

CLOUGHTON PARISH COUNCIL

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PARISH COUNCIL MEETING

St. Mary's Church Hall

Monday 5th October 2026 at 7.30pm

Parishioners welcome to attend

AGENDA

1. To receive apologies for absence given in advance of the meeting.
2. To consider the approval of reasons given for absence.
3. To receive member's declarations of interest in items of business on this agenda.
4. Minutes of Council meeting of 7th September 2026 (*enclosed*) to approve and sign.
5. Public Open Forum (not to exceed 5 minutes please).
6. To consider & agree action as appropriate on matters raised in the Public Open Forum.
7. Reports to receive (as available) & agree action as appropriate – Unitary, Parish, Clerk - not to exceed 30 minutes in total.
8. Updates on items raised at earlier meetings
 - a) Mill race [*Minute 63/26b*) refers] – to receive update from Clerk and agree action as appropriate.
 - b) Wilkinson in memoriam seat/Quiet Area seats [*Minute 63/26c*) refers] – to receive verbal update from Clerk and agree action as appropriate;
 - c) Council's public profile [*Minute 63/26d*) refers] – to receive updates and agree action as appropriate;
 - d) Defibrillator [*Minute 65/26e*) refers] – to receive update from Cllr. Staveley and agree action/expenditure as appropriate.
9. Tackling Speeding Through Cloughton – to receive feedback on the recent public awareness day and agree action as appropriate.
10. Correspondence:-
 - a) Environment Agency – to note 1] comments had been submitted by Cllr. Fanthorpe as this Council representative on the Joint Fracking Group in respect of the proposed decision for a new bespoke application for an environmental permit from Europa Oil & Gas Limited for Cloughton 2 Wellsite, Coastal Road, Burniston, YO13 0DB; 2] the EA had extended the consultation period for at least another two weeks due to drafting errors in the original consultation documents.
 - b) To consider a request for double yellow lines on Newlands Road due to inconsiderate parking between first entrance to Cober & duckpond and agree appropriate action.
 - c) Correspondence received after 30/9/26 & requiring a response before next meeting.
11. Planning Matters:-
 - a) Applications Received (to agree comments) –
 - 1) NYM/FL/2026/00370 Alterations, construction of single storey extension and porch to dwellinghouse, extended decking, use of attached garage as additional living accommodation together with construction of replacement garage and stable block at The Paddock, Hood Lane;
 - 2) NYM/FL/2026/00372 Conversion of outbuilding to holiday let at Seacroft, Newlands Road.

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- b) Decisions received to note:-
 - 1) NYM/FL/2026/0336 Demolition of existing dwellinghouse and construction of replacement self-build dwellinghouse with detached car port together with upgrading of access and landscaping works at Cloughton Fields Cottage, Station Lane – **granted with conditions**;
 - c) To agree comments/note any planning matters/decisions received after 30/9/26.
12. Accounts to Certify:- J Marley (reimburse paint for bus shelter) £25-44; RoSPA (playground inspection) £123-60.
 13. Exclusion of the public and press on the grounds the next item relates to legal or contract matters.
 14. To consider confidential update by Cllrs. Fanthorpe and Staveley [*Minute 55/26*] and agree action as appropriate.

J. Marley

J. Marley (Mrs)

Clerk to the Parish Council

30th September 2026

MINUTES OF ORDINARY MEETING OF CLOUGHTON PARISH COUNCIL HELD IN ST. MARY'S CHURCH HALL ON MONDAY 7th SEPTEMBER 2026 AT 7.30PM

Present: Councillors P Couch (Chairman), D Baker, K Fanthorpe, D Ford, S Staveley.

North Yorkshire Unitary Cllr. D Bastiman (left 8.17pm). Mrs J Marley (Clerk to Council).

Absent: Cllrs. P Bleasdale and A Thompson.

The Chairman called the meeting to order at 7.33pm.

56/26 **APOLOGIES GIVEN IN ADVANCE OF MEETING:-** Cllrs. Bleasdale and Thompson.

57/26 **APPROVAL OF REASONS FOR ABSENCE:-** Reason of prior commitment was given by both councillors and accepted.

58/26 **DECLARATIONS OF INTEREST:** None.

59/26 **MINUTES**

Having been previously circulated, the minutes of the meeting of 6th July 2026 were **approved** as an accurate record & authorised for signature by the Chairman.

60/26 **PUBLIC OPEN FORUM** No public present.

61/26 **MATTERS RAISED IN PUBLIC OPEN FORUM** None.

