

**Mrs J. Marley, Clerk to the Parish Council,
Annan, 41 Scalby Road, Burniston, Scarborough, YO13 0HN
Tel. 01723-870299
Email: clerk@cloughton-pc.gov.uk**

or on completion of the Annual Parish Assembly if that is later

PARISH COUNCIL ANNUAL MEETING AGENDA

1. To elect a Parish Council Chairman for forthcoming year.
2. To receive Chairman's Declaration of Acceptance of Office.
3. To elect a Vice Chairman.
4. Election of representatives/officers:-

YLCA	Clerk
Coastal Forum	Cllrs. Baker & Bleasdale
Heritage Coast	Cllrs. Ford & vacancy
Scarborough & District Sports Council	Cllr. Couch
Burniston & Cloughton Village Hall	Cllr. Mrs Staveley
Friends of the Railway (may no longer exist)	Cllr. Couch
CAP Group (may no longer exist)	Cllr. Baker

- *****CONTINUED OVERLEAF*****

- a) Applications Received – none at preparation of agenda.
- b) Decisions received to note:-
 - 1) ZF25/00036/HS Erect single storey rear extension, demolish existing garage and stores, erect single storey side extension to form annexe/holiday let, 17 Station Lane - granted with conditions;
- c) To agree comments/note any planning matters/decisions received after 3/5/25.

- a) 2024/25 Accounts (*enclosed. If you have a query on them please let me know BEFORE the meeting*) – to receive, approve & authorise Chairman to sign;
- b) 2024/25 Annual Return (*enclosed*) – 1] to approve the Certificate of Exemption; 2] to receive & note the Annual Internal Audit Report; 3] to complete & approve the Annual Governance Statement (Section 1); 4] to approve the Accounting Statements (Section 2).
- c) To agree the dates of Council meetings till May 2026 (*list enclosed*).
- d) 2025 grass cutting – to authorise standing order to be set up (monthly sum to be notified at meeting).
- e) 2025/6 Insurance – to note renewal for a new 3 year long term agreement will be £910-67 (currently £886-92) and agree action as appropriate.
- f) To note a replacement Internal Auditor will be required for the current financial year (Mr Carey has now retired) & agree action as appropriate.

J. Marley

J. Marley (Mrs)

Clerk to the Parish Council

3rd May 2025

MINUTES OF ORDINARY MEETING OF CLOUGHTON PARISH COUNCIL HELD IN ST. MARY'S CHURCH HALL ON MONDAY 7th APRIL 2025 AT 7.30PM

Present: Councillors P Couch, D Baker, K Fanthorpe, D Ford, S Staveley.
Mrs J Marley (Clerk to Council).

Absent: Cllr. P Bleasdale.

- 1/25 APOLOGIES GIVEN IN ADVANCE OF MEETING:-** Received from Cllr. Bleasdale.
- 2/25 APPROVAL OF REASONS FOR ABSENCE:-** Resolved the reasons of 'personal commitment (Cllr. Bleasdale) be approved & accepted.
- 3/25 DECLARATIONS OF INTEREST:** None.
- 4/25 MINUTES**
Having been previously circulated, **resolved** Minute 133/24c) be amended to read "The continuing use of a field off Whiteway as a base for a firm of builders was noted and **resolved** Clerk to get update from planning enforcement". The amended minutes of the meeting of 3rd March 2025 were **approved** as an accurate record & authorised for signature by the Chairman of the meeting.
- 5/25 PUBLIC OPEN FORUM** None present.
- 6/25 MATTERS RAISED IN PUBLIC OPEN FORUM** None.
- 7/25 REPORTS**
- a) **Police:** the report for March incidents (emailed to councillors 1/4/25) was **received & noted**.
 - b) **Unitary:** No report to receive.
 - c) **Parish:** Items reported included 1] the area around the entrance to the Duchy's old sawmill on Cloughton Bank looked very untidy; 2] the pavement on Trattles Hill had finally been sided out; 3] there was ongoing dialogue with the Speedwatch Team Leader; 4] manhole opposite church rooms on southbound carriageway was starting to sink.
 - d) **Clerk:** no matters to report.
- 8/25 UPDATES ON MATTERS RAISED AT PREVIOUS MEETINGS:-**
- a) **Land off Whiteway** [Minute 133/24c) refers] – Clerk reported on an update from planning enforcement and **resolved** to get a further update late May.
- 9/25 CORRESPONDENCE**
- a) Correspondence received after 1/4/25 & requiring a response before next meeting – none.
- 10/25 PLANNING MATTERS**
- a) **Applications Received & Appeals Notified:-**
 - 1. NY/2025/0030/ENV Construction of a temporary wellsite for the appraisal of gas, including drilling operation, proppant squeeze and flow testing operation and site restoration at Land East of the Mill Yard, Burniston Mill, Coastal Road, Burniston, Scarborough, YO13 0DB. **Resolved** the report and submission tabled by Cllr. Fanthorpe and circulated with the agenda be received. Cllr. Fanthorpe thanked for her work in producing this report. Appendix 1 to be amended to include a section on 'tranquility' and photographs. The amended report to be circulated to all councillors and, **resolved** subject to the majority of councillors confirming by email that they agreed with the content of the amended report, Clerk instructed to submit the amended report to the planning authority as this Council's objections to the application.
 - b) **Decisions received: –**
 - 1. NYM/2024/0875 Erect one agricultural worker's dwelling with attached garage, associated access and amenity space, Hodgson's Moor Farm, Gowland Lane – **granted with conditions**.
 - c) **Planning matters received after 1/4/25:-** None.
- 11/25 FINANCE & REGULATORY MATTERS:-** None.
- 12/25 ACCOUNTS TO CERTIFY** – Having been previously notified, the following were approved for payment via online banking (Cllrs. Baker & Staveley to do the online authorisation within 24 hours):-

