch reported 1] Cober's hedges on Newlands Road needed cutting back, 2] overhanging vegetation on the pavement from the old forge to the old chapel (Clerk to write to landowner and highways). Also raised was the refuse bins for two properties being left permanently on the pavement (Clerk to pass to NYC).
- d) **Clerk:** No matters to report.

50/23 **UPDATES ON MATTERS RAISED AT PREVIOUS MEETINGS:-**

- a) Suspected planning breach (21/02893) [*Minute 37/23c*] refers] – **noted** 1] the Clerk had referred the lack of response to NY Cllr. Bastiman as a result of which the planning office had confirmed the matter was under investigation and it was unable to comment any further at this stage.
- b) Repairing vandalised playground fencing [*Minute 39/23b*] refers] – **noted** 1] the fencing was covered by our insurance and a payment (less excess) of £643 had been received; 2] a payment of £60 to our insurers to refund their overpayment was authorised.
- c) Paddock at top of Ranter Lane [*Minute 40/23c*] refers] – **noted** 1] parishioner not happy with Council's response and they had sent additional emails, 2] Cllr. Couch reported he had spoken with landowner who had confirmed his extended family was using the land and was happy to meet with the parishioner. **Agreed** other than the Clerk updating the parishioner, no further action to be taken at the moment.

51/23 **CORRESPONDENCE**

- a) Dark Skies Supplementary Planning Document [*emailed to councillors 27/6/23*] **noted** NYMNP were asking for comments on this document by 7th August and **agreed** Council in full support of proposals.

- b) Email from parishioner re. overnight parking of motorhomes, Cloughton Wyke car park **received & noted**. Comments made by parishioner [Minute 47/23 refers] were taken into account and **agreed** to ask N Yorks Cllr. Bastiman if he was able to assist with obtaining a no overnight parking order.
- c) Correspondence received after 26/6/23 requiring a response before next meeting – none.

52/23 PLANNING MATTERS

- a) **Applications Received & Appeals Notified:-** none.
- b) **Decisions received: –**
 - 1. 22/02298/HS Install replacement windows in uPVC, 19b High Street – **granted with conditions**.
- c) **Planning matters received after 26/6/23:-**
 - 1. NYM/2023/0390 Non-material amendment to NYM/2020/0996/FL to allow alterations to fenestration, raising of eaves height and change of roof material on approved single storey extension at Seagrove, Hood Lane – **agreed** no objections.

53/23 FINANCE & REGULATORY MATTERS:- none.

54/23 ACCOUNTS TO CERTIFY – Having been previously notified/agreed, the following were approved for payment via online banking (Cllrs. Baker and Brooks to do the online authorisation within 24 hours):-

Sneakytrick Holdings Ltd	23/24 web hosting and support	£144-00
N Barnes	To cover 2% increase on 22/23 price	£68-00
YLCA	Training 14/6/23 two councillors	£74-00
HMRC	Tax/NI April-June	£11-20

There being no further business, the Chairman declared the meeting closed at 8.25pm.