

CLOUGHTON PARISH COUNCIL

Mrs J. Marley, Clerk to the Parish Council,
Annan, 41 Scalby Road, Burniston, Scarborough, YO13 0HN
Tel. 01723-870299
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PARISH COUNCIL MEETING **St. Mary's Church Hall** **Monday 4th December 2023 at 7.30pm** **Parishioners welcome to attend**

AGENDA

All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure - DO NOT WAIT TILL THE MEETING - please contact the Clerk on receipt of the agenda.

1. Apologies to receive & accept. (to hand from Cllrs. Baker and Brooks)
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of Council meeting of 6th November 2023 *[enclosed]* to approve and sign.
4. Public Open Forum.
5. To consider & agree action as appropriate on matters raised in the Public Open Forum.
6. Reports/updates to receive (as available) & agree action as appropriate – Police, Unitary, Parish, Clerk - not to exceed 30 minutes in total.
7. Updates on matters raised at previous meetings:-
 - a) Approximate prices for 2 VAS signs to be mounted at four locations *[Minute 80/23c refers]* – to receive Clerk's report and agree action as appropriate.
8. Christmas Lights Competition – to agree if one is to be held and prize money.
9. Correspondence:-
 - a) To note the National Joint Council for Local Government Services has agreed a pay award of an additional £1/hour from 1/4/2023 and to agree to pay this award (backdated to 1/4/2023) at the earliest opportunity.
 - b) Model Agreement 24/25 – to receive & note letter from NYC explaining there would be a payment for 24/25 but an overall review by 1/10/24.
 - c) Correspondence received after 28/11/23 requiring a response before next meeting.
10. Planning Matters:-
 - a) Applications Received (to agree comments) – none to hand at preparation of agenda;
 - b) Decisions received to note:- none to hand at preparation of agenda;
 - c) To agree comments/note any planning matters/decisions received after 28/11/23.
11. Finance & Regulatory Matters –
 - a) Model Agreement 24/25 – to accept the £5,134-62 plus admin offered.
 - b) To agree the 24/25 budget and set the 24/25 precept (report enclosed)
 - c) Accounts to Certify – the following to be authorised for payment:-

J Marley	Reimburse fee for changing domain registrar	£3-00
Sneakytrick Holdings Ltd	Renew cloughtonpc.org.uk domain name	£9-60
HMRC	Tax/NI (Oct-Dec)	£11-40

J. Marley

J. Marley (Mrs)
Clerk to the Parish Council
29th November 2023

MINUTES OF ORDINARY MEETING OF CLOUGHTON PARISH COUNCIL HELD IN ST. MARY'S CHURCH HALL ON MONDAY 6th NOVEMBER 2023 AT 7.30PM

Present: Councillors P Couch (Chairman), D Baker, M Brooks, D Ford, S Staveley.

2 members of public. Mrs J Marley (Clerk to Council)

Absent: Cllrs. P Bleasdale, D Readman and North Yorkshire Unitary Cllr. D Bastiman

75/23 **APOLOGIES:-** Received & accepted from Cllrs. P Bleasdale and D Readman (prior commitments), North Yorkshire Unitary Cllr. D Bastiman (work commitment).

76/23 **DECLARATIONS OF INTEREST:** None.

77/23 **MINUTES**

Having been previously circulated, the minutes of the meeting of 2nd October 2023 were **approved** as an accurate record & authorised for signature by the Chairman.

78/23 **PUBLIC OPEN FORUM** Matters raised included leaves on the pavement near Cloughton Hall, the recent flooding of gardens (and almost properties) on Beck Lane and the high levels of Cloughton Beck (especially near Church Beck cottages) due to obstructions and the weed not having been cut this summer. Photos would be sent to Clerk.

79/23 **MATTERS RAISED IN PUBLIC OPEN FORUM** Clerk to make Beyond Housing aware of the height of Cloughton Beck and ask them to support Council's request to Environment Agency for weed to be cut back; also to contact Duchy & Cricket Club and make them aware of the damaged bridges on their land. Clerk also to ask for leaves to be swept.

80/23 **REPORTS**

- a) **Police:** noted report on October incidents emailed to councillors 2/11/23.
- b) **Unitary:** no report to receive.
- c) **Parish:** Cllr. Ford reported overhanging grass/self-seeded trees on Newlands Road and asked if Highways could take action before the trees grew much larger. Cllrs. Baker & Staveley reported a very well attended bonfire at the village hall (approx. 950 people there) which had caused parking problems. The issue of speed through the village was also discussed and **agreed** Clerk to get approximate prices for 2 VAS signs to be mounted at four locations and report to a future meeting.
- d) **Clerk:** no matters to report.