Duchy of Lancaster	Backdated charge, bus shelter rent to 24/3/26	£18-00
J Marley	1/4/24-31/3/25 contractual/year end adjustment	£234-78
HMRC	Tax/NI, Jan-March	£54-20
YLCA	2025/26 sub	£339-00

There being no further business, the Chairman declared the meeting closed at 8.40pm.

DRAFT
for approval
12/5/2025



Burniston and Cloughton Parish Councils Report

May 2025 meetings

All crime figures below are for the same period from each year. This gives a comparison as to the same point in this year, when compared to the previous 3 years. For example, the figures below on this month's report are from 1st January to 30th April for the years 2022 through to 2025.

Total crime figures for Lindhead from January to December every year for the previous three years and for 2025.

Burniston & Cloughton	2022	2023	2024	2025	Grand Total
Arson & Criminal Damage	0	2	0	0	2
Burglary	0	0	1	1	2
Drug Offences	0	0	1	0	1
Fraud	1	0	2	1	4
Public Order Offences	0	0	1	2	3
Sexual Offences	2	0	0	3	5
Theft	5	4	1	0	10
Vehicle Offences	0	1	0	0	1
Violence Against The Person	5	5	5	5	20
Grand Total	13	12	11	12	48

Total crime figures for 2025 for the whole area covered by Filey NPT (Filey & Eastfield Police Stations) for the previous three years from January to December every year. See below map for area.