62/26 **REPORTS**

- a) **Unitary:** Cllr. Bastiman reported his offer of £500 from his Locality Fund had been approved; he also said that he would try to provide financial assistance for any speed reduction scheme should one be drawn up.
- b) **Parish:** Cllr. Fanthorpe reported the Drop In session connected with excess speed was to take place tomorrow, the local MP and Cllr. Malcolm Taylor (NYC Executive member for Highways) were aware. Cllr. Baker commented that the sale of Proudfoot's supermarket to Tesco would result in a loss of social and community functions. Cllr. Ford reported sycamore trees overhanging the pavement on Trattles Hill had recently been flailed back. Cllr. Couch reported 1] the bus shelter near 51 High Street needed painting (Clerk to purchase paint, Cllr. Couch to do the painting) and 2] birch tree in Quiet Area was dead and needed to come down (Cllr. Couch to ask Mr Pickering to deal).
- c) **Clerk:** Fly tipping had occurred on the field adjacent the end of Saltfans, fortunately NYC had cleared it up (names and addresses had been contained within the waste).

At this point Cllr. Bastiman left the meeting.

63/26 **UPDATES ON MATTERS RAISED AT PREVIOUS MEETINGS:-**

- a) Noticeboard at Court Green [Minute 48/26a) refers] – **Resolved** Clerk to write to Rowntree Trust since it was on their land.
- b) Mill race [Minute 48/26b) refers] – Cllr. Baker reported there was now moisture in the race although it was silted up and winter rain could cause flooding to surrounding land and properties . **Resolved** Clerk to contact Flood Engineer at NYC for advice as to who was responsible for de-silting.
- c) Wilkinson in memoriam seat [Minute 48/26b) refers] – Clerk provided update. **Resolved** seats to be sited on flags, to order memoriam seat in blue as per family's wishes and replace the other seat with one in brown/teak. Clerk to submit order.
- d) Council's public profile [Minute 49/26b) refers] – work continues, drafts of a newsletter and a flyer for Christmas Lights competition were considered, **resolved** to look at final versions at October meeting.

50/26 **CORRESPONDENCE**

- a) Environment Agency - draft decision on environmental permit application from Europa Oil and Gas Ltd for Cloughton 2 Wellsite, Coastal Road, Burniston. In her capacity as this Council representative on the Joint Fracking Working Group, Cllr. Fanthorpe had emailed draft comments to all councillors. Some minor tweaks were made and **resolved** Cllr. Fanthorpe to send the tweaked document to the Environment Agency on behalf of Council.
- b) Correspondence received after 1/9/26 & requiring a response before next meeting – email from NYC asking if any parish-provided grit bins needed filling. **Resolved**

Council only provided the one bin, at the top of Littlemoor Close – Cllr. Staveley to check and let Clerk know.

64/26 PLANNING MATTERS

a) **Applications Received** – None.

b) **Decisions received:** –

1. NYC/26/02937/FUL Install solar PV system at 4 High Street – **granted with conditions**;

2. NYM/FL/2026/0198 Construct new farm entrance and close existing entrance at Spring house Farm, Gowland Lane – **granted with conditions**.

c) **Planning matters received after 1/9/26:-none.**

65/26 FINANCE MATTERS

a) **National Pay Award:- Noted** the National Joint Council for Local Government Services had agreed a pay award for the 2026/27 financial year which averaged an increase of 55p/hour and **resolved** to pay this award (backdated to 1/4/26) to staff employed by council on 1/4/26 along with any resulting additional pension contributions.

b) **Mileage:-** noted HMRC had increased the tax-free Approved Mileage Allowance Payment (AMAP) rate for cars and vans from 45p to 55p per mile for the first 10,000 business miles, backdated to 6 April 2026 and **resolved** to pay this amended rate with effect from 6th April 2026.

c) **Locality grant for seating [Minute 48/26a) refers]:- resolved** Chairman and Clerk be authorised to sign acceptance form, Clerk to return form to NYC.

d) **Maintenance of Parks & Open Spaces on behalf of NYC:- noted** 1] this had previously formed part of the Model Agreement; 2] rather than drawing up a formal agreement a purchase order would be issued against which Council could submit invoices; 3] the sum allocated to this Council for 26/27 was £3,472-21.

e) **Defibrillator:-** Cllr. Staveley was awaiting paperwork on the contract renewal. **Resolved** defer to October meeting.

66/25 ACCOUNTS TO CERTIFY – Resolved the following were approved for payment via online banking (Cllrs. Ford and Staveley to do the online authorisation within 24 hours):-

T Harland	2 rural verge cuts	£1,860-00
N Barnes	Mole work	£42-00
Newby & Scalby Town Council	Printing flyers for speeding event	£29-42

There being no further business, the Chairman declared the meeting closed at 9.10pm.