

**MINUTES OF ORDINARY MEETING OF CLOUGHTON PARISH COUNCIL HELD
VIRTUALLY ON Zoom PLATFORM ON MONDAY 1st JUNE 2020 AT 7.30PM**

The free version of Zoom was used and this limits meetings to 40 minutes in length.

Present: Councillor P Couch (Chairman)
Councillor D Baker
Councillor J Brace
Councillor D Ford
Councillor Mrs K Loy (from 7.32pm)
Councillor Mrs S Staveley

Mrs J. Marley (Clerk).

Absent: Cllr. Mrs D Readman. (Invitation to meeting not sent to County Cllr. D Bastiman or Borough Cllr. A Backhouse due to shortened agenda and restricted time available).

1/20 **APOLOGIES FOR ABSENCE:** **Accepted** from Cllr. Readman (no internet).

2/20 **DECLARATIONS OF INTEREST:** None.

3/20 **MINUTES** Having been previously circulated, the minutes of the meeting of 2nd March 2020 were **approved** as an accurate record and Cllr. Couch was authorised to sign them as Chairman of the meeting.

4/20 The following information statement from the Clerk was **noted:** Due to the Coronavirus pandemic central Government placed the country on lockdown on 23rd March and suspended all face to face council meetings. It also removed the requirement for there to be an Annual Meeting of the Council in May 2020. Legislation has been passed to allow councils to meet virtually and for the Chairman and representatives remain in post until the Annual Meeting of the Council in May 2021.

5/20 **Playground** [*Minute 163/19 refers*] **noted** on 1st April 2020 due to Coronavirus restrictions the tender process was formally placed on hold until such times as it was possible to hold a public consultation day.

6/20 **CORRESPONDENCE**

- a) Correspondence received after 25/5/20 & requiring a response before next meeting - none.

7/20 **PLANNING MATTERS** (These had been circulated to councillors with the agenda)

a) **Applications received:-**

1] NYM/2020/0302/FL Construct timber garage following demolition of existing shed and garage, Hazelwood, Hood Lane. **Agreed** comment "no objections" submitted by Clerk under delegated powers on 13/5/2020 **confirmed**.

2] NYM/2020/0328/NM Non material amendment to planning approval NYM/2016/0880/FL to allow alterations to the design of the wet weather/amenities and reception buildings, land at Cloughton Woods. **Agreed** comment "no objection to proposed changes to buildings but VERY strong concerns in respect of highway access to/from the A171" submitted by Clerk under delegated powers on 29/5/2020 **confirmed**.

b) **Decisions received & noted:-**

1] 20/00001/HS Install rear dormer and roof light, 7 High Street - **granted**;

2] 20/00089/FL Erect storage building, land at field 2972, Station Lane - **granted**;

3] NYM/2020/0022/FL Vary condition 2 of NYM/2015/0885/FL to allow changes to footprint & design of log cabin/mobile unit, changes to footprint, design and location of store and relocation of parking area at paddock to south of Wyke Lodge, paddock to south of Wyke Lodge, Staintondale - **granted** (letter from NYMNP explaining why approval given when we had objected was **noted**);

4] NYM/2020/0053/FL Alterations to existing access, Cloughton Moors Woods, Whitby Road - **granted**;

5] NYM/2020/0127/FL Erect extension to existing livestock building, land to south east of Ellis Close Farm - **granted**;

8/20 **FINANCE MATTERS**

- a) **2019/20 Accounts** (*circulated with agenda*) – **received, approved & Chairman authorised to sign;**
- b) **2019/20 Annual Return** (*circulated with agenda*) – 1] Governance statement (Section 1) **completed** & Chairman **authorised** to sign; 2] figures in accounting statement (Section 2) **confirmed** & Chairman **authorised** to sign; 3] documents necessary to ensure compliance with the Accounts and Audit Regulations 2015 to be published on the Parish Council's website.
- c) **Invoices paid since 1st April 2020** (*circulated with agenda*)
The following were noted and confirmed:-
- | | | |
|------------------------------------|--|---------|
| YLCA | 2020/21 membership | £298-00 |
| K. Newham Fencing | New gatepost (link footpath top of West Lane) | £130-00 |
| St. Mary's Cloughton PCC | Contribution to graveyard maintenance (via Model Agreement) | £226-17 |
| Burniston & Cloughton Village Hall | Contribution to hall grounds maintenance (via Model Agreement) | £700-00 |
| Came & Co. | Insurance | £740-57 |
- d) **Accounts to Authorise for payment:-** Payment to the Duchy (Quiet Area rent) in the sum of £42-00 was **authorised** on production of an invoice (Clerk to contact Cllrs. Brace and Staveley who will do the online authorisations).

9/20 **NEXT MEETING** – **Agreed** to be held 6th July at 7.30pm (most likely to be a virtual meeting).

10/20 **URGENT MATTERS**

- 1) **Agreed** planning application NYM/2020/0022/FL (Vary condition 2 of NYM/2015/0885/FL to allow changes to footprint & design of log cabin/mobile unit, changes to footprint, design and location of store and relocation of parking area at paddock to south of Wyke Lodge, paddock to south of Wyke Lodge, Staintondale) to be monitored and an update be given at the November meeting None.
- 2) Cllr. Staveley asked if was possible to have a litter bin on Newlands Lane before the bridge over the Cinder Track - **agreed** Clerk to submit a request to SBC.
- 3) Cllr. Baker reported a parishioner had raised the issue of vehicles parking on the section of old road near England's Garage. Council **noted** the problem but did not think that double yellow lines were a practical solution. Additionally he observed that Council's prediction regarding the granting of a planning application about nine months ago to a nearby property had come to pass as there was an increased number of vehicles parking in the area (both on the road and the grass verge). Council had commented out to the planning authority that it was unlikely there was sufficient parking within the curtilage of the property to cope with the additional load and that the surrounding roads had very little spare capacity but SBC had not given this any weight.

There being no further business, the Chairman declared the meeting closed at 8.20pm.