

CLOUGHTON PARISH COUNCIL

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PARISH COUNCIL MEETING

St. Mary's Church Hall

Monday 7th July 2025 at 7.30pm

Parishioners welcome to attend

AGENDA

All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure - DO NOT WAIT TILL THE MEETING - please contact the Clerk on receipt of the agenda.

1. To receive apologies for absence given in advance of the meeting.
2. To consider the approval of reasons given for absence.
3. To receive member's declarations of interest in items of business on this agenda.
4. Minutes of Council meeting of 2nd June 2025 [*enclosed*] to approve and sign.
5. Public Open Forum.
6. To consider & agree action as appropriate on matters raised in the Public Open Forum.
7. Reports/updates to receive (as available) & agree action as appropriate – Police, Unitary, Parish, Clerk - not to exceed 30 minutes in total.
8. Updates on matters raised at previous meetings:-
 - a) Field off Whiteway [*Minute 133/24c* refers] – to receive update from Planning Officer via Clerk;
 - b) Speeding/Community Speedwatch [*Minute 38/25a* refers] – to receive report from Cllr. Fanthorpe & agree action as appropriate.
9. Correspondence:-
 - a) Correspondence received after 2/7/25 requiring a response before next meeting.
10. Planning Matters:-
 - a) Applications Received- to agree comments on:-
 - 1) NYM/2025/0377 – vary condition 4 and remove condition 5 of NYM/2016/0765 to remove reference to holiday letting, amend local occupancy wording inline with 2020 Local Plan, sever tie between Calthwaite Farmhouse and the two dwellinghouses at Calthwaite Farmhouse;
 - 2) ZF25/00619/FL Retrospective erection of stables and regularise increase in size to storage building, field off Station Road, Cloughton
 - b) Decisions received to note:- none at preparation of agenda;
 - c) To agree comments/note any planning matters/decisions received after 2/7/25.
11. Accounts to Authorise for online payment:- HMRC (tax/NI Apr.-Jun.) £121-20; Sneakytrick (1yr web hosting & support) £195-00; N Barnes (mole trapping etc) £33.

J. Marley

J. Marley (Mrs)
Clerk to the Parish Council
2nd July 2025

MINUTES OF ORDINARY MEETING OF CLOUGHTON PARISH COUNCIL HELD IN ST. MARY'S CHURCH HALL ON MONDAY 2nd JUNE 2025 AT 7.30PM

Present: Councillors D Baker, K Fanthorpe, D Ford, S Staveley.
Mrs J Marley (Clerk to Council).

Absent: Cllrs. P Bleasdale, P Couch, NY Unitary Cllr. Bastiman.

28/25 **APOLOGIES GIVEN IN ADVANCE OF MEETING:-** Received from Cllrs. Bleasdale, Couch and NY Cllr. Bastiman.

29/25 **APPROVAL OF REASONS FOR ABSENCE:-** Resolved the reasons of 'personal commitment (Cllrs. Bleasdale & Couch) and NYC Commitment (Cllr. Bastiman) be approved & accepted.

30/25 **DECLARATIONS OF INTEREST:** None.

31/25 **MINUTES**

Having been previously circulated, **resolved** the minutes of the meeting of 12th May 2025 be **approved** as an accurate record & authorised for signature by the Chairman of the meeting.

32/25 **PUBLIC OPEN FORUM** None present.

33/25 **MATTERS RAISED IN PUBLIC OPEN FORUM** None.

34/25 **REPORTS**

- a) **Police:** the report for May incidents (emailed to councillors 4/6/25) was **received & noted**.
- b) **Unitary:** No report to receive.
- c) **Parish:** Items reported included 1] fence at bottom of playground still in need of repair (Clerk to get photos and refer to Duchy); 2] Open Garden event to be held 22/6/25; 3] householders experiencing problems with visitor parking across entrances at the bottom of Station Lane (to monitor). Cllr. Fanthorpe has watched the NYMNP Planning meeting where comments on the Europa application had been considered – the authority had decided not to object to the application but bring its concerns to the attention of the planning authority. Cllr. Fanthorpe also reported on the rebuttal by Europa of some of this Council's comments on the planning application.
- d) **Clerk:** NYMNP was investigating the possible unauthorised development on Station Lane reported to them last month [*Minute 22/25c) refers*].

35/25 **UPDATES ON MATTERS RAISED AT PREVIOUS MEETINGS:-**

- a) **Speeding/Community Speedwatch** [*Minute 22/25e) refers*] – Cllr. Fanthorpe's written update was **received & noted**. **Resolved** Cllr. Fanthorpe to liaise with D. Griffiths (NY Highways) re. suitable locations for initial speed surveys (cost £110 per location) in order to inform any future discussion on purchase / siting of VAS signs.

36/25 **CORRESPONDENCE**

- a) Correspondence received after 27/5/25 & requiring a response before next meeting – none.

37/25 **PLANNING MATTERS**

- a) **Applications Received & Appeals Notified:-** none.
- b) **Decisions received:** – none.
- c) **Planning matters received after 27/5/25:-** None.

38/25 **FINANCE & REGULATORY MATTERS:-**

- a) **2025 grass cutting – resolved** a standing order be set up to N. Barnes in sum of £455 per month, 15th day monthly from June 2025 to January 2026. Cllrs. Baker and Staveley to do the online authorisation.

There being no further business, the Chairman declared the meeting closed at 8.26pm.