

CLOUGHTON PARISH COUNCIL

Mrs J. Marley, Clerk to the Parish Council,
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PARISH COUNCIL MEETING St. Mary's Church Hall Monday 6th November 2023 at 7.30pm Parishioners welcome to attend

AGENDA

All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure - DO NOT WAIT TILL THE MEETING - please contact the Clerk on receipt of the agenda.

1. Apologies to receive & accept.
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of Council meeting of 2nd October 2023 [*enclosed*] to approve and sign.
4. Public Open Forum.
5. To consider & agree action as appropriate on matters raised in the Public Open Forum.
6. Reports/updates to receive (as available) & agree action as appropriate – Police, Unitary, Parish, Clerk - not to exceed 30 minutes in total.
7. Updates on matters raised at previous meetings:-
 - a) Problems caused by motorhomes using car park at Cloughton Wyke [*Minute 61/23c* refers] – cllrs. to report on any observed problems and agree action as appropriate.
8. Correspondence:-
 - a) Email from parishioner regarding removal of traffic mirror from light column at entrance to Granary Way – to note and agree action as appropriate.
 - b) Correspondence received after 30/10/23 requiring a response before next meeting.
9. Planning Matters:-
 - a) Applications Received (to agree comments) – NYM/2023/0643 Vary condition 2 of NYM/2021//0966 to allow garage to be built in timber not stone, alter windows and add doors to north elevation, 2 Hayburn Beck Cottages, Cloughton;
 - b) Decisions received to note:- NYM/2023/0493 Remove two caravans, change of land use to form all weather manege for hobby equestrian use, Westfield Farm, Station Lane – granted with conditions;
 - c) To agree comments/note any planning matters/decisions received after 30/10/23.
10. Finance & Regulatory Matters –
 - a) Accounts to Certify – the following to be authorised for payment:-

T Harland	Rural verge cutting	£780-00
N Barnes	Mole trapping	£30-00

J. Marley

J. Marley (Mrs)
Clerk to the Parish Council
30th October 2023

MINUTES OF ORDINARY MEETING OF CLOUGHTON PARISH COUNCIL HELD IN ST. MARY'S CHURCH HALL ON MONDAY 2nd OCTOBER 2023 AT 7.30PM

Present: Councillor P Couch (Chairman), Councillors D Baker, P Bleasdale, D Ford.

1 member of public. Mrs J Marley (Clerk to Council)

Absent: Cllrs. M Brooks, D Readman and S Staveley, North Yorkshire Unitary Cllr. D Bastiman

65/23 **APOLOGIES:-** Received & accepted from Cllrs. M Brooks (health), D Readman (prior commitment), S Staveley (health), North Yorkshire Unitary Cllr. D Bastiman (work commitment).

66/23 **DECLARATIONS OF INTEREST:** None.

67/23 **MINUTES**

Having been previously circulated, the minutes of the meeting of 4th July 2023 were **approved** as an accurate record & authorised for signature by the Chairman.

68/23 **PUBLIC OPEN FORUM** No matters raised.

69/23 **MATTERS RAISED IN PUBLIC OPEN FORUM** None to consider.

70/23 **REPORTS**

- a) **Police: noted** report on September incidents emailed to councillors earlier today.
- b) **Unitary:** no report to receive.
- c) **Parish:** Cllr. Bleasdale reported the rural verges had been cut in the last few days. Cllr. Couch reported a lot of weed growing in Cloughton Beck.
- d) **Clerk:** no matters to report.

71/23 **UPDATES ON MATTERS RAISED AT PREVIOUS MEETINGS:-** none.

72/23 **CORRESPONDENCE**

- a) Whole Council Training by YLCA:- **agreed** Council did not wish to do.
- b) Playground – annual report [emailed to councillors 25/9/23] was **received & noted**.
- c) Correspondence received after 25/9/23 requiring a response before next meeting – none.

73/23 **PLANNING MATTERS**

- a) **Applications Received & Appeals Notified:-** none.
- b) **Decisions received:-** none.
- c) **Planning matters received after 25/9/23:-** None.

74/23 **FINANCE & REGULATORY MATTERS:-**

- a) Having been previously notified/agreed, the following were approved for payment via online banking (Cllrs. Baker and Ford to do the online authorisation within 24 hours):-

Duchy of Lancaster	Playground rent 29/9/23-28/9/24	£60-00
Playsafety Ltd	Playground inspection	£111-00
HMRC	Tax/NI July-Sept	£11-40
WPJ&J Flinton	Rural verge cutting	£420-00

There being no further business, the Chairman declared the meeting closed at 7.45pm.