81/23 **UPDATES ON MATTERS RAISED AT PREVIOUS MEETINGS:-**

- a) Problems caused by motorhomes using car park at Cloughton Wyke [Minute 61/23c) refers] – **noted** no problems observed.

82/23 **CORRESPONDENCE**

- a) Email from parishioner regarding removal of traffic mirror from light column at entrance to Granary Way & Clerk's update **noted**. **Agreed** this was a private mirror and while not a matter for the Parish Council it was possible the mirror had been removed by NYC street lighting as it had been mounted on a lighting column; also possible it had been removed by the management company for the grounds at Granary Way. Clerk to advise parishioner accordingly.
- b) Correspondence received after 30/10/23 requiring a response before next meeting – none.

83/23 **PLANNING MATTERS**

- a) **Applications Received & Appeals Notified:-**
 - 1. NYM/2023/0643 Vary condition 2 of NYM/2021//0966 to allow garage to be built in timber not stone, alter windows and add doors to north elevation, 2 Hayburn Beck Cottages. **Agreed** no comments be submitted.
- b) **Decisions received:-**
 - 1. NYM/2023/0493 Remove two caravans, change of land use to form all weather manege for hobby equestrian use, Westfield Farm, Station Lane – **granted with conditions**.
- c) **Planning matters received after 30/10/23:-** None.

84/23 FINANCE & REGULATORY MATTERS:-

- a) Having been previously notified/agreed, the following were approved for payment via online banking (Cllrs. Brooks and Staveley to do the online authorisation within 24 hours):-

T Harland	Rural verge cutting	£780-00
N Barnes	Mole trapping	£30-00

There being no further business, the Chairman declared the meeting closed at 8.50pm.

DRAFT
for approval
4/12/23

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29th November 2023

REPORT TO CLOUGHTON PARISH COUNCIL

For Consideration at the Council meeting of 4th December 2023

SUBJECT: 2024/25 Budget and Precept

These two items are linked. It was thought 23/24 would be the last year in which we would get Model Agreement (MA) money. The good news is that due to a huge backlog of work at North Yorkshire Council it has now been confirmed that MA money will be paid in 2024/25 (with a review for 25/26 before 1/10/25). That's a bonus situation and very welcome.

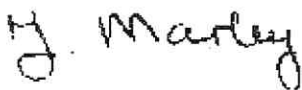
The MA money pays for verge cutting, grass cutting around the village, a contribution to the churchyard, etc. Once that money is no longer coming in then your choices are few 1] keep the service provision at the same level or 2] reduce the level of service provision. Hence you need to think forward to 25/26 when you will not have the MA money coming in. Unless you intend in 25/26 to stop all services you do with the MA money then your precept **has** to increase now.

Increasing the precept is never popular but has to be considered. This time last year I recommended you increase your precept for 23/24 by up to £2,500 to cover half of the predicted loss of MA money, however you chose to only raise the precept by £294.

As a consequence of that decision it is now essential that you raise the precept and inevitably this will be a higher increase than if you had done an increase as recommended last year.

The budget for 24/25 is enclosed.

If Council agrees the budget figures then I recommend the 24/25 precept is set at £5,133.



J Marley (Mrs), CiLCA
Clerk to Council and RFO
Enc. Budget 24/25

CLOUGHTON PARISH COUNCIL
24/25 BUDGET and PRECEPT

**PROJECTED
RECEIPTS
24/25**

**BUDGET
24/25**

AGENCY SERVICES

83.62	Bus shelters	83.62
271.05	Churchyard	271.05
1381.56	Verges (SBC)	1381.56
3384.22	Parks	3384.22
0.00	Clock	0.00
337.65	Seats	337.65

5458.10		5458.10
209.99	Verges (NYCC)	209.99
<u>5668.09</u>	<u>0.00</u>	<u>5668.09</u>

PRECEPT

23/24 is £3604	
Audit	30.00
Bank charges	72.00
Clerk allowances	135.00
Clerk expenses	0.00
Clerk salary	2457.00
Pension Contribs.	221.50
Tax/NI	100.00
Hall hire	190.00
Insurance	950.00
Misc	50.00
Petty cash	10.00
Stat/off. Exp	10.00
Subs	400.00
Training	100.00
Website	120.00

4845.50

Grants, buy & maint
parish property/Pay
from reserves
Cover 50% future

PLAYGROU	MA shortfall	2888.00
	Cover precept shortfall	
	Unallocated	

2600.00 **2600.00**

precept needs to be at least $4845 + 2888 - 2600 = 5133$

23/24 precept costs a Band D house £11-98 for the year

Raise 24/25 precept to £5133 would cost a Band D house £17-00 for the year

Increase 24/25 precept by 10p/week for a Band D house would raise a precept of £5188