

**MINUTES OF ORDINARY MEETING OF CLOUGHTON PARISH COUNCIL HELD
VIRTUALLY ON Zoom PLATFORM ON MONDAY 4th JANUARY 2021 AT 7.30PM**

Present: Councillor P Couch (Chairman)
Councillor D Baker
Councillor J Brace (from 7.31pm)
Councillor D Ford
Councillor Mrs D Readman
Councillor Mrs S Staveley

1 member of public, Mrs J. Marley (Clerk).

Absent: County Cllr. Bastiman, Borough Cllr. Backhouse.

81/20 **APOLOGIES FOR ABSENCE:** Received from County Cllr. Bastiman.

82/20 **DECLARATIONS OF INTEREST:** None.

83/20 **MINUTES** The minutes of the meeting of 7th December 2020 were **approved** as an accurate record and Cllr. Couch was authorised to sign them as Chairman of the meeting.

Cllr. Brace joined the meeting during the next item

84/20 **CHRISTMAS LIGHTS COMPETITION RESULTS** The winners of the 2020 Christmas Lights Competition were announced as:- Best Overall (£20 and glass bowl) The Paddock, Hood Lane; Best House 1st (£15) 11 High Street and 2nd (£5) The Haven, Whitby Road; Best Window (£10) 18 Littlemoor Close. Cllr. Mrs Staveley will deliver the prizes.

85/20 **PROCEDURAL MATTER** Standing Orders suspended at 7.35pm for the Public Open Forum.

86/20 **PUBLIC OPEN FORUM** Matters raised included 1] objections to amended planning application at Cloughton Wood for holiday lodges; 2] water from fields (possibly a spring) was again running down the track opposite Browside on Trattles Hill and across the pavement before going into the road; 3] stones from the walls further up Trattles Hill towards Greystone Farm were still obstructing the pavement; 4] a question as to if the borough councillor attended meetings.

87/20 **PROCEDURAL MATTER** Standing Orders were resumed at 7.41pm.

88/20 **MATTERS RAISED IN PUBLIC OPEN FORUM Agreed** 1] objections to be taken into account when item considered later in the meeting; 2] Clerk to make Highways aware; 3] Clerk to ask Highways what action has been taken; 4] Clerk to write to the borough councillor as councillors could not recall Borough Councillor Backhouse having attended a parish council meeting since at least June 2017.

89/20 **REPORTS**

a) **Police:** no report to receive.

b) **County:** The Clerk read an email from County Cllr. Bastiman:- 1] A171 Cloughton school corner – the boundary hedge has been cut back and a white line painted on the kerb, both have helped but he will continue to press for the kerb to be lifted; 2] Scalby library remains closed for the moment; 3] submissions for the Local Government Review are with central government – the City of York supports the NYCC bid as it allows them to remain a unitary council in their own right, it does not support the borough/district bid as it does not wish to become a part of the east/west split proposal.

c) **Borough:** No report to receive.

d) **Parish:** Cllr. Brace reported the pothole on Hood Lane/Newlands Road junction had been filled. Cllr. Ford reported SBC echoed his concerns regarding the 2021 census being completed online and was monitoring the situation. Cllr. Mrs Staveley reported the duckpond behind Cober was very smelly, overgrown and untidy with trees in the pond, also the area between the pond and the car park was untidy with what appeared to be discarded bedroom furniture – Clerk to write to Cober Hill. Cllr. Mrs Readman reported 1] several parishioners had mentioned they had seen more rats around recently; 2] the Beck Lane street nameplate needed replacing

(Clerk to contact SBC); 3] problems caused for wedding and funeral cars unable to park outside 8 Beck Lane due to there always being vehicles from the car sales business over the road parked there. Cllr. Baker reported his email programme had been unable to read the email from Police, Fire & Crime Commissioner which had been forwarded by the Clerk 17/12/20 (Cllr. Brace had had a similar problem and Microsoft was investigating).

- e) **Clerk:** Reported she had received photographs showing a tree overhanging Beck Lane which restricted the width of the road available to vehicles – she had referred the matter to Highways and asked them to letter the householder. The tree had now been cut back but the householder had submitted a letter of complaint as well as visiting the Clerk's house to complain.

90/20 **PLAYGROUND** [Minute 33/20 refers]

Deferred to after Finance Matters as the Prime Minister was just begun a national public broadcast in which he was expected to announce a change to Covid-19 restrictions.

91/20 **CORRESPONDENCE**

- a) Correspondence received after 29/12/20 requiring a response before next meeting:- letter of complaint from householder regarding action taken by Clerk in respect of a tree overhanging Beck Lane [Minute 89/20e) refers]. Clerk read letter of complaint and showed councillors photographs of the highway before and after cutting back of the tree. Letter **received & noted**. Council unable to comment on why the County Council only gave people 2 weeks to carry out the works. **Agreed** the tree had needed cutting back; Clerk to write to householder thanking them for doing the work and making the road safer for all users.

92/20 **PLANNING MATTERS**

a) **Applications received:-**

1. NYM/2020/0327/FL Amended details – erect 15no. holiday lodges with external decking, alterations to access, proposed internal access road, parking and linkage paths with recreation space and landscaping works at land at Cloughton Woods – **agreed** object along similar lines as before with additional concerns as discussed.
2. NYM/2020/0996/FL Alterations and construction of single and two storey extensions and erection of shed at Seagrove (formerly Little Pastures), Hood Lane – **agreed** no objections.

b) **Decisions received & noted:-**

1. 20/02132/HS Erect single storey rear extension, 15 Granary Way – granted;
2. 20/02310/HS Replacement windows & doors (retrospective) at 3 Lockwood Chase - granted

c) **Planning matters received after 29/12/20:-** None.

93/20 **FINANCE MATTERS**

- a) **Precept 2020/21- resolved** to set a precept of £3,150.
- b) **External auditor's report** [Minute 79/20b) refers] – **noted** email from external auditor of 15/12/20 giving their reason for being unable to reissue their report.
- c) **Standing Order** – **agreed** a standing order to N. Barnes (£425/month from 15/4/2021 to 15/11/2021) be approved, Clerk to set up online.
- d) **Accounts to Authorise for online payment:-** Having been previously notified, the following was approved for payment via online banking (Cllrs. Baker and Brace to do the online authorisations within 24 hours):- HMRC (tax/NI Oct-Dec) £6-20.

94/20 **PLAYGROUND** [Minute 90/20 refers]

Councillors re-assessed the situation (with special regard to carrying out public consultation) in light of the continuing Covid-19 pandemic and the announcement by the Prime Minister within the last hour that the whole of England was to go to a third lockdown from 5th January for a period of at least six weeks. This meant it would not be possible to hold any form of public consultation as social gatherings indoors or outdoors were not allowed. A robust debate ensued during which various alternatives including circulating the documents around councillors on an individual basis and doing presentations via zoom were considered. The Clerk reminded those present that 1] Council had spent a considerable amount of time drawing up the tender documents and agreeing timescales to ensure transparency and fairness to

all – the principle of fairness should not be sacrificed for the delays caused by Covid and 2] the tenders were all still sealed. Eventually it was **agreed** 1] the Clerk was authorised to open all tenders, make a list of applicants and contact them to ask how they wished to proceed (could they do online presentations, did they still wish to tender, had their prices changed etc); 2] responses to be considered at the February council meeting where action as appropriate could be agreed.

95/20 **NEXT MEETING** – **Agreed** to be held 1st February 2021 at 7.30pm (would be virtual instead of face to face meeting).

There being no further business, the Chairman declared the meeting closed at 9.46pm.

DRAFT
for approval
1/2/2021