

MINUTES OF ORDINARY MEETING OF CLOUGHTON PARISH COUNCIL HELD IN ST. MARY'S CHURCH HALL ON MONDAY 5th DECEMBER 2021 AT 7.30PM

Present: Councillor P Couch
Councillor D Baker
Councillor J Brace
Councillor D Ford
Councillor Mrs D Readman
Councillor Mrs S Staveley

Mrs J Marley (Clerk to Council).

Absent: County Cllr. D Bastiman.

72/21 **APOLOGIES FOR ABSENCE:** **Accepted** from County Cllr. Bastiman (travelling).

73/21 **DECLARATIONS OF INTEREST:** None.

74/21 **MINUTES** Having been previously circulated, the minutes of the meeting of 1st November 2021 were **approved** as an accurate record and authorised for signature by the Chairman.

75/21 **PROCEDURAL MATTER** No suspension of Standing Orders as no public present.

76/21 **PUBLIC OPEN FORUM** No matters raised.

77/21 **PROCEDURAL MATTER** No resumption of Standing Orders.

78/21 **MATTERS RAISED IN PUBLIC OPEN FORUM** None raised.

79/21 **REPORTS**

- a) **Police:** report (emailed to councillors 6/12/21) was **received & noted**.
- b) **County:** The Clerk read County Cllr. Bastiman's written report – 1] Covid figures in North Yorkshire remained high though were dropping in Scarborough; 2] work progresses on the Local Government Review and devolution; 3] Bird 'Flu is confirmed in Hambleton and Ripon areas; 4] Trading Standards has had prosecution success in the Courts with charges of secondary ticketing and defrauding of the elderly.
- c) **Borough:** No report to receive.
- d) **Parish:** Cllr. Staveley reported the fallen tree across Tause's Lane was to be removed next week by the Duchy's contractors. Cllr. Readman reported Cober Hill's tall brick boundary wall against the Newlands Road bus shelter was now leaning considerably (Chairman to inspect). Cllr. Baker reported a slow running road gully near his property. Cllr. Ford reported on an online presentation he had attended on rural housing and how to make it more affordable. Several councillors had attended the online Local Government Review presentations – views on their usefulness were varied.
- e) **Clerk:** No matters to report.

80/21 **MATTERS FROM NOVEMBER MEETING**

- a) Parish Council noticeboard [Minute 67/21 refers] – **agreed** to see if repairs could be effected (possibly by Thompson Fencing).
- b) Phone box purchase [Minute 68/21b refers] – **agreed** agreement to be checked with a view to signing in January;
- c) Defib provision/location [Minute 68/21b refers] – **agreed** defer to January meeting, all members to read up in meantime;
- d) Picnic benches/seats (details emailed 17/10/21) [Minute 68/21c refers] – **agreed** to purchase 2 picnic tables and 2 seats via SBC Welcome Back funding;
- e) Subscribing to FOI/GDPR package via YLCA (Emailed to councillors 17/9/21) [Minute 68/21d refers] – **agreed** not to sign up;
- f) Provision of dedicated email address to each councillor specifically for council business [Minute 68/21c refers] – **noted** these had now been provided;
- g) Increase in bus shelter rent [Minute 69/21a refers] – Clerk reported the Duchy considered that as the rent for this bus shelter was last reviewed in 2010 an increase of £15 per annum was not unreasonable. Council most reluctantly accepted it was cheaper to pay the increased ground rent than demolish the bus shelter and authorised payment of the one off lump sum of £30+VAT.

- h) PC rep. on Village Hall Committee due to resignation of Mrs Loy [Minute 69/21a) refers] – **agreed** Cllr. Mrs Staveley be the representative.

81/21 CORRESPONDENCE

- a) Correspondence received after 1/12/21 & requiring a response before next meeting:- none.

82/21 PLANNING MATTERS

a) Applications Received:-

- 1] NYM/2021/0823/FL Convert garage to holiday letting, Salt Pan Lodge, Newlands Lane – **object** intrusive and inappropriate;
2] NYM/2021/0916/FL Vary Condition 3 of NYM/2006/0245/FL so as to allow amalgamation of two adjoining holiday letting units into a residential annexe at Westfield Farm, Station Lane – **no objections** but condition requested on any consent to ensure it can only be sold as part of the house not as a separate unit.

b) Decisions received- the following was noted:-

- 1] 21/02024/LB Replace 3no. ground floor windows to front elevation with hardwood sliding sash windows, 46 High St – **granted**.

c) Planning matters received after 1/12/21:- None.

83/21 FINANCE MATTERS –

- a) **Christmas Lights Competition – agreed** 1] competition to be held, 2] judging to be done by Cllrs. Couch, Readman and Staveley, 3] prize money to remain at £50, 4] payment of £50 to Clerk be authorised so she could draw cash for the prize money.

- b) **NYCC 2022/23 verge cutting - noted** NYCC would again contribute £195-99 to our costs.

- c) **Banking – agreed** 1] Cllr. Mrs Loy be removed from the approved signatories and 2] Cllr. Baker be given the same View, Submit, Authorise authority as the Clerk/RFO (in case Clerk/RFO is unwell etc).

84/21 ACCOUNTS TO CERTIFY – Having been previously notified/agreed, the following were approved for payment via online banking (Cllrs. Baker and Mrs Staveley to do the online authorisations within 24 hours):-

N. Barnes	Mole trapping	£85-50
J Marley	Cash for Xmas Lights Prize money	£50-00
D Ford	Reimburse Rural Housing course fee	£38-93
Duchy of Lancaster	Bus shelter rent increase	£36-00

There being no further business, the Chairman declared the meeting closed at 9.03pm.