

**MINUTES OF ORDINARY MEETING OF CLOUGHTON PARISH COUNCIL HELD
VIRTUALLY ON Zoom PLATFORM ON MONDAY 2nd NOVEMBER 2020 AT 7.30PM**

Present: Councillor P Couch (Chairman)
Councillor D Baker
Councillor J Brace
Councillor D Ford
Councillor Mrs K Loy
Councillor Mrs S Staveley (from 7.35pm)

1 member of public, R. James (Duchy, left 9.10pm), Mrs J. Marley (Clerk).

Absent: Cllr. Mrs D Readman, Borough Cllr. Backhouse, County Cllr. Bastiman.

55/20 **APOLOGIES FOR ABSENCE:** None.

56/20 **DECLARATIONS OF INTEREST:** **Received** from Cllr. Couch on agenda item 12a (Cloughton History Group) as he was a trustee.

57/20 **MINUTES** The following amendments were made to the draft minutes:- 45/20 delete "trial" insert "trail"; 47/20 delete "Shannon" insert "Oliver"; 48/20d) delete "Baker" insert "Couch". The minutes of the meeting of 5th October 2020 as amended were **approved** as an accurate record and Cllr. Couch was authorised to sign them as Chairman of the meeting.

58/20 **PROCEDURAL MATTER** Standing Orders suspended at 7.35pm for the Public Open Forum.

59/20 **PUBLIC OPEN FORUM** Matters raised 1] the boundary stone with village name/national park signs on it (opposite duckpond) was slipping into ditch.

60/20 **PROCEDURAL MATTER** Standing Orders were resumed at 7.36pm.

61/20 **MATTERS RAISED IN PUBLIC OPEN FORUM** 1] Clerk to write to Area3 Highways.

62/20 **REPORTS**

a) **Police:** No report to receive.

b) **County & Borough:** At County Cllr. Bastiman's request, Clerk reported the hedge outside the old school house had been cut back and County had put a white line on the corner in the hope it threw traffic away from the footway. Costings for other works to protect pedestrians at the same point were awaited. Devolution – fully worked up bids to be submitted to government by 9th December with expectation of a government consultation in Spring 2021 followed by a formal announcement in Summer 2021.

c) **Parish:** Cllr. Ford reported the track from Ripleys Road over to the A171 had been fenced across. Cllr. Couch & Clerk explained this was technically a public highway. As Ripleys Farm is a Duchy farm, Rosie James (Duchy) is to refer the matter to the agent. Cllr. Baker reported he had attended the Police's online meeting via Teams – it was poorly attended but extremely useful and he was happy to attend future meetings. Cllr. Brace reported 1] that at a meeting of full Council earlier today SBC had voted to put forward the East/West split as their unitary proposal; 2] SBC could provide legal services and give a price for grass cutting. Cllr. Couch reported a vehicle had driven round the playground and knocked over some of the fencing (overnight 29-30 October). He had taken pictures. **Agreed** Clerk to report the incident to Police.

d) **Clerk:** No matters to report.

63/20 **Updates on matters raised at last meeting** Flagpole [*Minute 48/20c) refers*] - Clerk reported an 8 metre fibreglass one would cost £250 to £350 & require a dedicated concrete plinth. For the benefit of Rosie James (Duchy) Cllr. Couch explained the background to the replacement of the flagpole. Rosie James' offer to enquire if Duchy could provide any assistance was gratefully accepted.

64/20 **Paddock to South of Wyke Lodge, Staintondale, NYM/2020/0022/FL.** At the June 2020 meeting (*Minute 10/20.1 refers*) Council agreed this granted application be monitored and an update be given at the November meeting. **Noted**

the size of the store had been considerably reduced. (This possibly meant condition 13 of the decision notice had been complied with).

- 65/20 Christmas Lights. Noted** Cllr. Couch will be putting up the lights. It was believed some strands would need replacing and **agreed** £200 be authorised for purchase of any replacement lighting equipment which may be needed. **Agreed** Cllrs. Couch and Staveley would judge the Christmas Lights Competition in the week before Christmas.

66/20 CORRESPONDENCE

- a) Code of Conduct consultation [emailed to councillors 26/10/20] **received**. There was a robust and protracted debate on this item at the end of which it was agreed Council did not feel qualified to offer a view on some of the questions. However it was **agreed** that 1] Council was not confident the arrangements for regulating ethical standards were robust and effective; 2] the independence of standards regulators should be enhanced and protected; 3] the standards regulators did not have the right powers and remit to act effectively and 4] the power to make appropriate sanctions made an effective standards regulator. Clerk to respond accordingly to consultation questions.
- b) SBC Local Plan Review report [emailed to councillors 23/9/20]. The online presentation on 22/10/20 had been very helpful; councillors to submit their answers to the local plan review questions to the Clerk by 7pm on 4th November so Clerk could collate and submit before closing date of 5pm on 6th November.
- c) Correspondence received after 28/10/20 requiring a response before next meeting – none.

Rosie James left the meeting at this point

67/20 PLANNING MATTERS

- a) **Applications received:-**
 - 1. 20/02132/HS Erect single storey rear extension at 15 Granary Way **agreed** no objections;
 - 2. NYM/2020/0770/FL Construct vehicle storage building at Ray Owen Waste Disposal, Teydale Farm, Whitby Road **agreed** no objections;
- b) **Decisions received & noted:-** none.
 - 1. NYM/2020/0423/CLE Certificate of lawfulness for use of land for siting of shipping container and lorry trailer for storage purposes (Use Class B8) in excess of ten years, paddock to south of Wyke Lodge, Staintondale – granted;
 - 2. NYM/2020/0583/FL Formation of vehicular farm access and associated track (part retrospective) at Newlands Farm, Newlands Road – refused;
 - 3. NYM/2020/0637/FL Replacement single storey side extension (revised scheme to withdrawn application NYM/2020/0576/FL) at Hazelwood, Hood Lane – granted.
- c) **Planning matters received after 28/10/20:-** None.

68/20 FINANCE MATTERS

- a) **Cloughton History Group** [Minute 47/20 refers] Cllr. Couch took no part in this item as he had declared an interest for this item, so Cllr. Baker took the chair. Councillors formally **received** the details of the group's proposals which had been emailed to them by the Clerk on 28th October 2020. While a general discussion on the project took place, no decisions were taken in respect of expenditure or action to be taken by the Council.
- b) **Urban verge cutting/village ground maintenance from April 2021** – [Minute 52/20a) refers] Clerk reported price was still awaited from current contractor. **Agreed** defer to December meeting.
- c) **Model Agreement 2021/22** – **agreed** to accept the £5,159-61 offered by SBC;
- d) **External auditor's 2019/20 report** – Clerk explained a qualified report had been received (relating to the revaluation of assets) and she had asked for clarification of the basis upon which the qualification was made; to date a response had not been received. All **received and noted**.
- e) **Accounts to Authorise for online payment:-**

Duchy	Additional payment due to incorrect invoice for playground	£10-00
PKF Littlejohn	External audit	£360-00

Agreed invoices be **approved for payment**, Cllrs. Baker and Brace to do the online authorisations within next 24 hours.

69/20 **NEXT MEETING** – **Agreed** to be held 7th December at 7.30pm (likely to be virtual instead of face to face meeting).

There being no further business, the Chairman declared the meeting closed at 9.36pm.

DRAFT
for approval
7/12/2020