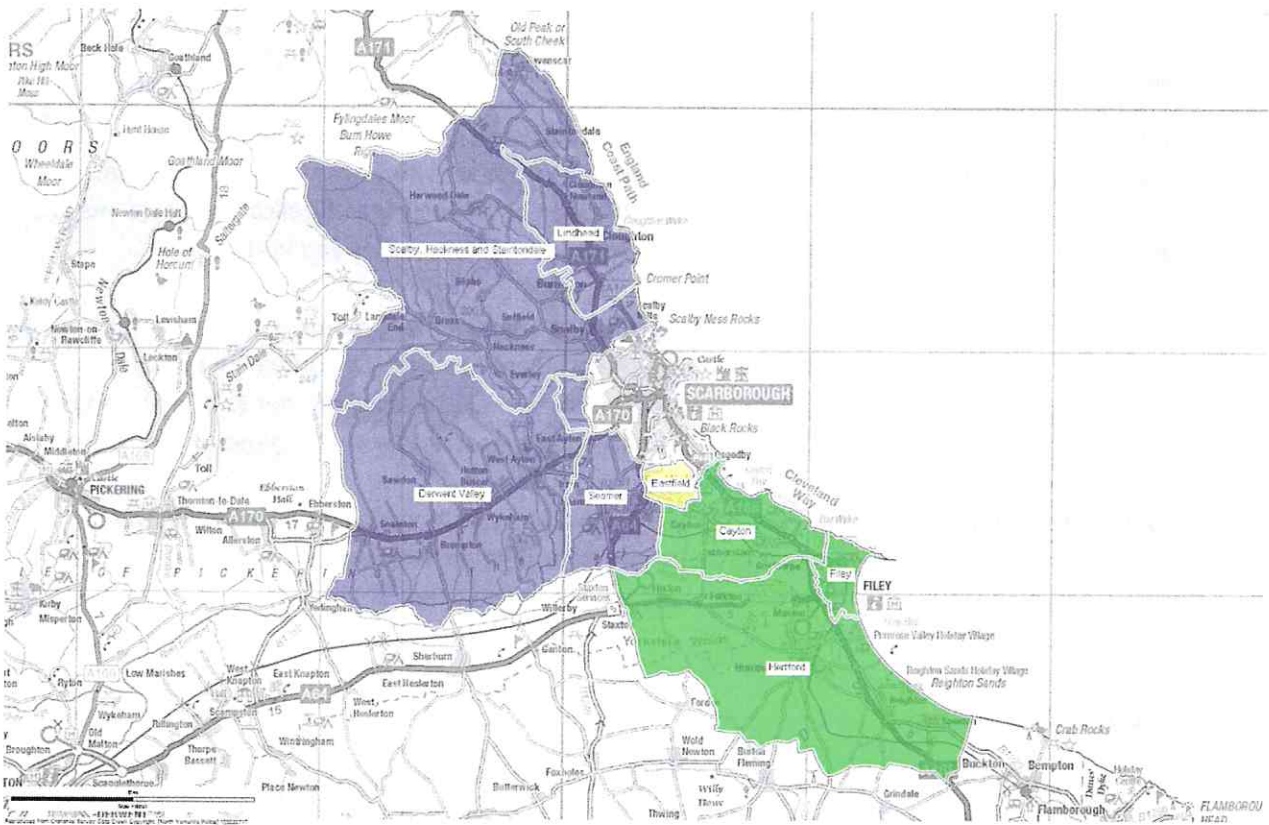
	2022	2023	2024	2025	Grand Total
Arson & Criminal Damage	57	78	50	44	229
Burglary	8	7	16	13	44
Drug Offences	14	13	22	17	66
Fraud	42	32	27	8	109
Misc Crimes Against Society	4	10	13	17	44
Possession Of Weapons	1	5	5	7	18
Public Order Offences	41	41	24	27	133
Robbery	0	2	1	0	3
Sexual Offences	28	29	20	26	103
Theft	57	58	67	50	232
Vehicle Offences	4	12	16	10	42
Violence Against The Person	250	235	254	182	921
Grand Total	506	522	515	401	1944

If you wish to look at further details relating to the crime figures, please visit

[Home | Police.uk \(www.police.uk\)](https://www.police.uk) and search for your relevant area.

Which areas are covered from Filey and Eastfield Police Stations?

The areas in blue and yellow – covered from Eastfield Police station. Areas in green – covered from Filey Police Station.



There were 39 incidents reported in your area during April. Incidents of note are as follows: -

Reported speeding on Barmoor Lane. PCSOs have carried out speed checks on Barmoor Lane in Scalby (where you drop down the hill into the village) on 16th and 19th April with no recorded speeding offences. A Police Officer carried out checks on 23rd between 1645hrs and 1800hrs, 35 vehicles passed the Officer with none of them being over the speed limit.

Local Officers were very busy in Eastfield for the last two weeks of April. There were three serious but unrelated incidents which required scene guards overnight for several hours, a total of 14 people arrested for offences which carry up to life imprisonment.

09/04/2025 13:05 – Officers were contacted by another force about a missing person they were dealing with who was reported to be on the cliff top near to Scalby. NYP Officers attended and located the male, he was taken to Scarborough Hospital.

11/04/2025 13:48 – A pedestrian accidentally stepped into the road and was struck by a vehicle on Scalby Road near to the junction with Station Road. Thankfully, there were no serious injuries reported.

22/04/2025 11:38 – A burglary was reported from Ox Pasture Hall. The incident is under investigation. Please report any information and quote 12250070843.

Introducing OP TRAILBLAZE: A New Initiative to Tackle Off-Road Vehicle Disruption in Forestry Areas

Introduction to Operation Trailblaze

Operation Trailblaze is a dedicated initiative aimed at addressing the increasing issue of anti-social and illegal use of off-road 4x4 vehicles and motorbikes. These activities have caused significant disruption to local forestry and wildlife habitats, threatening the balance of delicate ecosystems and impacting the safety and enjoyment of these areas for local communities and visitors alike.

The operation brings together law enforcement, forestry management teams, environmental agencies, and community stakeholders to tackle the problem head-on. By combining enforcement, education, and prevention strategies, Operation Trailblaze seeks to restore order to affected areas, protect wildlife, and ensure that these natural spaces are preserved for future generations.

Through targeted patrols, public awareness campaigns, and collaboration with residents, the operation aims to reduce the damage caused by irresponsible off-road activities, emphasizing the importance of respectful and lawful use of shared natural resources.

What can you do to help?

We are asking for your help to tackle the ongoing issue of anti-social driving in our local forestry and wildlife areas. If you see any 4x4 vehicles or off-road motorbikes being used irresponsibly, please report it to us.

Your information is vital in helping us identify and address this behaviour, which is causing significant harm to the environment, wildlife, and the safety of others.

To report sightings, please provide as much detail as possible, including:

- The location of the incident
- The time and date
- A description of the vehicles or individuals involved

You can report anonymously if you prefer. Together, we can protect our natural spaces and ensure they remain safe and enjoyable for everyone.

Call 101 for non-emergency enquiries.

If you have a hearing or speech impairment, use our textphone service on 18001 101.

Call 999 in emergency situations like these:

- there is an immediate danger to life.
- someone is using violence or is threatening to be violent.
- a road traffic collision where life is at risk, or the road is blocked.
- a crime is happening right now, like a house burglary or a theft.

If you accidentally dial 999, please stay on the line and tell the operator you're safe and that no crime has occurred.

Hearing or speech impairments

- If you have a hearing or speech impairment and you've pre-registered with the [emergencySMS service](#), you can use our textphone service 18000 or text us on 999.
- If you're a British Sign Language (BSL) user, you can call [999 BSL](#) to use a remote BSL interpreter.

Silent 999 calls

- If you're in danger but you can't talk on the phone, you should still call 999, then [follow these instructions](#).

Community messenger

We are committed to keeping the public informed about the progress of Operation Trailblaze. To do this, we will be using Community Messenger to share regular updates on our activities, including enforcement actions, patrols, and successes in tackling anti-social driving.

These updates will help ensure transparency, build community confidence, and highlight the important role you play in protecting our local forestry and wildlife habitats. Stay tuned to Community Messenger for the latest news and ways you can continue to support this initiative. Together, we can make a positive difference.

Sign up for updates here - [Home Page - North Yorkshire Community Messaging](#)

Property marking DNA kits for farms and rural locations.

[Farms across North Yorkshire and York are being protected by advanced forensic marking technology | North Yorkshire Police](#)

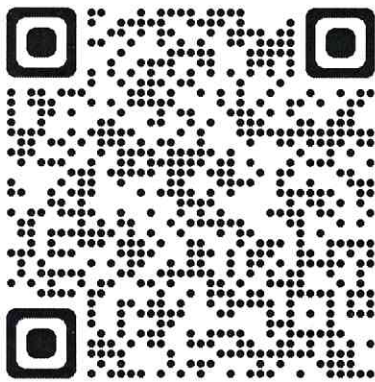
The rural team are now trained in the property marking DNA kits and will be visiting farms to assist with these. If you wish to have property marked, please contact Jamie.Manson@northyorkshire.police.uk

When and how to call us

Contact NYP Information

Please scan this QR code to access information about how and when to contact North Yorkshire Police. When to phone 999 or 101 etc...

Or click this link - [Contact us](#) | [North Yorkshire Police](#)



How to contact your local team

PC 672 Manson

Jamie.Manson@northyorkshire.police.uk
07741175623

PCSO 5208 Ria Lockey –07741174576 -

ria.lockey@northyorkshire.police.uk

PCSO 6780 Anna Wilkinson – 07741174524 -

anna.wilkinson@northyorkshire.police.uk

Useful Contact Numbers

North Yorkshire Council Services can be reported online at www.northyorks.gov.uk

NYC Highways	0300 131 2 131
NYC Dog Warden	0300 131 2 131
NYC Noise Complaint	0300 131 2 131
NYC Food Safety Report	0300 131 2 131
NYC Community Safety	0300 131 2 131
NHS	111
Action Fraud	0300 123 2040

North Yorkshire Community Messenger

This is a free email alert service from North Yorkshire Police. Our local teams use the system to let you know what's happening in your area.

- You can sign up to receive alerts about events, crime appeals, safety advice and much more.
- The alerts can be tailored to where you live and work.
- You can unsubscribe at any time.

When you sign up, you'll be able to select the type of alerts you'd like to receive, including:

- various watch schemes for business owners
- a monthly fraud round-up newsletter.

Sign up here -

<https://www.northyorkshirecommunitymessaging.co.uk/#signup-section>

Would you like a member of Police staff of volunteer to attend your event?

Filey SNT & or Police Volunteers would like to attend some of the local events in your area to provide information on topics such as Fraud, Crime Prevention, rural safety etc. This would not be a formal presentation and we can tailor the information to each particular event.

If you are aware of any meetings taking place which you think suitable, please let us know Dates and Place and Times and we will endeavour to get to some of them. Please email matthew.hazelwood@northyorkshire.police.uk if you would like more information or to book the volunteers.